



Mentor

The Newsletter of Arisia, Incorporated — Number 134, October 2004

Minutes of the September Meeting

The September meeting was called to order at MIT at 14:45 on 19 September 2004.

In attendance were:

Bridget Boyle, Paul Selkirk, Buzz Harris, Lisa Hertel, Tom Coveney, Ariell XX, Tom 'Merv' Murphy, Claudia Mastroianni, Skip Morris, Ben Levy, Pat McCormick, Alan Kent, Pat Vanderberg, Nicholas Sheckman, Rachel Silber, Ann Catellia, Joel Lord XX, Carsten Turner, Connor Walsh, Rick Kovalcik, Alex Latzko, Joel Herda

Proxies: Elka Davidoff to Rachel Silber, Noel Rosenberg to Buzz Harris, Regis Donovan to Claudia Mastroianni

The meeting began with remembrances by Merv and Lisa and a moment of silence for George Flynn.

Reports:

President's report: There was a quiet summer aside from the migration of the convention. The contract with the hotel has been modified and signed, summarized in Skip's part of the Arisia '05 report.

Vice president: No report

Treasurer's report: Incorporated by reference

Clerk: No report

Long-Range Planning Committee: No report

Grant Committee: No report

Budget Committee: No report

Hotel Search Committee: No report

CIC: Storage has new locks and may be expanding; we may switch to a new door that is exclusively ours.

Someone borrowed equipment and it was returned damaged.

Storage was emptied and refilled.

Carol Salemi would like her dummies back.

Timeline Committee: A first pass has been made. Output so far is 14 pages of spreadsheets. A first draft for public consumption is close.

Honors Committee: No report

Database Committee report: The committee has not met, and my question to its members got only one response. Based on the recent use of Congo, and based on other parts of Arisia doing their own thing, I think it ought to be dissolved

Carsten: what are the other larger parts of the database question?

Answer: Corporate memberships, art show database, hotel resume, art show sales, corporate inventory, programming contacts and scheduling.

Arisia 03

Chair: No report

Treasurer: The audit is being finalized.

Arisia 04

Chair: No report

Treasurer: No new progress. General comments:

Arisia is a bunch of flakes. We do so many things wrong, from spending money on idiotic things to not delivering films back on time.

The corporation's big job is to oversee the convention, and we don't. Its about time the corporation starts sending rules down. I'm not talking micromanagement; we need to send some broad general guidelines.

I felt when I was appointed, it was though after the Titanic had stuck the iceberg, and it was my job to get as many boats away as possible.

Arisia 04.5

phi: Thanks to all who worked on the party (about three dozen). More than 500 people attended the party. We sold 44 memberships and a number of dealerships, and signed up Bob Eggelton to go to Art Show.

There was lots of positive feedback. Forty people showed for Sunday Sundae at 05:00.

There was a gripe at the 05:45 gripe session; the gripe was, "too long between news letters!"

Cost was approx \$400. The room and soda was free. If you look at memberships and maybe art slots, we cleared at least \$800, probably \$1K.

Cartsten: do you think this party mode is portable?

phi would prefer not to repeat party formats too often, but has other ideas for future parties.

Arisia 05

Chair: Buzz got married to Noel.

All senior staff positons at DivHead level are filled. Most of the senior staff positions below that are filled.

Shift in date: thanks to Skip for beating up the hotel on the contract.

All GOH are able to attend at revised date.

Skip presented hotel details. Total value at our count is close to \$30K (18K to staff/attendees, 12K to budget); hotel thinks it's closer to \$40K:

- * we get 15th floor inclding towers lounge at regular con rates

- * current rates extended to A06

- *- three additional comp suites A05/A06

- *- \$5K in credits to the A05 master bill. (Corkage, Electric F&B): real money

- * dates for 06 are nailed in stone

The mass mailer is going out earlier than in the recent past, to prevent the need for date-change post cards.

Treasurer (CWS not presant): Buzz proxy. Expenses for corporation to the tune of ~\$9K as expenses. Final verison of the budget for the October corporate meeting. [see below]

Arisia 06

Chair: I would like to do a couple of big theme parties. Galaxicon, is giving us a free suite. I think themes should be repeated every 10 years or so. There will be a party at the 2005 worldcon.

Looks like we'll be in the BPP on the 13th - 15th of Janauary 2006.

Old business:

No old business.

New business:

Rick: N4 may have some stuff to potentially donate, if it doesn't sell in a month. Skip thinks a swap of hardware for money might be worth doing. This will be considered at the time of any offer.

Skip: Motion to authorize repair of damaged items left in Arisia storage and used by unknown unauthorized persons, up to a limit of \$500. Lisa seconds.

A further motion to pass the matter to the EBoard. A Yea vote commits it to the EBoard; a Nay vote keeps it on the floor. Motion passes.

Merv: Did this happen before the key change? Who does have keys? Do we have an agreement between persons storing personal equipment and the corporation?

Lisa: Let someone into storage, will pass along info privately.

Elections: Speeches limited to two minutes.

21 voting members.

Candidates for president: Joell and Carsten.

Carsten wins, 12 to 9

Candidates for vice-president: Rick and Joell.

Rick wins, 15 to 6

Candidates for treasurer: Alex and Merv

Alex wins, 20 to 1

Candidates for clerk: Skip, Lisa and Claudia

First round: Lisa: 5; Skip: 9; Claudia: 7

Runoff: Claudia wins, 11 to 10

Point of order: Setting default meeting coordinates.

Carsten moves to set the default time and place to the third Sunday of the month, 14:00, MIT building 66, close to room #156.

Motion carries.

Committee of the whole discussed good dates for the December meeting.

Future meetings:

October Corporate Meeting:

17 October 2004, 14:00, MIT building 66

November Corporate Meeting:

14 November 2004, 14:00, MIT building 66

December Corporate Meeting:

14 December 2004, 19:00, at the home of Rick Kovalcik.

19 Chesley Road, Newton Centre, MA 02459-1903
1-617-244-4560 (home)
1-508-259-6819 (cell)

rk@mit.edu et. al.

By car, take the Mass Pike to exit 17 (Newton Corner). Follow signs to Newton Centre which will put you on Centre St. (When coming off the Mass Pike heading east from route 128, stay to the right. Centre St. will be the first street on the right. When coming off the Pike heading west from Boston, go 3/4 of the way around the "circle" around the hotel over the Pike.) Continue on Centre St. for 2 miles to Newton Centre. Immediately after the large parking lot on left, turn left onto Beacon St.

*Go 2 blocks and turn left onto Chesley Rd. just after Murray's Liquors and Motophoto on the left. If you pass a Gulf Station, US Post Office, and West Coast Video on the right, you have gone too far. Our house, a gray colonial with white and red trim, is the fourth house on the left. You must park on the right hand side of the street facing in the direction of travel OR YOU MAY BE TICKETED. Alternatively, you may park in the driveway to the right of the house as you are facing it.

Or, take Route 9 to Centre St. Take Centre St. 1 mile to Newton Centre. Immediately after yield / merge and before the large parking lot, turn right onto Beacon St. Continue from "*" above.

By MBTA, take the Riverside (D) Branch of the Green Line to the Newton Centre stop. Go upstairs and turn right onto Union St. Go 3 blocks crossing Langley Rd. and Beacon St. Union St. turns into Chesley Rd.

Our house, a gray colonial with white and red trim, is the fourth house on the left after crossing Beacon St.

Announcements:

All outgoing committee members please submit a brief report to president@arisia.org

The Long-Range Planning Committee is reconstituted.

Meeting adjourned 17:00

EBoard Meeting

EBoard met 26 September 2004, 18:00, at Claudia's place, Cambridge, MA.

Attending: Carsten Turner, Rick Kovalcik, Alex Latzko, Claudia Mastroianni, Nicholas Sheckman, Bridget Boyle, Aileen Boyle Latzko

The EBoard approves in principle of selling Arisia memberships at Pandemonium Books & Games, in Cambridge, MA.

Arisia storage: All keyholders must be corporate members. We need a current keyholder list. We still need an estimate on repairs of damaged equipment, so that matter is postponed until an EBoard meeting of October 14.

Committee appointments changed (see below).

Arisia sends our condolences to John Vanible's friends and family.

Membership/Subscription Information

Subscription to *Mentor of Arisia* is included with Corporate Membership to Arisia, Incorporated. Membership runs from September 1st to August 31st and costs \$24. Dues are prorated on a monthly basis for members joining during the year.

			March	\$12
	October	\$22	April	\$10
	November	\$20	May	\$08
	December	\$18	June	\$06
	January	\$16	July	\$04
	February	\$14	August	\$02

Executive Board

President Carsten Turner Building 600, PMB 322 1 Kendall Square Cambridge, MA 02139 president@arisia.org	Arisia 2004 Conchair Carsten Turner [REDACTED] conchair@arisia.org
Vice President Rick Kovalcik (RKOV) 19 Chesley Road Newton Centre, MA 02459 vicepresident@arisia.org	Arisia 2004 Treasurer Patrick McCormick treasury@arisia.org
Treasurer Alex Latzko 82 Cliff Road Milton, MA 02186-1750 treasurer@arisia.org	Arisia 2005 Conchair Buzz Harris Building 600, PMB 322 1 Kendall Square Cambridge, MA 02139 conchair@arisia.org
Clerk Claudia Mastroianni 17 Creighton Street Cambridge, MA 02140 clerk@arisia.org	Arisia 2005 Treasurer Cris Shuldiner treasury@arisia.org
Arisia 2003 Conchair Skip Morris PO Box 542 Merrymack, NH 03054-0542 morris@skip.net	Arisia 2006 Conchair Nicholas Sheckman 75 Lexington Avenue Somerville, MA 02144 arisia06@arisia.org
Arisia 2003 Treasurer Alex Latzko 82 Cliff Rd Milton MA 02186 treasury@arisia.org	

Storage Facility Key Holders

The clerk is seeking a current list.

Committee Members & Corporate Appointed Officers

Budget Committee Alex Latzko (chair) Cris Shuldiner	Corporate Sales Officer Lisa Hertel
Corporate Inventory Control Skip Morris Rick Kovalcik	Survey Committee Claudia Mastroianni
Corporate Systems Administrator Cris Shuldiner	Technical Equipment Committee Joel Herda (chair) Liz Orenstein Alan Walker (Hobbit)
Long Range Planning Committee Bridget Boyle (chair)	Honors Committee

ARISIA, Incorporated
Building 600, PMB 322
1 Kendall Square
Cambridge, MA 02139

INCOME			
Registration Income	Items	A'05 Budget	
Comped memberships	250 @ 8 From Arisia 04		\$2,000.00
Pre-Registrations	At A04 170 @ \$30	\$4,250.00	
Pre-Registrations	before 8/31/04 + parties 260 @ \$30	\$7,800.00	
Pre-Registrations	9/1/04 - 11/30/04 210 @ \$40	\$8,400.00	
Pre-Registrations	12/1/04 - Convention 15 @ \$50	\$750.00	
Pre-Registrations: Rollup			\$21,200.00
At Con Registrations	Full Weekend - 540 @ \$50	\$27,000.00	
At Con Registrations	Friday - 5 @ \$20	\$100.00	
At Con Registrations	Saturday - 270 @ \$35	\$9,450.00	
At Con Registrations	Sunday - 25 @ \$20	\$500.00	
At Con Registrations	Student - 75 @ \$40	\$3,000.00	
At Con Registrations: Rollup			\$40,050.00
Babysitting Memberships	At A04 2 @ \$30	\$60.00	
Babysitting Memberships	before 8/31/04 + parties 10 @ \$30	\$300.00	
Babysitting Memberships	9/1/04 - 11/30/04 10 @ \$40	\$400.00	
Babysitting Memberships	12/1/04 - Convention 5 @ \$50	\$250.00	
Babysitting Memberships: Rollup			\$1,010.00
Registration Income: Subtotal			\$64,260.00
Other Income		A'05 Budget	
Advertising			\$300.00
Art Show	Space Fees (Budget 80 units @\$20)	\$1,600.00	
Art Show	Mail-in, Print Shop, Misc. Fees	\$400.00	
Art Show	Sales tax	\$0.00	
Art Show	Commissions	\$0.00	
Art Show	Grant Fund Auction	\$0.00	
Art Show	Net Artist Sales	\$0.00	
Art Show: Rollup			\$2,000.00
Dealers	Dealer Room (Budget 44 @\$100)	\$4,400.00	
Dealers	Dealer Row (Budget 34 @\$100.)	\$3,400.00	
Dealers: Rollup			\$7,800.00
Sunday Sundaes	250 tickets @ \$4		\$1,000.00
Donations	Money for Table Tents - Elka	\$100.00	
Donations: Rollup			\$100.00
Hotel: Comp Rooms Sold			\$0.00
Other Income subtotal			\$11,200.00
Corporation Chargebacks		A'05 Budget	
Student Art Contest	Prizes		\$500.00
NCOA			\$70.00
Corporation Chargebacks subtotal			\$570.00
INCOME TOTAL			\$76,030.00
EXPENSES			
Corporate		A'05 Budget	
Corporate expenses (Storage, etc)			\$8,000.00
Corporate Expenses subtotal			\$8,000.00
ConChair		A'05 Budget	
Meeting/Work Session Food			\$600.00
Volunteer Liason			\$50.00
Contingency Fund			\$4,000.00
ConChair subtotal			\$4,650.00
Guests of Honor Expenses		A'05 Budget	
Postage			\$25.00
Writer GoH	Travel		\$1,100.00
Writer GoH	Food		\$250.00
Artist GoH	Travel		\$5,000.00
Artist GoH	Food		\$250.00
Artist GoH	Shipping		\$750.00
Fan GoH	Travel		\$800.00
Fan GoH	Food		\$250.00
Media Special Guest	Travel		\$825.00
Media Special Guest	Travel Change Fees		\$250.00
Hidden Frontier Special Guest	Travel		\$250.00
Hospitality Gifts			\$150.00
GoH Saturday Night Dinner			\$500.00
Guests of Honor subtotal			\$10,400.00

Treasury		Items	A'05 Budget	
Admin			\$50.00	
Bank Fees			\$0.00	
Credit Card Fees			\$1,000.00	
Treasury Office @ Con			\$375.00	
Payroll Processing: Babysitting			\$75.00	
Legal Expenses: Babysitting, etc.			\$100.00	
Insurance: Property			\$0.00	
Insurance: Liability	\$1 million General Commercial Liability		\$700.00	
NCOA on Mailing List			\$70.00	
250 comped memberships to A'06 @\$8	250 @\$8		\$2,000.00	
Refunds	Preregs		\$80.00	
Treasury subtotal				\$4,450.00
Marketing		Items	A'05 Budget	
Postage			\$40.00	
Campus Marketing Program			\$250.00	
Advertising	Advertising		\$200.00	
Flyers	Flyers		\$200.00	
Parties	Lunacon Party	\$175.00		
Parties	Balticon Party	\$325.00		
Parties	Worldcon Party	\$600.00		
Parties	Philcon Party	\$250.00		
Parties: Rollup			\$1,350.00	
Press Kits			\$50.00	
Marketing subtotal				\$2,090.00
Hotel		Items	A'05 Budget	
Corkage			\$500.00	
	Corkage Rebate		(\$500.00)	\$0.00
Electricity			\$400.00	
	Electricity Rebate		(\$400.00)	\$0.00
TV Line to Terrace Room			\$150.00	
Phone Lines			\$400.00	
	Phone Charge Rebate		(\$400.00)	\$0.00
Furniture removal charges			\$0.00	
Tips	Misc Tips	\$800.00		
Tips: Rollup			\$800.00	
Tables Rental	Interstate Rentals	\$820.00	\$820.00	
Keys/Recoring Charges		\$200.00		
	Lock Recoring Rebate		(\$200.00)	\$0.00
Hotel subtotal				\$1,770.00
Hotel Banquet Services		Items	A'05 Budget	
Sunday Sundae plates, silverware, etc.		\$250.00		
Sunday Sundae: Ice Cream		\$750.00	\$1,000.00	
Artist & Pros Reception			\$1,500.00	
Filking			\$400.00	
Period Dance			\$200.00	
Masquerade Green Room			\$250.00	
Gopher Hole			\$200.00	
Fast Track			\$200.00	
Ice			\$200.00	
	Banquet Rebate		(\$3,200.00)	
Hotel Banquet Services subtotal				\$750.00
Operations		Items	A'05 Budget	
Cell Phones, Pagers, etc.			\$200.00	
Ops Desk	Supplies	\$100.00		
Ops Desk: Rollup			\$100.00	
Info Desk			\$100.00	
Sign Shop			\$250.00	
Gopher Hole			\$50.00	
Ribbons			\$350.00	
T-Shirts			\$1,500.00	
Logisitics	Truck Rental	\$750.00		
Logisitics	Load-in Crew (labor Ready)	\$250.00		
Logisitics	Load-out Crew (labor Ready)	\$500.00		
Logisitics	Food	\$250.00		
Logisitics: Rollup			\$1,750.00	
Security	Forms, First Aid, Supplies		\$150.00	
Operations subtotal				\$4,450.00

Member Services		Items	A'05 Budget	
Massage Den	Lotion		\$100.00	
Massage Den	Supplies		\$40.00	
Massage Den: Rollup				\$140.00
Chips for all food areas	Frito Lay chips			\$450.00
Soda for all food areas	Coca Cola order			\$1,100.00
Consuite	Food		\$1,000.00	
Consuite	Supplies		\$100.00	
Consuite	Valet tips		\$20.00	
Consuite: Rollup				\$1,120.00
Green Room	Food		\$1,000.00	
Green Room	Supplies		\$50.00	
Green Room: Rollup				\$1,050.00
Staff Den	Food		\$1,400.00	
Staff Den	Supplies		\$50.00	
Staff Den: Rollup				\$1,450.00
Internet Room			\$400.00	
	Internet Room Rebate		(\$400.00)	\$0.00
ASL Signers				\$1,000.00
Party Czar: Party Seed				\$200.00
Babysitting	Pagers		\$0.00	
Babysitting	Supplies		\$50.00	
Babysitting	Salaries		\$1,500.00	
Babysitting	Food		\$50.00	
Babysitting	Payroll Taxes		\$75.00	
Babysitting	Programming		\$75.00	
Babysitting: Rollup				\$1,750.00
Load-in & Staff Party Supplies				\$100.00
Registration	Postage		\$10.00	
Registration	Ack Postcards		\$100.00	
Registration	Badges		\$1,500.00	
Registration	Forms		\$200.00	
Registration: Rollup				\$1,810.00
Member Services subtotal				\$10,170.00
Exhibits			A'05 Budget	
Admin				\$50.00
Art Show	Light bulbs		\$50.00	
Art Show	Fire Proof Drape		\$0.00	
Art Show	Misc Supplies		\$15.00	
Art Show	Forms		\$200.00	
Art Show	Purchase of copier & supplies		\$0.00	
Art Show	Mailer Copying		\$1,500.00	
Art Show	Mailing Postage		\$70.00	
Art Show	Return Shipping		\$0.00	
Art Show	Ribbons		\$200.00	
Art Show	Payments to Artists		\$0.00	
Art Show	Sales Tax on Sales		\$0.00	
Art Show: Rollup				\$2,035.00
Student Art Contest	Mailer Copying		\$200.00	
Student Art Contest	Shipping		\$0.00	
Student Art Contest	Postage		\$100.00	
Student Art Contest	Prizes (\$250/\$150/\$100)		\$500.00	
Student Art Contest: Rollup				\$800.00
Video Theater	Equipment (\$100 donation to BSFS)		\$100.00	
Video Theater	MPLC Umbrella License		\$400.00	
Video Theater	Rentals		\$0.00	
Video Theater: Rollup				\$500.00
ASCAP/BMI Fees				\$275.00
Anime Theater (\$250 - \$250 to Tables Rental)				\$0.00
Films	Rentals		\$2,100.00	
Films	Shipping		\$500.00	
Films	35mm Projector rental		\$1,000.00	
Films	Organist		\$300.00	
Films: Rollup				\$3,900.00
Exhibits subtotal				\$7,560.00
Events		Items	A'05 Budget	
Junkyard/Robot Wars				\$250.00
Big Event 1:				\$500.00
Big Event 2				\$500.00
Small Event 1: Rocky Horror				\$100.00
Small Event 2:				\$250.00

Small Event 3			\$250.00	
Small Event 4			\$0.00	
Period Dance Decoration			\$75.00	
Masquerade	Ribbons	\$100.00		
Masquerade	Copying	\$200.00		
Masquerade: Rollup			\$300.00	
Con Photographer			\$50.00	
Arisia TV	Tape Stock		\$100.00	
Club Dance: DJ			\$100.00	
Technical	Supplies	\$50.00		
Technical	ClearCom	\$150.00		
Technical	Lighting	\$950.00		
Technical	Sound	\$100.00		
Technical	Food for Setup	\$250.00		
Technical: Rollup			\$1,500.00	
Events subtotal				\$3,975.00
Programming	Items		A'05 Budget	
Phone calls and copying			\$100.00	
Mailer	Copying	\$600.00		
Mailer	Postage	\$500.00		
Mailer	Supplies	\$100.00		
Mailer: Rollup			\$1,200.00	
Thank You Notes			\$100.00	
Program Packets	Copying	\$75.00		
Program Packets	Postage	\$75.00		
Program Packets	Supplies	\$50.00		
Program Packets: Rollup			\$200.00	
Large Print Program Grid			\$50.00	
LARP			\$100.00	
Fast Track	Arts/Crafts Supplies		\$450.00	
Program Ops			\$150.00	
Table Tents			\$100.00	
Program AV			\$150.00	
Programming subtotal				\$2,600.00
Publications			A'05 Budget	
Admin			\$50.00	
Mass Mailer	Copying	\$1,000.00		
Mass Mailer	Postage	\$500.00		
Mass Mailer: Rollup			\$1,500.00	
Prereg Packet	Copying	\$300.00		
Prereg Packet	Postage	\$400.00		
Prereg Packet: Rollup			\$700.00	
At Con Newsletter			\$450.00	
Program Grid			\$700.00	
Pocket Program	Regular	\$2,500.00		
Pocket Program	Large Print	\$0.00		
Pocket Program	Braille	\$0.00		
Pocket Program: Rollup			\$2,500.00	
Souvenir Book			\$3,100.00	
Restaurant Guide	Regular		\$0.00	
Restaurant Guide	Large Print		\$0.00	
Publications subtotal				\$9,000.00
EXPENSES TOTAL				\$69,865.00
Totals			A'05 Budget	
Total Income				\$76,030.00
Total Expenses				\$69,865.00
Net Income (Loss)				\$6,165.00