Notes From The Clerk

How do you do, and welcome to a fat issue of MENTOR. There’s quite a bit in here, as the notes to the June and August meeting have been unearthed and are finally reported here. Enjoy.

Minutes of the June Meeting

Date, Time and Place: This meeting of the membership of ARISIA Incorporated was called to order at 7:35 PM 08 June 1999 at the ARISIA Corporate Office and Storage Facility.


• Proxies
  None Listed.

• Minutes of the Previous Meeting
  No corrections to the Minutes were noted.

• Membership Transfers
  Tom Coveney was transferred to General Membership and officially appointed Corporate Clerk.

• President’s Report
  Elka reports that she has signed the three year Contract with the Boston Park Plaza Hotel & Towers.

• EBoard Report
  No Report.

• Vice President’s Report
  No Report.

• Grant Committee:
  No Report.

• Treasurer's Report
  There are three new members (not listed).

• Budget Committee
  No Report.

• Clerk's Report
  No Report.

• ARISIA ’99 ConChair's Report
  It's over. I keep checking. -- Cris

• ARISIA ’99 Treasurer's Report
  Just waiting on a couple of checks to clear. -- Phi

• ARISIA '00 ConChair's Report
  Well, we have a contract and a budget. Two important meetings coming up: 21 June 99 at the hotel and another one at MIT (ed. note -- the notes handed to me did not list the date for the meeting to be held at MIT). The last DivHead’s meeting was not well attended. ReaderCon is coming up 9-11 July 1999 at the Waltham Westin. -- Paul

• ARISIA '00 Treasurer's Report
  I've submitted a budget, and I have a few technical amendments to make to it (ed. note -- a copy of this preliminary budget was not included with the notes I received; it's a moot point since the budget has been amended a lot already). -- Phi
• Audit Committee
No Report.

• Awards Committee
No Report.

• Corporate Inventory Control
Hi, we have storage space. I'm Carsten Turner, and I've just been appointed CIC Officer. I want to thank people for helping out on Saturday: Phi, Paul, Cris, Skip, Merv and Bryt; and on Sunday: Carsten, Rachel, Merv and Cris. I hope to get keys soon.

• Corporate Sales
No Report.

• Corporate Systems Administrator
I need a LOT more information from the ConCom. -- Cris

• Hotel Search Committee
We've got good offers from three big hotels, due to low bookings at the Hynes. Our recommendation is not to stay in one place too long -- use the ability to switch to continue to get competing bids.

• Long Range Planning Committee
No Report.

• Records Task Force
No Report.

• Survey Committee
No Report.

• Old Business
MOVED to amend the ByLaws according to the proposed amendment, included by reference to MENTOR of ARISIA, Volume 11, Issue 89, Page 4. Motion CARRIES.

• New Business
MOVED to transfer Carsten Turner to General Membership. Motion automatically TABLED to the next meeting.

MOVED to set the following meeting dates:
July Meeting to be held Tuesday, 06 July 1999 7:00 PM at ARISIA's Corporate Office and Storage Facility. Motion CARRIES.
August Meeting to be held Sunday, 01 August 1999 2:00 PM at MIT Building 66 at MIT. Motion CARRIES.

• Announcements
Elka has suffered a lapse of sanity of a duration long enough to allow her to announce her intention to chair the ARISIA '01 Convention.

Meeting Adjourned at 8:37 PM.

Minutes of the EBoard Meeting
08 June 1999

(ed. note: this meeting appears to have taken place directly after the June Corporate Meeting, but the notes aren't dated)

Meeting called to order at 8:50 PM.

Present are Elka Tovah Menkes, Skip Morris, Paul Selkirk, Cris Shuldiner, Glen Goodwin, Nicholas Shectman, and Tom Coveney.

1. Mail Distribution Problem. Apparently, there's a problem. We will start a centralized mail distribution scheme for mail arriving at the Corporate Mailbox.

2. Artshow Data. (Skip) will ask for a dump of artshow DB for addition to the Quicken check writing software database.

3. Tech -- Problem. We need to evaluate and repair the equipment.

4. Will announce closing nominations for '01 ConChair soon.

The meeting adjourned at 10:00 PM.

(ed. note: The notes for the July Meeting, if held, were not included with this batch of notes.)

Minutes of the August Meeting

Date, Time and Place: This meeting of the membership of ARISIA Incorporated was called to order at 2:00 PM 01 August 1999 at MIT Building 66.

In Attendance: Tom Coveney, Tom Murphy, Elka Tovah Menkes, Zanne Labonville, Lisa Hertel, Ben Levy, George Flynn, Adam Ek, Nicholas Shectman, Paul Selkirk, Cris Shuldiner, Rachel Silverman and Mike McAfee (guest).
• **Proxies**
  Walter Kahn to Rachel Silverman.

• **Minutes of the Previous Meeting**
  No corrections were noted to the minutes.

• **Membership Transfers**
  A motion to transfer Carsten Turner to General Membership remained on the table.

• **President’s Report**
  We’re awaiting nominations for the Corporate Officers. -- Elka

• **EBoard Report**
  No Report.

• **Vice President’s Report**
  Not Present / No Report.

• **Grant Committee**
  Ditto.

• **Treasurer’s Report**
  Not Present / No Report.

• **Budget Committee**
  Ditto.

• **Clerk’s Report**
  Nothing to Report. -- Tom

• **ARISIA ’99**
  Con is still over. Really. -- Cris

• **ARISIA ’99 Treasury**
  Would like to keep the books open for one more month. -- Phi

• **ARISIA ’00**
  Flyers went to Visions (a commercial convention). We (will? did? -- ed.) hold a party at ReaderCon. Flyers off to Concertino. T-Shirts -- we’ve gotten a box. -- Paul

• **Audit Committee**
  No Report.

• **Awards Committee**
  No Report.

• **Corporate Inventory Control**
  Not Present / No Report.

• **Corporate Sales**
  No Report.

• **Corporate SysAdmin**
  Nada. -- Cris

• **Hotel Search Committee**
  Not Present / No Report.

• **Long Range Planning Committee**
  No Report.

• **Records Task Force**
  No Report.

• **Survey Committee**
  No Report.

• **Old Business**
  (ed. note: the notes indicate that there was a ByLaws Amendment on the table; however, the only ByLaws Amendment in recent history was the one approved at the June Meeting. Therefore, I reluctantly report contrary to the provided notes) There is no old business on the table.

• **New Business**
  MOVED to set the PreRegistration Deadline for A’00 to 30 November 1999 and to set the Registration Rate at $40.00. Motion CARRIES.

  MOVED to allow the A’00 ConCom to set the ArisiaTV Advertisement Rates as seen fit. Motion CARRIES.

  MOVED to transfer Lisa Hertel to General Membership. Motion automatically TABLED to the next meeting.

• **Announcements**
  Skip will run for Corporate Treasurer.

  Tom Coveney will run for Corporate Clerk.

  Rachel Silverman to run for President.

  Jason Bordzol Campenella was born some short time ago, weighing in at 8 lbs. and measuring 21” long/tall. Congratulations, Scott & Bea!

  Next Meeting to be held at 12:00 PM 19 Sept 1999 at MIT Building 66. Corporate Elections will be held at this time.

**Meeting Adjourned** at 3:25 PM.
Minutes of the EBoard Meeting
31 August 1999

Meeting Called to Order at 8:21 PM 31 August 1999 at Zantar’s Oven, Brookline, MA.

Present are Elka Tovah Menkes, Skip Morris, Tom Coveney, and Cris Shuldiner.

1. The EBoard received a request to loan our Art Show Panels / hardware et. al. To World Fantasy Con (MCFI). It was agreed to loan the materials for the “Usual Consideration.”

2. The EBoard discussed the appointment of the ConChair for ’01.

3. The EBoard received the preliminary results of the informal poll to other conventions regarding swapping dates.

4. The EBoard received a preliminary report from the Hotel Search Committee as regarding summertime rates for an ARISIA sponsored relaxacon.

The meeting adjourns at 9:15 PM.

Minutes of the EBoard Meeting
19 December 1999

Meeting Called to Order at 12:53 PM at Stefanni’s Pizza & Restaurant in Cambridge, MA.

Present are Noel Rosenberg, Cris Shuldiner, Tom Murphy, Paul Selkirk and Nicholas Shectman; with guest appearances by Skip Morris from the road via cell phone.

The Corporate Office and Storage Facility Key Issue was briefly revisited.

The EBoard acknowledged the lawyer’s opinion on the clause in the hotel contract regarding the Exhibitor’s Contract. It was determined that when this hotel contract expires, that this clause will be rewritten and renegotiated.

The EBoard has determined that no specific policy regarding convention attendees under the age of 18 was needed.

The Corporation has received permission from the Landlord to hire an electrician and install a 220-volt line in the ARISIA Corporate Office and Storage Facility.

There are currently three candidates for the position of Convention Treasurer for ARISIA ’01.

The Hotel is doing better with asking the right questions during the Reservation process, but work still needs to be done.

The EBoard reports that all three of the proposed ByLaws Amendments meet the criteria for going before the Membership for a vote. The EBoard reports favorably on the first and second proposed amendments, and does not recommend the third proposed amendment.

The meeting adjourns at 1:50 PM.

Minutes of the December Meeting

Date, Time and Place: This meeting of the membership of ARISIA Incorporated was called to order at 2:00 PM 19 December 1999 at MIT Building 66.

In Attendance: Tom Murphy, Cris Shuldiner, Nicholas Shectman, Paul Selkirk, Elka Tovah Menkes, Walter Kahn, Ben Levy, Noel Rosenberg, Carsten Turner, and Skip Morris.

• Proxies
No valid proxies were delivered to the Clerk prior to the start of the meeting.

• Minutes of the Previous Meeting
No corrections were noted to the minutes.

• Membership Transfers
Even though, at the time, no record of the motion exists, a motion to transfer Carsten Turner to General Membership remained on the table.

• President’s Report
We had an EBoard meeting. -- Noel

• EBoard Report
The EBoard reports that all three proposed amendments to the ByLaws pass muster with regard to not being contrary to the intent and purpose of ARISIA and the existing ByLaws. The EBoard reports favorably on the first two amendments; and unfavorably on the third (regarding the elimination of Proxies and their use).
• Vice President’s Report
No Report.

• Grant Committee
Ditto.

• Treasurer’s Report
No Report.

• Budget Committee
Ditto.

• Clerk’s Report
A special mailing will go out when all the current ByLaws Amendments are settled; this mailing will include the Clerk’s Membership Survey, and a nicely printed set of the Articles of Organization, the ByLaws, and the Corporate Policies. -- Merv

• ARISIA ’00
We’re gonna have a con. Really. We’re working with the Hotel regarding giving up the Terrace Room to the ongoing Play. -- Paul

• ARISIA ’00 Treasury
Phi submits some End-Of-Convention (’99) reports and some Middle-Of-Convention (’00) reports. They are appended entirely at the end of the Newsletter.

Phi submitted a motion to amend the convention budget (included in its entirety later in this newsletter).

MOVED to accept the amendments to the Budget. Motion CARRIES.

Phi submits the text for a second motion to amend the convention budget, specifically to reimburse the corporation for certain convention expenses.

A Motion to amend the A’00 Budget (as detailed hereafter) was introduced directly to the table.

MOVED to take submitted motion up from the table. Motion FAILS.

• ARISIA ’01
We’ve got a date, a hotel, and guests. Still need a treasurer. Elka makes a plea for help in general.

• Audit Committee
Ben reports that he’s been lame. Noel rules that this committee will go into stasis until the Records Task Force has completed its charge.

• Awards Committee
No Report. Noel rules that this committee will go into stasis until there are awards to be awarded.

• Corporate Inventory Control
We have a lot of stuff. We built a new road case. 02 January at 10:00 AM or so is the Big Labeling Day -- come label the stuff you want Logistics to bring to the Hotel. -- Carsten

• Corporate Sales
We have one person to help out at the Corporate Sales Table so far; we need at least one more.

• Corporate SysAdmin
Still fixing the MIME stripping stuff; all other systems are good. -- Cris

• Hotel Search Committee
Noel discharged the committee with the thanks of the membership for their service.

• Long Range Planning Committee
No Report.

• Records Task Force
Ben reports on being lame again.

• Survey Committee
No Report. Ben Levy reappointed to the Committee.

• Old Business
A motion to modify Corporate Convention Policy to allow any volunteer to purchase a Convention Membership at the least expensive price during that convention year is taken off of the table, and put to the Membership for a vote.

Motion FAILS.

A motion to modify Corporate Convention Policy to allow hours worked before a particular convention to count towards a comp’ed membership for the current year, if recorded on a separate timesheet, was taken off of the table.

NOTED that if the volunteer elects to use any of the pre-con hours towards a free membership for this year, they must ALL be used in that fashion -- one can not split 12 of 24 pre-con hours to getting a membership for this year’s con and use the other 12 as hours towards the next year’s con.

Motion CARRIES, 4 - 3 - 1.

• New Business
MOVED to enact the above mentioned Corporate Convention Policy after the conclusion of ARISIA ’00. Motion CARRIES.
The Membership considers the Motion to Amend the ByLaws by removing the empty Section 1.2; the specifics included by reference to Mentor of ARISIA Volume 12 Issue 91. Motion CARRIES, 8-0-0.

The Membership considers the Motion to Amend the ByLaws by eliminating the Red Shirt class of Membership; the specifics included by reference to Mentor of ARISIA Volume 12 Issue 91. Motion CARRIES, 6-1-1 (the Chair ruled that the abstention counted as a vote).

The Membership considers the Motion to Amend the ByLaws by eliminating Proxies for voting; the specifics included by reference to Mentor of ARISIA Volume 12 Issue 91. Motion FAILS, 5-3-0, lacking 2/3’s vote of the Membership.

MOVED to set the February and March meetings of the Membership as follows:
To set the February Meeting for 7:00 PM Tuesday, 22 February 2000 at a location to be determined before the Corporate Meeting to be held 16 January 2000 at the Convention.
To set the March Meeting for 2:00 PM 19 March 2000 at Building 66 on the MIT Campus.
Motion CARRIES.

• Announcements
Noel says he’s going to be generally out of touch until the Convention. If it’s vital, contact him by EMail or Pager.

Meeting Adjourned at 5:03 PM.

More Notes From The Clerk
Hello. I'd like to make the following requests of the Membership:

First, please remember that I live waaaaayyyyy out in the boondocks of Massachusetts. I often leave home several hours before a corporate meeting. If you wish to submit an unsigned proxy via email, please get it in the system at least 24 hours before the meeting, to allow me the opportunity to receive and print these proxies. Proxies delivered at the meeting are always welcome.

Next, for those submitting reports and/or motions, please, if at all possible, submit them electronically. It makes my life assembling Mentor after the meeting much less difficult.
Membership Roster

Aaron Agassi  Patrick McCormack
Rob Bazemore  Elka Tovah Menkes
Drea Brandford  Skip Morris
Brian Cooper  Ailsa Murphy
Adam Ek  Tom "Merv" Murphy
Marshall Ellis  Brendan Quinn
Tom Fish  Mary Robison
George Flyn  Noel Rosenberg
Glen R. Goodwin  Matthew Saroff
Buzz Harris  Paul Selkirk
Lisa Hertel  Nicholas Shectman
Walter Kahn  Cris Shuldiner
Allan Kent  Rachel Silverman
Zanne Labonville  Carsten Turner
Ben Levy  Pat Vandenberg

Calendar of Events

Thursday, 30 December 1999  7:00 PM
ARISIA '00 ConCom Meeting, Bldg. NE43, MIT Campus

Friday through Sunday, 07-09 January 2000
GAFilk, Middleton GA
Contact xwinger@mci2000.com

Sunday, 09 January 2000  2:00 PM
ARISIA '00 ConCom Meeting at MIT Building 66

Friday through Sunday, 14-16 January 2000
ARISIA '00, The Boston Park Plaza Hotel and Towers
www.arisia.org

Friday through Sunday, 14-16 January 2000
ChattaCon, Clarion Hotel, Chatanooga TN
Contact info@chattacon.org

Friday through Sunday, 14-16 January 2000
MarsCon, Ramada Hotel Williamsburg VA
Contact marscon@erols.com

Sunday, 16 January 2000, 5:ish PM
ARISIA Corporate Meeting at The Boston Park Plaza Hotel and Towers, Room To Be Announced.

Sunday, 23 January 2000  1:00 PM
ARISIA '00 Debriefing at a place TBD
NO, I still won't be the featured topic -- Merv

Saturday & Sunday 5-6 February 2000
Wolf 359, London, England
Contact: wolf359@aol.com

Friday through Sunday 18-20 February 2000
Boskone 37, Sheraton Framingham, Framingham MA
www.nesfa.org

Wednesday through Saturday, 26-29 May 2000
CostumeCon 18, Hartford Hilton, Hartford, CT
http://www.cc2000.org/

Friday through Sunday, 21-23 July 2000
Readercon 12, Burlington Marriott, Burlington MA
www.readercon.org

Thurs - through Monday, 31 August - 04 September 2000
58th Annual Worldcon at Chicon 2000, Chicago, IL

Membership/Subscription Information

Subscription to Mentor of ARISIA are included in Corporate Membership to ARISIA, Incorporated.
Membership runs from September 1st to August 31st and costs $24.00. Dues are pro-rated on a monthly basis for members joining during the year.

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Arisia 1999 Final Account Statement

Assets:
Checking account: $ 7,505.33
Merchant account: $ 1,431.33
Receivables:
Comps from Arisia '98: $ 1,168.00
Sales at Arisia '98: $ 5,815.00
A99 sales overpayment to corp: $ 18.00
$ 7,001.00
----------------
$15,937.66

Liabilities:
Checking account opening balance: $ 5,126.93
Arisia '00 for comps: $ 1,200.00
Six-month-old uncleared checks:
Rich Staats: $ 7.20
Rachel Silverman: $ 50.00
Skip Morris: $ 15.80
Andy Kaufman: $ 9.94
$ 82.94
----------------
$ 6,409.87

Overall total (net bottom line): $ 9,527.79

Arisia 1999 Profit and Loss Statement

INCOME
Ad Income 1,130.00
Art Show:
Commissions 278.10
Mailing Fees 285.35
Panels and Tables 1,935.00
Print Shop Fees 10.00
TOTAL Art Show 2,508.45
Dealers:
Rooms 1,860.00
Tables 3,600.00
TOTAL Dealers 5,460.00
Registration:
At-Con Reg:
$05 40.00
$15 360.00
$20 260.00
$25 5,100.00
$35 2,415.00
$40 13,120.00
TOTAL At-Con Reg 21,295.00
Prereg:
$08 1,168.00
$25 4,450.00
$30 13,620.00
$40 1,720.00
Discounted 370.50
TOTAL Prereg 21,328.50
TOTAL Registration 42,623.50
TOTAL INCOME 51,721.95
# EXPENSES

**Con Chair:**
- Admin: 38.63

**GoH Liaison:**
- Admin: 103.92
- Food: 609.04
- Travel: 721.21

**TOTAL GoH Liaison:** 1,434.17

**Hotel Liaison:**
- Admin: 69.75
- Electricity: 2,050.00
- Function Space: 1,500.00
- Hotel Rooms: 490.28
- Parking: 96.00
- Tips: 764.98
- Video Hookup: 300.00

**TOTAL Hotel Liaison:** 5,271.01

**TOTAL Con Chair:** 6,743.81

**Events:**
- Admin: 6.29

**Art Show:**
- Admin: 334.36
- Artist Reception: 570.94
- Errors: 121.45
- Logistics: 48.00
- Shipping: 106.76

**TOTAL Art Show:** 1,181.51

- Banquet: 1,909.92
- Camarilla Ball: 259.85
- Dealers Room: 170.32
- Filking: 202.31
- Films: 1,834.00

**Live Video:**
- Admin: 48.77
- Videotape: 283.75

**TOTAL Live Video:** 332.52

- Masquerade: 103.65
- Meet the Pros: 398.09
- Opening Ceremonies: 80.76
- Photography: 81.99
- Play: 238.73

**Technical:**
- Admin: 71.93
- Clearcom: 250.00
- Lighting: 994.95
- Pipe & Drape: 890.00
- Sound: 500.00
- Staging: 1,732.00

**TOTAL Technical:** 4,438.88

- Titanic Dance: 126.59

**Video Theatre:**
- Equipment: 1,150.00
- License Fees: 300.00

**TOTAL Video Theatre:** 1,450.00

**TOTAL Events:** 12,815.41
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Treasury:
- Admin: $11.48
- Bank Charge:
  - Credit Card Fees: $676.42
  - Bank Charge-Other: $165.53
- TOTAL Bank Charge: $841.95
- Errors - Insurance: $0.03
- TOTAL Treasury: $1,395.20
- TOTAL EXPENSES: $2,248.60
- TOTAL INCOME - EXPENSES: $9,527.79

**Arisia 2000 FY99 Account Statement**

**Assets:**
- Checking account: $6,643.83

**Liabilities:**
- Accounts Payable:
  - Lisa Hertel: $871.75

**Overall total (net bottom line):** $5,772.08

**INCOME**
- Dealers: $2,520.00
- Registration:
  - Prereg:
    - $25: $4,550.00
- TOTAL Registration: $4,550.00
- TOTAL INCOME: $7,070.00

**EXPENSES**
- Con Chair:
  - Treasury:
    - Bank Charge: $11.17
    - TOTAL Treasury: $11.17
  - TOTAL Con Chair: $11.17
- Marketing:
  - Advertising: $285.00
  - Publications:
    - Admin: $19.75
    - Mass Mailer:
      - Printing: $852.00
    - TOTAL Mass Mailer: $852.00
  - TOTAL Publications: $871.75
  - TOTAL Marketing: $1,156.75
- Programming:
  - Mailings: $130.00
  - TOTAL Programming: $130.00
- TOTAL EXPENSES: $1,297.92
- TOTAL INCOME - EXPENSES: $5,772.08
**ARISIA '00 Budget Amendment Number 2**  
Passed at the December Meeting

<table>
<thead>
<tr>
<th>Old</th>
<th>New</th>
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<tr>
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<td>$700.00</td>
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<tr>
<td></td>
<td>Art Show Mailings</td>
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<tr>
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<tr>
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<td>Babysitting Salaries</td>
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<td>Babysitting Taxes</td>
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<td>Babysitting Snacks</td>
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**Budget Amendment Number 3**  
To be voted upon at the January Corporate Meeting

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<th>Corporate Reimbursement:</th>
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Checking Account Balance $11,150.57