



# MENTOR

The Newsletter of Arisia, Incorporated — Number 119, October/November 2002

## Minutes of the October Corporate Meeting

- **Date, Time, and Place**

Tuesday, October 15, 2002. Arisia Storage, Somerville MA. Called to order at 7:25 PM.

- **In Attendance**

Dave Belfer-Shevett, Tom Coveney, Joel Herda, Lisa Hertel, Walter Kahn, Ben Levy, Claudia Mastroianni, Skip Morris, Tom Murphy, Paul Selkirk, Nicholas Sheckman, Carsten Turner.

- **Proxies**

Colette Fozard to Skip Morris, Cris Shuldiner to Skip Morris, Rachel Silber to Carsten Turner.

- **Corrections to the Minutes**

Walter Khan is not on the Long Range Planning Committee.

Brendan gave his keys to Joel. Phi made a new set of keys for Lisa Hertel.

- **President's Report/Eboard Report** (Joel Herda)

I've been too busy to have a real report. If there are any burning issues, I'd love to know about them.

- **Vice President's Report** (Noel Rosenberg)

Not present.

- **Treasurer's Report** (Nicholas Sheckman)

No report.

- **Clerk's Report** (Paul Selkirk)

Please sign in. Dues are \$22; however, if you were previously a voting member, and wish to retain voting rights without sitting on your hands for this meeting, you must pay the full \$24 for retroactive continuous membership.

Anyone making a report is strongly encouraged to do so in writing, or suffer gross transcription errors.

- **Arisia '02** (Noel Rosenberg)

Not present. We (the corporation) haven't yet given up on them closing their books on their own.

- **Arisia '03 Report** (Skip Morris)

We had concom meeting and div-head meetings on Sunday at the Park Plaza, with no fatalities. We toured some areas of the hotel, most of which were closed.

The budget was discussed and refined, and there will be motion to amend budget as published. We talked about the fact that most departments have asked for increases; each increase individually makes sense, due to inflation, the larger size of the convention, or being something cool and/or useful. How-

ever, it adds up to a large bottom line. The budget as printed does not make enough money. We need a \$4000-5000 surplus to fund corporate activities. This budget a bit more accurate.

One thing this budget includes is an automatic adjustment based on attendance. We can accurately estimate attendance in advance - we assume 48% pre-reg. The base budget is based on 2500 attendees, and has adjustment rules for 2000-2700 attendees.

The div heads have recommended changing the at-door Saturday rate to \$30. This would increase revenue in two ways - by directly getting more for Saturday day memberships, and encouraging more people to buy weekend memberships.

*The president opted to defer both the budget and the rate increase to New Business.*

- **Old Business**

The motion to change the Print Shop rates, effective Arisia '04, was left on the table.

- **New Business**

Tom Murphy has written an online hotel reservation system. However, we are not ready to take credit card information, because we do not have a security certificate. We seem to have two options: getting a Verisign certificate, or making a self-signed certificate. The meeting moved into a committee of the whole to discuss the issue, with 10-minute limit.

Moving out of the committee of the whole, it was MOVED to create a committee to recommend a secure method of accepting credit card information via the Internet, and to authorize the Eboard to approve the recommendation of that committee. Motion PASSED on a voice vote.

At this point, Joel Herda left, giving his proxy to Ben Levy. In absence of the Vice President, the Treasurer, Nicholas Sheckman, assumed chairmanship of the meeting, and called a 10-minute recess.

A concern was raised about the laws and licensing of FRS radios. Phi will refer this to the lawyer to investigate.

MOVED to entertain the Arisia '03 Budget as printed in Mentor. All subsequent motions should be understood as amendments to this main motion.

MOVED to raise the Saturday one-day at-door price to \$30. Motion PASSED 11-3 on a hand vote. *Clerk's Note: This is a one-year override of policy, not a permanent change to policy. If no other action is taken, the rate in question will revert to \$25 for Arisia '04.*

MOVED to amend by substitution the hand-out budget for the budget printed in Mentor. MOVED to reprint the budget in

Mentor, and table consideration to the next meeting. Chair rules that the scope of the changes are not sufficient to change the spirit of the motion. MOVED to overrule the chair; FAILED 2-9 on a hand vote. Motion to amend by substitution PASSED on voice vote.

MOVED to consider the baseline budget and scaling rules as a single motion; PASSED on a unanimous voice vote.

MOVED to cut each line item under Registration Income by 50%; FAILED for lack of a second.

MOVED to amend Registration Income to reflect whole numbers of registrations – add \$10 to pre-reg-30, \$20 to weekend-40. Objection to Consideration FAILED to get 2/3 majority by 8-5 on a hand vote. Motion PASSED 9-3 on a hand vote.

MOVED to reduce Prereg-30 income to \$14,250; FAILED on a voice vote.

MOVED to reduce Weekend-40 income to \$19,000; FAILED for lack of a second.

MOVED to create an income line item for 'Babysitting - \$30', and to transfer 6 memberships from Babysitting-40 to Babysitting-30 (resulting in \$180 for Babysitting-30, and \$760 for Babysitting-40). Motion PASSED unanimously on a voice vote.

MOVED to approve the attendance-based budget adjustments, including the rules on page 2 of the handout. Motion PASSED on a voice vote.

There was much discussion on badges and badge holders, but no motion to change the budget for them.

At this point, Tom Coveney gave his proxy to Lisa Hertel.

MOVED to increase Program Guide to \$1200; FAILED for lack of a second.

MOVED to change Program Guide to \$0, and Pocket Program to \$2500; PASSED 7-3 on a hand vote.

MOVED to produce the Program Book Color Insert for sale at the Arisia Sales table instead of distributing it in the Program Book; FAILED for lack of a second.

MOVED to change Color Insert to \$2000, provided we have a projected attendance of at least 2300 people; PASSED on a voice vote.

MOVED to change Elevator Operators to \$0. Friendly Amendment to change the line item to \$200 with no attendance-based adjustment. Motion FAILED 3-7 on a hand vote.

MOVED to change Paid Security from \$2500 to 'fill in the blank'; FAILED for lack of a second.

MOVED to change Babysitting Salaries to \$750; PASSED on a voice vote.

MOVED to change ASL Signers to \$0; FAILED 2-8 on a hand vote. Phi will consult with the lawyer regarding the Americans With Disabilities Act.

MOVED to change Legal Expenses to \$500; PASSED on a voice vote.

MOVED to make ASL Signers contingent on getting 10 deaf attendees by November 30; FAILED 2-6 on a hand vote.

MOVED to change Cloissone Pins to \$0; FAILED 2-9 on a hand vote.

MOVED to accept budget as amended; PASSED on a voice vote.

MOVED to raise the membership cap to 2650. After some discussion, the motion was WITHDRAWN.

Skip has been asked to allow Security to have their own T-shirts. However, no motion was made in this regard.

- **Announcements**

Remove your food and wrappers.

On behalf of the Eboard, the Clerk would like to thank everyone who stayed through the entire 4½-hour meeting.

- **Meeting adjourned** at 11:50 PM.

## Minutes of the November Corporate Meeting

- **Date, Time, and Place**

Sunday, November 17, 2002. MIT Building 66, Room 168. Called to order at 4:13 PM.

- **In Attendance**

Chris Amshey, Bridget Boyle, Joel Herda, Lisa Hertel, Alex Latzko, Ben Levy, Claudia Mastroianni, Skip Morris, Tom Murphy, Noel Rosenberg, Paul Selkirk, Nicholas Sheckman, Rachel Silber, Carsten Turner, Walter Kahn, Regis Donovan, Karen Purcell, Tom Coveney, Pat Vandenberg, Allan Kent.

- **Proxies**

Colette Fozard to Skip Morris.

- **President's Report/Eboard Report** (Joel Herda)

The Eboard met on Monday November 4.

The action from the last corporate meeting was the creation of a committee nicknamed the Online Reservations Committee, to come up with an electronic method to accept hotel reservations via our website, so that fans could get their information to us, and we could pass this information to the hotel. The decision of the Eboard, out of the report of the committee, was that an end-to-end secured system would be acceptable, something that used SSL for the website portion, and something that used an encrypted file for the storage of the actual data, also that the data would not be left for a long time on the server. The Eboard has authorized the conchair to move on this. More details will be presented in the committee report.

The only other agenda item for the Eboard was that Noel asked for a couple of committee appointments. The new members of the Grant Committee are Claudia Mastroianni and Walter Kahn.

At this point, Joel left to build sets for *The Pirates of Penzance*, and gave his proxy to Regis Donovan, and chairmanship of the meeting to Noel Rosenberg.

- **Vice President's Report** (Noel Rosenberg)

The Grant Committee will meet immediately after the corporate meeting. If anyone else is interested in being on the committee, please let me know.

- **Treasurer's Report** (Nicholas Sheckman)

The Budget Committee has not met.

The Corporate Sales report is that we have agreed to sell Looney Labs merchandise at the Arisia Sales table at the con.

The Online Reservations Committee had a number of email discussions, but did not meet in person, and does not have a formal report at this time. We did, however, produce two reports, one of which will be our final report, and the other of which will be a minority report – we have not determined which will be which.

We determined that there was a way to securely get information from the fen all the way to the hotel – actually a couple of ways. One of them involves equipment that we don't have – a fax-modem attached to arisia.org. One of them involves extra shepharding on the part of an individual, but no such individual has yet been identified, and we have secured a promise from the conchair not to go ahead with this until such an individual has been identified.

- **Clerk's Report** (Paul Selkirk)

Please sign in. Dues are \$20. Anyone making a report is strongly encouraged to do so in writing, or suffer gross transcription errors.

I went to Cris Shuldiner's bachelor party last night. See above about gross transcription errors.

- **Arisia '02** (Noel Rosenberg)

Nicholas Sheckman, Chris Amshey, and Noel are going to try to close the books. Phi expects to have some time to work on it in early December.

- **Arisia '03 Report** (Skip Morris)

We had parallel divisional meetings today, which seemed to be productive.

There will be budget amendments at some point. We're starting to get some real numbers in, and I want to adjust the budget to reflect actual numbers already spent. For example, the mass mailer came in way under budget, and the art show mailing came in way over budget.

We've been using a mailing house in Worcester to do all the printing, addressing, folding, and sealing, and will even deliver to the post office for us. The money we spent on this service was made up by postage savings from delivering to the office in a presorted, automatable format, and we didn't have to spend hours at the annual meeting assembling the mailing. The downside is that we're not driven by the deadline of the annual meeting, and things tended to slip.

Another budget adjustment will be for 35mm projectors. It was originally requested that we add a \$1000 line item for rentals. We thought we were unlikely to find projectors that cheaply, so we took it out of the budget, but Scott managed to find them, so we'll find the money somewhere.

The film rental budget will be going up slightly. For example, the restored version of *Metropolis* is a \$400 rental, not a \$200

rental. (This will be our silent movie with live organist.) The total increase in film rental will be somewhere between \$500 and \$1000.

On the other hand, there is more money coming in for Souvenir Book ads. We already have \$1850, versus a \$500 line item, and that's before the 251-piece mailing to advertisers.

We have been offered, and have accepted, use of the Origins Game Library. Many game manufacturers donated hundreds of games to the Origins gaming convention. They split this library up into 4 separate pieces, each with somewhere on the order of 75-100 games, which rotate around the country. This section is coming up from Philcon, to Arisia, then going to Vericon, Lunacon, and other cons. The games need a home – possibly gopher hole – and someone to manage them.

The hotel has started processing reservations.

We're probably going to have Arisia Sales sell parking coupons for the Boston Common garage. Each coupon is good for overnight or all-day parking. We're going to field test this at the Concom meeting at the hotel on December 1.

We're actually going to have an Internet Room. Benji Kline is making a lot of progress. The hotel is willing to let us use their wiring system, so we'll put a router in their wiring closet, and hook it into our internet room. The hotel is also giving us access to their T1 line, for what it would cost us to install a DSL line. The T1 is already there and working, so it's more reliable by definition.

We're looking into ways to make phones cheaper. We're trying to use more cell phones; I've bought some more pagers.

Logistics has 7-8 new crates on wheels, thanks to Linda Nee.

We still have some openings – Program Ops, Student Art Contest coordinator, Press Liaison, Party Czar. (Most of these were reported already filled, or were filled on the spot.)

The next meeting will be in the hotel on December 1. The hotel should be pretty empty that weekend, so we should be able to see most the rooms we need to see.

- **Arisia '04** (Carsten Turner)

There's really nothing to report as yet. I'm working on who the Guests of Honor are going to be, and being Skip's trusty understudy.

- **Old Business**

Phi has not yet talked to the lawyer.

The motion to change the Print Shop rates, effective Arisia '04, was left on the table.

A very old motion, to fund some massage training classes, was left in a box under the table.

- **New Business**

MOVED to set the February meeting date to Sunday 2/16. Motion FAILED for lack of second.

MOVED to set the February meeting date and time to Tuesday 2/18, at 7:30 PM. Motion PASSED 13-3 on a hand vote.

MOVED to set the February meeting location to the Vandenburg/Kent residence in Mendon. MOVED to set the location

to the Murphy residence in Somerville. Mendon was decided 10-4 on a hand vote.

- **Announcements**

Go see the new Harry Potter movie, and sit through the credits to the end.

Anyone interested in the two active grant proposals is invited to meet next door after this meeting.

- **Meeting adjourned** at 4:52 PM.

## Directions to the December Meeting

The December meeting will be at the home of Alex Latzko and Bridget Boyle:

82 Cliff Road  
Milton MA, 02186  
617-298-9315

For directions, go to <http://www.lazy-booklet.org/> and follow the link for "directions", or call the number above.

### Arisia '03 Budget, as passed

#### Registration Income

Pre-Registration - \$25.00	5,600	
Pre-Registration - \$30.00	17,610	
FullWeekend - \$40	23,920	
Friday - \$20	100	
Saturday - \$30	9,000	
Sunday \$15	420	
Student - \$35	3,430	
Babysitting - \$25	50	
Babysitting - \$30	180	
Babysitting - \$40	760	61,070

#### Other Income

Advertising Income	1,000	
Art Show: Commissions	-	
Art Show: Mail-In Fees	350	
Art Show: Space Fees	2,100	
Art Show: Print Shop Fees	200	
Dealers: Dealer Room Fees	2,640	
Dealers: Dealer Row Fees	2,040	
Sunday Sundae Tickets	600	
Hotel: Room Night Credits	-	8,930

#### ConChair/Admin Expenses

ConChair Admin	50	
Meeting & Work Crew Food	350	
ConComm News	750	
Volunteer Liason	50	
Contingency Fund	2,000	3,200

#### Treasury Expenses

Administration	50	
Bank Fees	100	
CC Fees	1,000	
Errors (Treasury, Cashier, Clerk)	-	
Payroll Processing: Babysitting	75	
Legal Expenses: Babysitting, etc.	500	
Insurance: Property	-	
Insurance: Liability	500	
FCC Licensing	-	
Video Theatre: Licensing	350	
ASCAP/BMI Fees	200	2,775

#### Operations/Communications Expenses

Admin	50	
Communications/Cell Phones/Pagers	200	
Bell Atlantic: Telephone	250	
Hotel: Engineering/Telephone Install	200	
Hotel: Telephone Service	200	
Ops Desk	100	
Hotel: Elevator Operators	500	
Security: Forms/First Aid/Supplies	125	
Security: Paid Security Details	2,500	4,125

### Convention Services Expenses

Sign Shop	50	
Convention Office	200	
Gopher Hole/Admin	50	
Ribbons	300	
Gopher Hole/T-Shirts	1,500	
Logistics	1,750	
Arisia TV: Misc	100	
Arisia TV: Tape Stock	75	
Tech: Gaff Tape	150	
Dance: DJ Equipment	100	
Con Photographer: Photography	50	
Hotel: Engineering/Video Install	-	
Technical: Admin	50	
Technical: Clearcom	200	
Technical: Lighting	600	
Technical: Sound	150	5,325

### Member Services Expenses

Admin	50	
Babysitting: Admin	25	
Babysitting: Pagers	-	
Babysitting: Supplies	50	
Babysitting: Salaries	750	
Babysitting: Food	50	
Babysitting: Payroll Taxes	75	
Babysitting: Programming	75	
Fanzine Lounge: Food	-	
Fanzine Lounge: Fanzine	200	
Massage Den	200	
Consuite: Food	2,650	
Party Czar: Party Seeding Stock	200	
Green Room: Food	1,050	
Registration: Ack Postcards	150	
Registration: Admin	50	
Registration: Badge Holders/Clips	450	
Registration: Badge Stock	1,100	
Registration: Forms	200	
Registration: Work Sessions	100	
Staff Den: Food	1,300	
Internet Room/Internet Line	400	
ASL Signers	1,800	10,925

### Guest Expenses

GoH: Admin	50	
GoH: Food	750	
GoH: Travel: WGoH	500	
GoH: Travel: AGoH	800	
GoH: Travel: FGoH	100	
GoH: Art Shipping & Insurance	500	
Special Guest - Gaming Guest	200	
Special Guest - Filk Guest	300	
Special Guest - Costume Guest	700	3,900

### Marketing Expenses

Marketing: Ad Sales Solicitation	200	
Marketing: Admin	100	

Marketing: Advertising	200	
Marketing: Press Kits	50	
Marketing: Parties	1,750	
Marketing: Flyers	200	2,500

### Publications Expenses

Publications: Admin	50	
Publications: AtCon Newsletter	550	
Publications: Mass Mailer: Repro	750	
Publications: Mass Mailer: Postage	800	
Publications: Pocket Program	2,500	
Publications: Program Guide	-	
Publications: PreReg Packet: Repro	300	
Publications: PreReg Packet: Postage	400	
Publications: Program Book	4,500	
Publications: Program Book Color Cover	1,500	
Publications: Program Book Color Insert	2,000	
Publications: Program Updates	-	
Publications: Restaurant Guide	300	
Publications: Large Print Pocket Program	100	
Publications: Pocket Program in Braille	200	
Publications: Large Print Restaurant Guide	50	14,000

### Hotel Expenses

Administration	50	
Errors	-	
Goodwill	-	
Cots (Sleepers)	20	
Corkage	500	
Banquets: Ice	200	
Electricity	300	
Tips	1,000	
Furniture Rental	-	2,070

### Hotel/Banquets Expenses

Banquets: LARP Dance	200	
Banquets: Sunday Sundae	250	
Banquets: Artist Reception/Meet the Pros	600	
Banquets: Big Reception #1	1,200	
Banquets: Big Reception #2	800	
Banquets: Filking	400	
Banquets: Period Dance	200	
Banquets: Masquerade Green Room	400	
Banquets: Gopher Hole	300	
Banquets: Kaffeeklatches	400	
Banquets: Gaming	400	
Banquets: Pop Tart Café	200	
Banquets: Fast Track	200	
Banquets: GoH	600	
Banquets: Fanzine Lounge	750	6,900

### Exhibits Expenses

Art Show: Admin	50	
Art Show: Forms	200	
Art Show: Logistics/Parking	-	
Art Show: Mailings	550	
Art Show: Shipping	160	
Art Show: Ribbons	200	
Dealer's Room: Admin	200	
Gaming: Admin	50	
Student Writing Contest: Admin/Mailings	-	
Student Art Contest: Admin/Mailings	375	
Films: Film Rental	1,800	
Films: Film Rental Shipping	200	
Films: Equipment Rental/Repair	-	
Films: 35MM Projector	-	
Video Theatre: Equipment	-	
Anime Theatre	-	
Kids Anime	-	3,785

### Events Expenses

Administration	50	
Robot Wars	-	
WGOH Event	-	

AGOH Slide Show	-	
FGOH Event	-	
Big Event 1	500	
Big Event 2	300	
Big Event 3	-	
Small Event 1	100	
Small Event 2	100	
Small Event 3	100	
Small Event 4	-	
Sunday Sundae (Ice Cream)	500	
Ribbon Game	300	
Masquerade: Admin	100	
Masquerade: Ribbons	100	
Masquerade: Photocopying	200	
Period Dance	50	2,400

### Programming Expenses

Admin	50	
Filking: Admin	-	
Large Print Program Grid	50	
'Thank You' Notes	150	
Phonecalls / Photocopying	100	
LARP	250	
Fast Track	450	
Program Guest Liason	-	
Program Packets	300	
Crossine pins (in guest packets)	300	
Mailer: Repro	600	
Mailer: Postage	800	
Infinite Improbability Drive	200	
Program Ops	250	
Program AV	150	3,650

<b>Total Income</b>	<b>70,000</b>	
<b>Total Expenses</b>	<b>65,555</b>	
<b>Net Income (Loss)</b>	<b>4,445</b>	

**Arisia '03 Budget – Summary by Attendance**

Attendance	2000+	2050+	2100+	2150+	2200+	2250+	2300+	2350+	2400+	2450+	2500+	2550+	2600+	2650+	2700+	2750+
Reg Income	48,900	50,120	51,340	52,560	53,785	55,015	56,230	57,455	58,675	59,900	61,070	62,345	63,565	64,850	66,010	67,330
Other Income	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930	8,930
ConChair	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200
Treasury	2,575	2,595	2,615	2,635	2,655	2,675	2,695	2,715	2,735	2,755	2,775	2,795	2,815	2,835	2,855	2,875
Ops/Comm	2,725	2,825	2,925	3,025	3,125	3,225	3,325	3,525	3,725	3,925	4,125	4,375	4,625	4,875	5,125	5,375
Con Services	4,825	4,875	4,925	4,975	5,025	5,075	5,125	5,175	5,225	5,275	5,325	5,375	5,425	5,475	5,525	5,575
Memb Serv	9,175	9,350	9,525	9,700	9,875	10,050	10,225	10,400	10,575	10,750	10,925	11,100	11,275	11,450	11,625	11,400
Guests	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900	3,900
Marketing	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Publications	10,000	10,100	11,200	11,300	11,400	11,500	13,600	13,700	13,800	13,900	14,000	14,100	14,200	14,300	14,400	14,500
Hotel	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070	2,070
Hotel/Banquets	5,900	6,000	6,100	6,200	6,300	6,400	6,500	6,600	6,700	6,800	6,900	7,000	7,100	7,200	7,300	7,400
Exhibits	3,535	3,560	3,585	3,610	3,635	3,660	3,685	3,710	3,735	3,760	3,785	3,810	3,835	3,860	3,885	3,910
Events	1,900	1,950	2,000	2,050	2,100	2,150	2,200	2,250	2,300	2,350	2,400	2,450	2,500	2,550	2,600	2,650
Programming	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650	3,650
Total Income	57,830	59,050	60,270	61,490	62,715	63,945	65,160	66,385	67,605	68,830	70,000	71,275	72,495	73,780	74,940	76,260
Total Expenses	55,955	56,575	58,195	58,815	59,435	60,055	62,675	63,395	64,115	64,835	65,555	66,325	67,095	67,865	68,635	69,005
Net Income	1,875	2,475	2,075	2,675	3,280	3,890	2,485	2,990	3,490	3,995	4,445	4,950	5,400	5,915	6,305	7,255

**Notes on Budget Adjustments in Arisia '03 Summary Budget**

Registration numbers based upon past years registrations & scaled to number of attendees and automatically adjusted up/down for every 50 total registrations.

Attendance estimate based upon pre-registration numbers as of December 26 for past few years. Estimate of actual attendance based on estimated 48% pre-reg rate.

Actual History:	Year	PreReg	TotalReg	Percent
	1999	809	1671	48.41%
	2000	897	1965	45.65%
	2001	1010	2082	48.51%
	2002	1129	2365	47.74%

**ConChair/Admin Expenses:**

- No adjustments since all funds spent ahead of time.

**Treasury Expenses:**

- CreditCard Fees slightly modified (\$0.40/attendee) since fees will go up or down depending upon how much is charged via credit cards.

**Convention Services Expenses:**

- Elevator Operators adjusted by \$100 (four hours of express elevator service) for every 50 attendees starting with \$100@2300, adjusted with \$150 increase for every 50 attendees above 2500.
- Paid Security Details adjusted by +/- 100 for every 50 attendees.

**Member Services Expenses:**

- ConSuite, Green Room, Staff Den adjusted (total) +/- by \$2/attendee.
- Registration Badges/Clips adjusted +/- \$0.50/attendee.
- ASL Signers adjusted +/- \$1/attendee.

**Guest Expenses:**

- No adjustments since number of guests doesn't change.

**Marketing Expenses:**

- No adjustments since all funds spent ahead of time.

**Publications Expenses:**

- Pocket Program, Program Guide, Restaurant Guide adjusted +/- \$1/attendee.
- Program Book cost adjusted +/- \$1/attendee (fixed setup cost).
- Program Book color interior pages eliminated below 2300 attendees (\$2000 reduction).
- Program Book color cover eliminated at 2050 attendees (\$1000 reduction).

**Hotel Expenses:**

- No adjustments since all items difficult to adjust or contractually obligated.

**Hotel/Banquets Expenses:**

- Hotel Banquets overall adjusted by +/- \$2/attendee.

**Exhibits Expenses:**

- Films adjusted by +/- \$0.50/attendee.

**Events Expenses:**

- Overall events adjusted +/- \$1/attendee.

**Programming Expenses:**

- No adjustments since all items difficult to adjust or spent ahead of time.

## Membership/Subscription Information

Subscription to *Mentor of Arisia* is included with Corporate Membership to Arisia, Incorporated. Membership runs from September 1st to August 31st and costs \$24. Dues are pro-rated on a monthly basis for members joining during the year.

September	\$24	March	\$12
October	\$22	April	\$10
November	\$20	May	\$08
<b>December</b>	<b>\$18</b>	June	\$06
January	\$16	July	\$04
February	\$14	August	\$02

## Executive Board

<b>President</b> Joel Herda 17 Heath St, Apt 3 Somerville MA 02145 president@arisia.org	<b>Arisia 2003 Conchair</b> Skip Morris PO Box 542 Merrymack, NH 03054-0542 conchair@arisia.org
<b>Vice President</b> Noel Rosenberg PO Box 464 Chelmsford MA 01824-0464 vp@arisia.org	<b>Arisia 2003 Treasurer</b> Alex Latzko 82 Cliff Rd Milton MA 02186 treasury@arisia.org
<b>Treasurer</b> Nicholas Shectman 75 Lexington Avenue Somerville MA 02144 treasurer@arisia.org	<b>Arisia 2004 Conchair</b> Carsten Turner [REDACTED] conchair@arisia.org
<b>Clerk</b> Paul Selkirk 112A Marblehead St N Reading MA 01864-1526 clerk@arisia.org	

## Storage Facility Key Holders

Joel Herda
Noel Rosenberg
Nicholas Shectman
Paul Selkirk
Skip Morris
Carsten Turner
Linda Nee
Cris Shuldiner
Bryttan Bradley
Lisa Hertel

## Committee Members & Corporate Appointed Officers

<b>Grant Committee</b> Noel Rosenberg (chair) Claudia Mastroianni Walter Kahn	<b>Database Committee</b> Michelle McGuire Tom Murphy Paul Selkirk Cris Shuldiner
<b>Budget Committee</b> Nicholas Shectman (chair) Alex Latzko	<b>Long Range Planning Committee</b> Cris Shuldiner (chair) Sheeri Kritzer
<b>Corporate Inventory Control</b> Linda Nee	<b>Corporate Sales Officer</b> Nicholas Shectman
<b>Corporate Systems Administrator</b> Cris Shuldiner	<b>Survey Committee</b> Claudia Mastroianni
<b>Gaming Convention Exploratory Committee</b> (vacant)	<b>Technical Equipment Committee</b> Joel Herda (chair) Liz Orenstein

## Membership Roster

Christopher Amshey	Rob Bazemore
Dave Belfer-Shevett	Bridget Boyle
Brian Cooper	Tom Coveney
Regis M. Donovan	Tom Fish
George Flynn	Tracy Fogarty
Colette H. Fozard	Joel Herda
Lisa Hertel	Walter Kahn
Allan Kent	Zanne Labonville
Alex Latzko	Benjamin Levy
Claudia Mastroianni	Patrick McCormack
Craig McDonough	Michelle McGuire
Erik J. Meyer	Skip Morris
Tom Murphy	Linda M. Nee
Elizabeth Orenstein	Karen Purcell
Brendan Quinn	Mary Robison
Noel Rosenberg	Matthew Saroff
Paul Selkirk	Nicholas Shectman
Cris Shuldiner	Rachel Silber
Carsten Turner	Patricia Ann Vandenberg

## Calendar of Events

Sunday, December 1, 2002, 2:00 PM

**Arisia '03 Concom Meeting**

Location TBA

December 13-15, 2002

**Philcon 2002**

Center City Marriott Hotel, Philadelphia, PA

Thursday, December 26, 2002

**Arisia '03 Concom Meeting**

Location TBA

Monday, December 30, 2002, 7:00 PM.

**Arisia Corporate Meeting**

Latzko/Boyle residence, Milton MA

January 17-19, 2003

**Arisia '03**

Boston Park Plaza Hotel, Boston MA

Sunday, January 19, 2003, 4:00 PM

**Arisia Corporate Meeting**

Boston Park Plaza Hotel, Boston MA

Tuesday, February 18, 2003, 7:30 PM.

**Arisia Corporate Meeting**

Vandenberg/Kent residence, Mendon MA

January 24-26, 2003

**Vericon**

Harvard University, Cambridge MA

February 14-16, 2003

**Boskone 40**

Sheraton Hotel, Boston MA

February 16-17, 2003

**Science Fiction Film Marathon**

Coolidge Corner Theatre, Brookline MA

February 28-March 2, 2003

**Intercon C**

Radisson Hotel, Chelmsford MA

March 21-23, 2003

**Lunacon 2003**

Rye Town Hilton, Rye Brook, NY

**ARISIA, Incorporated**  
**Building 600, PMB 322**  
**1 Kendall Square**  
**Cambridge, MA 02139**