



Mentor

The corporate newsletter of Arisia, Incorporated

Volume 12, Issue 94

February 2000

Minutes of the February Meeting

Date, Time and Place: Meeting called to order at 10:55 PM at the home of Buzz Harris, 137 Franklin Street in Arlington, MA.

In Attendance: Nicholas Sheckman, Brendan Quinn, Walter Kahn, Buzz Harris, Cris Shuldiner, Ben Levy, Skip Morris.

Quorum was not met, so no business was transacted.

Proxies

Because Quorum was not met, proxies were not introduced.

- **Minutes of the Previous Meeting**

Could not be corrected or accepted, as Quorum was not met.

- **President's Report** (Noel Rosenberg)

Not present / no report.

- **EBoard Report** (Noel Rosenberg)

No Report.

- **Vice President's Report** (Cris Shuldiner)

No Report.

- **Grant Committee** (Cris Shuldiner)

Ditto.

- **Treasurer's Report** (Skip Morris)

No Report.

- **Budget Committee** (Skip Morris)

Ditto.

- **Clerk's Report** (Merv)

Notes come in, MENTOR goes out.

So far, all recent changes to Bylaws and Policies that have recently been passed by the Membership have been noted in the appropriate documents. HTML copies of these documents are available at the Corporate Web Site. Printed copies will be made in the very near future and mailed to the membership shortly.

I'm still waiting on Envelopes printed with the Business Reply Permit to send out with the membership surveys. When I get the envelopes, I'll send them, the surveys, and the newly printed copies of the Articles, Bylaws, and Policies out at once -- this is so I don't have to worry overmuch about assembling the surveys and envelopes in MENTOR and whether or not they'll fall out. I will worry about that when sending complimentary MENTORs to past members to feel out whether or not they would be interested in rejoining the Corporation.

The records are still a mess. I'm waiting on the delivery of the file cabinet I've been told has been purchased. When it is in place at Storage, I'll set aside a weekend cooperatively selected with the Records Task Force to sort through them and file them correctly (hopefully when the weather is warmer).

I'm still waiting on copies of the following records for the files: Original signed 3 year contract with the Boston Park Plaza Hotel, Towers and Castle; signed addendum to above contract, draft and final versions of the Hotel Resume for ARISIA '00, and the ARISIA '00 Debrief Notes.

I think that's all, folks.

In Service -- Merv

- **ARISIA '00**
(Paul Selkirk)
No Report.

- **ARISIA '00 Treasury** (Phi)

Arisia 00 currently has \$22,167.11 in the checking account, and total net assets of \$25,348.54 including accounts payable and receivable. I anticipate further expenses of about \$6,000 and further income of about \$500. I predict a net bottom line for the convention of about \$20,000 on income of \$57,500. Approximately \$8,000 of this represents concessions made by the hotel to compensate for the loss of the Terrace Room. This is (we hope) what accountants call a "nonrecurring event", which means we can't count on it happening next year. Apart from one-time events, I expect Arisia 00 to beat its budget by about \$3,500 on the income side and about \$2,000 on the expense side.

- **ARISIA '01** (Elka Tovah Menkes)
No Report.

- **Corporate Inventory Control** (Carsten Turner)
Not Present / No Report.

- **Corporate Sales**
No Report.

- **Corporate SysAdmin** (Cris Shuldiner)
No Report.

- **Long Range Planning Committee**
(Paul Selkirk, Chair)
No Report.

- **Records Task Force** (Ben Levy, Chair)
No Report.

- **Survey Committee** (Noel Rosenberg for Ben Levy)
Ditto.

- **Old Business**
All old business stayed on the table.

- **New Business**
No new business was introduced.

- **Announcements**
We missed Quorum by one person. Please, members, make a concerted effort to attend meetings.

The next meeting, by default provided by the Bylaws, shall be held at 2:00 PM Sunday, 19 Sunday 2000 in Building 66 at MIT. At this meeting, the date of 16 April 2000 meeting will be confirmed, and we will discuss setting the May meeting for a weeknight.

Meeting Adjourned at 11:05 PM

Some Stray Notes

Phi submitted an intermediate budget report at the end of January, and it is included in this issue of MENTOR.

The Clerk would like to apologize for a typographical faux pas from the last issue. On Page 3, it is erroneously headlined that the Executive Board Meeting was held on 31 August 1999, when in actuality it was held 16 January 2000, as correctly reported in the text of the section.

Executive Board

President Noel Rosenberg PO Box 464 Chelmsford, MA 01824-0464 781 229-5323 (work) noel@concept5.com	Arisia 2000 ConChair Paul Selkirk 112A Marblehead Street North Reading, MA 01864 978 664-6365 paul@apocalypse.org
Vice President Cris Shuldiner 27 Varnum Street Haverhill, MA 01832 978 521-7039 cws@theforge.com	ARISIA 2000 Treasurer Nicholas Sheckman 75 Lexington Avenue Somerville, MA 02144 Phi@apocalypse.org
Treasurer Skip Morris PO Box 542 Merrymack, NH 03054-0542 603 888 5567 morris@mv.mv.com	ARISIA 2001 ConChair Elka Tovah Menkes 41 Addington Road Brookline MA 02445-4519 etm@world.std.com
Clerk Tom "Merv" Murphy 154 Amherst Road Apartment 12 Belchertown, MA 01007 Marvmerv@astro.umass.edu	ARISIA 2001 Treasurer Pending

Committee Members & Corporate Appointed Officers

Corporate Systems Administrator Cris Shuldiner	Corporate Inventory Control Carsten Turner
Budget Committee Skip Morris, Chair	Corporate Sales Officer
Long Range Planning Committee Paul Selkirk Tom Murphy Cris Shuldiner	Grant Committee Cris Shuldiner Buzz Harris Scott Campanella Walter Kahn
Survey Committee Ben Levy	Records Task Force Ben Levy
Evil HR Director Niccolo Machiavelli	

Membership Roster

Aaron Agassi	Patrick McCormack
Rob Bazemore	Elka Tovah Menkes
Drea Brandford	Skip Morris
Brian Cooper	Ailsa Murphy
Tom Coveney	Tom "Merv" Murphy
Adam Ek	Brendan Quinn
Marshall Ellis	Mary Robison
Tom Fish	Noel Rosenberg
George Flynn	Matthew Saroff
Glen R. Goodwin	Paul Selkirk
Buzz Harris	Nicholas Sheckman
Lisa Hertel	Cris Shuldiner
Walter Kahn	Rachel Silverman
Allan Kent	Carsten Turner
'Zanne Labonville	Pat Vandenberg
Ben Levy	

Membership/Subscription Information

Subscription to Mentor of ARISIA are included in Corporate Membership to ARISIA, Incorporated. Membership runs from September 1st to August 31st and costs \$24.00. Dues are pro-rated on a monthly basis for members joining during the year.

September	\$24	March	\$12
October	\$22	April	\$10
November	\$20	May	\$08
December	\$18	June	\$06
January	\$16	July	\$04
February	\$14	August	\$02

Calendar of Events

Sunday, 19 March 2000, 2:00 PM
ARISIA Corporate Meeting, MIT Building 66.

Friday through Sunday, 24 -26 March 2000
LunaCon 2000, Rye Town Hilton, Rye Brook, NY
<http://www.lunacon.org>

Sunday, 16 April 2000, 2:00 PM
ARISIA Corporate Meeting, MIT Building 66

Wednesday through Saturday, 26-29 May 2000
CostumeCon 18, Hartford Hilton, Hartford, CT
<http://www.cc2000.org/>

Friday through Sunday, 21-23 July 2000
Readercon 12, Burlington Marriott, Burlington MA
www.readercon.org

Thurs - through Monday, 31 August - 04 September 2000
58th Annual Worldcon at Chicon 2000, Chicago, IL

**Budget Report
Through 1/29/00
Expenses Only**

Line Items Marked with "C" are CLOSED as of 1/31/00

Category	Description	Actual	Budget	Difference
Con Chair:	Admin	85.11	100.00	14.89
	C Concom News	0.00	100.00	100.00
GoH Liaison:	Admin	21.56	125.00	103.44
	Food	334.34	700.00	365.66
	Travel	496.51	600.00	103.49
	TOTAL GoH Liaison	852.41	1,425.00	572.59
Hotel Liaison:	Admin	0.00	100.00	100.00
	C Corkage Waiver	0.00	500.00	500.00
	C Electricity	0.00	1,000.00	1,000.00
	Hotel Rooms	0.00	700.00	700.00
	C Security	0.00	1,000.00	1,000.00
	Tips	410.00	750.00	340.00
	Video Hookup	0.00	300.00	300.00
	TOTAL Hotel Liaison	410.00	4,350.00	3,940.00
Treasury:	Admin	28.51	100.00	71.49
	Bank Charge:			
	Credit Card Fees	0.00	700.00	700.00
	Bank Charge-Other	49.48	150.00	100.52
	TOTAL Bank Charge	49.48	850.00	800.52
	Errors -	1.25	0.00	1.25
	Insurance	1,895.20	1,400.00	-495.20
	TOTAL Treasury	1,971.94	2,350.00	378.06
TOTAL Con Chair		3,319.46	8,325.00	5,005.54
Events:	Admin	26.04	100.00	73.96
	Anime Theatre	60.00	300.00	240.00
ArisiaTV:	Admin	0.00	50.00	50.00
	Incidentals	0.00	100.00	100.00
	Videotape	179.00	450.00	271.00
	TOTAL ArisiaTV	179.00	600.00	421.00
Art Show:	Admin	77.07	100.00	22.93
	C Artist Reception	1,119.30	1,200.00	80.70
	Errors	0.00	50.00	50.00
	Forms	258.15	300.00	41.85
	Logistics	0.00	50.00	50.00
	Mailings	262.48	300.00	37.52
	Shipping	0.00	125.00	125.00
	TOTAL Art Show	1,717.00	2,125.00	408.00
ASCAP-BMI Fees		0.00	200.00	200.00
Big Event 1 - Echo's Children		928.60	700.00	-228.60
Dealers Room		119.72	250.00	130.28
Filking		195.86	300.00	104.14
Films		250.00	1,500.00	1,250.00
Gaming		0.00	300.00	300.00
Masquerade		0.00	300.00	300.00
C Meet the Pros		1,144.60	500.00	-644.60

Period Dance	637.20	650.00	12.80
Photography	0.00	225.00	225.00
Small Event 1 - Fanzine Lounge	239.42	500.00	260.58
Small Event 2 - Art Contest 249.63	300.00	50.37	
Small Event 3 - Late Night Dance	299.00	300.00	1.00
Small Event 4 - Fan GoH Event	12.60	300.00	287.40
Technical:			
Admin	100.00	100.00	0.00
Clearcom	125.00	250.00	125.00
Lighting	548.60	600.00	51.40
C Sound	700.00	500.00	-200.00
TOTAL Technical	1,473.60	1,450.00	-23.60
Video Theatre:			
Equipment	264.45	100.00	-164.45
License Fees	300.00	600.00	300.00
TOTAL Video Theatre	564.45	700.00	135.55
TOTAL Events	8,096.72	11,600.00	3,503.28
Marketing:			
Ad Sales	153.21	200.00	46.79
Admin	151.84	300.00	148.16
Advertising	535.00	2,000.00	1,465.00
Press	0.00	50.00	50.00
C Promotional Parties	196.15	200.00	3.85
Publications:			
Admin	138.12	100.00	-38.12
At-con Newsletter	499.81	450.00	-49.81
Flyers	87.60	400.00	312.40
Mass Mailer:			
Postage	0.00	425.00	425.00
C Printing	852.00	850.00	-2.00
TOTAL Mass Mailer	852.00	1,275.00	423.00
Pocket Program	1,590.00	1,775.00	185.00
Prereg Packet:			
Postage	307.56	350.00	42.44
C Printing	134.88	150.00	15.12
TOTAL Prereg Packet	442.44	500.00	57.56
Program Book	3,440.00	3,800.00	360.00
Restaurant Guide	403.40	0.00	-403.40
TOTAL Publications	7,453.37	8,300.00	846.63
TOTAL Marketing	8,489.57	11,050.00	2,560.43
Operations:			
Admin	0.00	100.00	100.00
Communications	0.00	700.00	700.00
Gopher Hole:			
Admin	0.00	50.00	50.00
Earned Comps	0.00	1,200.00	1,200.00
Ribbons	0.00	350.00	350.00
C T-Shirts	1,363.00	950.00	-413.00
TOTAL Gopher Hole	1,363.00	2,550.00	1,187.00
Logistics	866.03	1,250.00	383.97
Ops Desk	0.00	200.00	200.00
Security	119.04	200.00	80.96
Sign Shop	0.00	50.00	50.00
Telephones	600.00	500.00	-100.00
TOTAL Operations	2,948.07	5,550.00	2,601.93
Programming:			
Admin	433.19	500.00	66.81
Fast Track	467.76	600.00	132.24
Guest Liaison	0.00	100.00	100.00
C Kaffeeklatches	311.94	0.00	-311.94

Mailings	1,940.91	2,000.00	59.09
Packets	108.36	300.00	191.64
Phone	0.00	200.00	200.00
Program AV	130.30	150.00	19.70
Program Ops	0.00	250.00	250.00
TOTAL Programming	3,392.46	4,100.00	707.54
Services:			
Admin	92.27	100.00	7.73
Babysitting:			
Admin	59.73	50.00	-9.73
Pagers	0.00	100.00	100.00
Payroll	0.00	75.00	75.00
Salaries	0.00	900.00	900.00
Snacks	0.00	100.00	100.00
Taxes	0.00	75.00	75.00
TOTAL Babysitting	59.73	1,300.00	1,240.27
C Con Suite	2,079.21	2,000.00	-79.21
C Green Room	523.03	800.00	276.97
C Information Desk	8.99	50.00	41.01
Internet Room	0.00	300.00	300.00
Party Czar	0.00	200.00	200.00
Registration:			
C Acknowledgment Postcards	98.91	150.00	51.09
Admin	11.57	50.00	38.43
Badge Holders	0.00	350.00	350.00
Badge Stock	183.93	200.00	16.07
Forms	129.60	125.00	-4.60
TOTAL Registration	424.01	875.00	450.99
C Staff Den	956.77	1,300.00	343.23
TOTAL Services	4,144.01	6,925.00	2,780.99

TOTAL EXPENSES 30,390.29 47,550.00 17,159.71

ARISIA, Incorporated
1 Kendall Square
PMB 322, Building 600
Cambridge, MA 02139