



MENTOR

Mentor, The Newsletter of Arisia, Incorporated
Number 251 (rev 1), July 2018
Arisia, Incorporated, 561 Windsor Street, Somerville, MA 02143
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Announcements:

The July meeting of Arisia Corporate will be Sunday July 29th 2:00 PM, with a cookout to follow, at Chez Wood, Rick Kovalcik's home (19 Chesley Road, Newton Centre, MA 02459).

Please send proxies by email to corp@arisia.org, preferably before Sunday July 29th.

The quorum for that meeting is 15 based on 51% of the average of the last three meetings
(26+29+31=81/3*.51=14.62).

At that meeting the Eboard will be reporting on a number of actions under the IR / Disciplinary Process:

Arisia received a report that an attendee was acting as a line wrangler in an overly aggressive fashion at the PMRP show at Arisia 2018. After looking into the report, the Eboard determined that the attendee was not acting in any capacity as a convention volunteer at the time, and was also not a member of PMRP. Unfortunately, the Eboard was unable to positively identify the attendee, so has decided to take no action..

Arisia received a report that some staff members, including a senior staff member, were making inappropriate and racist comments about the POC Safer Space during Arisia 2018. After looking into the report, the Eboard issued a warning to the senior staffer.

Arisia received a report that a staff member had potentially abused their position at Arisia 2018 to interact inappropriately with an ex. After looking into the report, and taking into account the actions that were taken by the leadership of Arisia *2019*, the Eboard has decided to take no action.

Arisia received multiple reports that an attendee had engaged in a variety of inappropriate behaviors at the Arisia 2018 Art Show Reception. These included invasion of personal space, unwelcome comments, and making other attendees uncomfortable. In addition, there were similar reports about the same attendee after Arisia 2017. After looking into the reports, the Eboard has decided to issue a ban from attending Arisia 2019, and a further restriction on participation at Arisia 2020 and 2021 limiting the attendee from participating in any capacity beyond that of a standard attendee (including a ban from attending the Art Show Reception).

Minutes of the Arisia Meeting of 17 May 2018:

The meeting was called to order at 7:43 PM on Tuesday May 17th, 2018 by Noel Rosenberg at the NESFA Clubhouse in Somerville, MA.

The quorum was 14 based on 51% of the average of the last three meetings ($28+26+26=80/3*.51=13.6$).

Attendance (29 members):

James Boggie, Anna Bradley, Heather Cougar, Daniel Eareckson, Kelly Fabijanic, Jaime Garmendia, Jaelen Hartwin, Gregorian Hawke, Lisa Hertel, Diana Hsu, Ray Isaacs, Suli Isaacs, Rick Kovalcik, Mary Olszowka, Peter Olszowka, Kris Pelletier, Michael Rasnick, Noel Rosenberg, Andy Rosequist, Mink Rosequist, Sharon Sbarsky, Richard Schmeidler, Michael Sharrow, Nicholas Shteman, Kris Snyder, Mike Sprague, Persis Thorndike, Al *Hobbit* Walker, Ellie Younger.

The quorum for the next meeting is 14 based on 51% of the average of the last three meetings ($26+26+29=81/3*.51=13.77$).

Proxies (18 valid proxies):

Ben Levy to Rick Kovalcik, Ellie Younger to Kelly Fabijanic, Tamar Amidon to Anna Bradley, Terry Holt to Mike Sprague, Rick Katze to Sharon Sbarsky, Dale Meyer-Curley to Kris "Nchanter" Snyder, Diane Martin to Michael Sprague, Jeff Keller to Persis Thorndike, Karen Purcell to Nicholas "Phi" Shteman, Abby Noyce to Kris "Nchanter" Snyder, Daniel Eareckson to Diana Hsu (revoked on his arrival), Alex Latzko to Peter Olszowka, Fred Isaacs to Suli Isaacs (once she arrived), David D'Antonio to Peter Olszowka, Skip Morris to Marry Olszowka, Kris Pelletier to Jaime Garmendia (revoked on her arrival), Alan Wexelblat to Mink Rosequist, and Michelle Wexelblat to Anna Bradley.

Corrections to Minutes or Mentor:

None.

Eboard Report (Noel Rosenberg):

IR Reports:

Due to an oversight the following IR decision, which was made in September 2017, was not yet reported to the Corporation. Notification to the parties involved WAS made at the time: Due to disruptive behavior at Arisia 2017, the Eboard voted to ban a Blogging Group from covering Arisia 2018 and also voted to ban the head of that group from attending Arisia 2018.

The Eboard received a report of someone convicted of possessing and disseminating child pornography. After investigating the information available, the Eboard choose to take no action other than noting the information for the future.

The Eboard voted to take no action in response to an incident involving hotel room lockout at Arisia 2017.

In addition the Eboard is reporting that, thanks mostly to Benjamin Levy, we have updated the Arisia Policies as per the last meeting. The updated policies can be found at <https://corp.arisia.org/Policies>. Of note:

The Disciplinary Process was re-formatted as follows:

DISCIPLINARY PROCESS

1. A request to consider disciplinary action against a person or persons may be brought to the eboard by any corporate member. The Eboard will look into all such requests in as confidential a manner as possible.
2. After investigating, the Eboard will notify the person(s) involved, and then report their decision to the Corporation with twelve days notice including action to be taken. Any Eboard member involved will be automatically recused from participating in the investigation and decision. The confidentiality of other person(s) involved in the complaint including those making the request

will be protected in this report. If the only action taken is a warning (whether verbal or written), the Eboard may vote to keep the name(s) of the person(s) warned confidential in the report given at the meeting. If no action is taken, the confidentiality of all person(s) involved in the complaint will be protected in this report. Possible actions include but are not limited to a ban from attending, volunteering, staffing, or otherwise participating for a number of year(s) or permanently.

3. No matter what action is taken, no names will be published in Mentor nor elsewhere in public and restricted as much as possible after the report to those with a need to know.
4. If the governing body of another convention (or similar fannish group) asks Arisia about a person who may have been the subject of an Arisia disciplinary action, the Eboard may vote to release decisions about that person under the Disciplinary Process, as reported in Mentor including the date(s) of the decision(s), or to report that there was no such action. Any information released must protect the confidentiality of everyone else involved in the report, including the reporter. The EBoard will report all such requests, and the EBoard's response, to the corporate membership at the next corporate meeting.
5. If the Membership wishes to overturn this decision of the EBoard under bylaw 4.4, a motion to do so shall be in order only during New Business of the corporate meeting at which this decision is reported or the corporate meeting immediately after. After that, the decision is binding on future events but may be appealed to the EBoard after at least one year. Such appeals will be heard by the then current Eboard and will be handled in the same fashion as original requests.
6. Revocation of convention membership because of actions at or involving the current year's convention is up to the Convention Chair or their designee. Revocation of membership because of actions not involving the current year's convention should always use this process. A Convention Chair may always choose that they do not wish a particular person or person(s) working on their con.

The motion about inserting changes and reformatting was inserted under Miscellaneous Policies as follows:

- IV. When updating Policies, the Eboard may insert the new changes into the Policies document as they think appropriate: adjusting the grammar and style to match the existing policies and rearranging other sections as necessary. The Eboard will report back to the membership any modifications of the motion's text or other parts of the Policies other than simple renumbering.

While editing the polices, it was decided that the President's title should get quotes. This is under Officers and Committees:

- I. The correct honorific to address the president is "General Arisia".

The Eboard voted to provide information about an action under our Disciplinary Process to another organization per the recently-added Section 4 of that policy.

The Eboard voted to loan drape pipe to The "Beyond the Pattern" fashion show at the Somerville Amory at Hobbit's request.

The Eboard voted to loan projectors and sound gear to Balticon.

The Eboard voted to loan pipe and drape to Concertino.

Officer and Committee Reports:

President:

I am appointing Wex [Alan Wexelblat] to the Digital Archiving Committee

Vice President (Anna Bradley):

No report.

Clerk (Rick Kovalcik):

Members are reminded to please sign in. Reports should preferably be sent to the clerk in writing. Dues are \$8 at this meeting, and \$6 after the meeting. Please see me if you are interested in joining.

Thanks to NESFA for the use of the NESFA Clubhouse. There is water available in the small fridge and soda available in the big fridge. Trash, especially food trash, should go in the covered trashcan. Recycling goes in the Blue Room.

[Ellie Younger came in at this point and revoked her proxy.]

Treasurer's Report (Benjamin Levy by email):

I will be back in time to provide the monthly Treasurer's Report and Proposed Corporate Budget for the next Mentor.

Members-At-Large (Jaelen Hartwin, Gregorian Hawke, Sharon Sbarsky):

No report(s).

A'17 (Anna Bradley):

No report.

A'17 Treasurer (Anna Bradley for Tom Traina):

He is mostly done unpacking and needs to find the stuff Ben needs for the audit.

A'18 (Jaime Garmendia):

The con happened a while ago.

A'18 Treasurer (Ellie Younger):

Ben and I have an appointment to close the books at Relaxacon. If for some reason we can't do it then, I will be home the week after and hopefully it will happen then.

A'19 Chair (Daniel Eareckson):

The con is being planned. The Div Head meeting to discuss the budget is next week. We will take up Guidebook under new business.

A'19 Treasurer (Ellie Younger):

I have made progress on the budget. Kelly and I will be talking tonight. We should have a draft to send out to the Div Heads before the meeting on Monday.

A'20 Chair (Diana Hsu):

No report.

A'20 Treasurer (Kelly Fabijanic):

Keep those cards and letters coming.

Budget (Rick Kovalcik for Benjamin Levy):

We are working on getting a Corporate Budget ready for the June Meeting.

CIC (Rick Kovalcik):

We came up with a draft list of requirements and desires for a new storage space.

Will be sending it shortly to our contact with the building management who said they can help us look for a new storage space.

Digital Asset Management Committee (Mink Rosequist):

People on the committee have had health issues this month. We hope to have something to discuss next month, but aren't positive we will.

Grants Committee (Anna Bradley):

If you know of places that would like a grant, please send them my way. Jaime reports that he was approached by MICE (The Massachusetts Independent Comics Expo) and suggested they contact Anna.

Hotel Search Committee (Nchanter):

No report.

IT Committee (Peter Olszowka):

No report.

Logo Committee (Anna Bradley):

No useful report. There is a plan to get the committee working on things.

Long Range Planning Committee (Anna Bradley):

The LPR Committee met. We started processing the results of our latest survey. We have some things we can mention as they are numbers and other stuff needs interpretation. About 30% of respondents believe Arisia can still be Arisia at 6k people, 30% at 4k, and 15% at 2k. About 90% of respondents said Arisia should have more Student Oriented panels. About 75% of respondents said we should have more community nights (movies, etc.) and 55% said more educational panels. Respondents overwhelmingly felt there should be no premium events that cost more to attend. Most respondents were between 30-60 years old. 58% of attendees and 41% of staff responding did not feel Arisia impacted their yearly budget. 22% of staff felt they took advantage of financial support from the convention and 6% of attendees felt they took advantage of financial support from the convention.

Photo Policy Committee (Gregorian Hawke):

We have made a much of progress. We are finalizing language with the Committee and Eboard. I hope to have something to announce to the Corporation in about a week. We can then take feedback and iterate toward having something to vote on at the next meeting

Relaxacon Committee (Ellie Younger):

There is going to be a Relaxacon. Information went out to Staff-Announce and Staff-Discuss. There are still rooms available. Please contact the hotel directly. Apparently we have about 36 people registered already.

Student Contests Committee (Jaime Garmendia for Kris Pelletier): The committee is looking for a new chair of the Student Writing Contest. Interested parties should contact Kris Pelletier or Jaime.

Old Business:

None.

New Business:

Motion from the A'19 Committee for the Corporation to authorize \$2000 for Guidebook in advance of passage of their budget and to be included in their budget. Discussion of why now? It requires setup work and Guidebook has already sent us an invoice. This is a small percentage of our budget, but is now the time to add increases to the budget? We have some of the people lined up to do the work on this including someone to lead it, but not all of people necessary. We are reasonably confident that we can get all the people we need to do this. There is a plan to save some money to reduce the number of Pocket Programs printed due to lack of pickup last year. But that may be offset by the need to go a different type of binding for the Pocket Program.

[Kris Pelletier arrived and revoked her proxy; Daniel Eareckson arrived and revoked his proxy. Suli Isaacs had previously arrived and accepted the proxy from Fred Isaacs.]

A proxy from Skip Morris to Mary Olszowka was received about this time.

In terms of new features, it would take coding for updates to auto-update to Guidebook; we get this already in Konopus. Guidebook has a way to tie an item to a location of the map but that will require a lot of data entry. Guidebook also has a way to allow people to give feedback on items or other things like specific Dealers or Consite. There was a discussion of using Guidebook to keep track of Volunteer schedules.

Motion to call the question (Kovalcik, Hsu). Passes.

Main motion passes 27 to 12.

Move to instruct the Eboard to fix the policies to always use "Eboard" as the abbreviation for Executive Board as that is what is used in the Bylaws (Kovalcik, Many Seconders). Passes unanimously. [This change has been made in the polices.]

Move to increase the Art Show mail-in fee from \$15 to \$20 (Shectman, Olszowka). This is what comparable cons charge and we haven't raised it in this century. Passes unanimously.

Move to add the following language to the corporate policies under Disciplinary Process as a new III, before the current section III, and to renumber the current III to IV and to renumber all following sections accordingly:

When reporting decisions of the Eboard disciplinary process, the following format should be used whenever possible: Arisia received [a/multiple report(s)] that a/an [attendee/staff member/etc.] had engaged in [behavior] [location] [time period]. After looking into the report, the Eboard has decided [action/lack of action] [duration]. For example: Arisia received a report that an attendee was seen kicking puppies in the lobby during Arisia 2016. After looking into the report, the Eboard has decided to restrict this attendee from volunteering for the convention until after Arisia 2018.

(Nchanter, Jaelen Hartwin).

Passes many to 1.

Move to amend convention policies 9 to add the following sentence at the end: Any expenditures explicitly approved by the Corporation or the Eboard do not count in this 2%. (Garmendia, Some Secunder). Tabled to next meeting.

Motion to direct to Eboard to negotiate an agreement with the current venue for Relaxacon 2019 (Kovalcik, Many Seconders). Passes on a voice vote.

The President asked that people who are interested in find other Relaxacon venues should look for them after getting the list of requirements from him.

Straw poll the meeting felt that alcohol was important to the event but not necessarily hard liquor versus just beer and wine.

Move to hold the Annual Meeting at noon on Sunday September 23 at a place TBD rather than conflict with Albacon (Kovalcik, Many Seconders). Passes on a voice vote.

Move to hold the August Meeting on Thursday August 23 at 7:30 PM at a place TBD, but hopefully NESFA. (Kovalcik, Many Seconders). By a show of hands, people preferred Tuesday August 28th to Thursday August 23rd. Accepted as friendly amendment. The motion now reads "Move to hold the August Meeting on Tuesday, August 28 at 7:30 PM at a place TBD, but hopefully NESFA." Passes on a voice vote.

Announcements:

The June Corp meeting is Sunday June 24th at 2:00 PM, at the Needham Public Library.

The July Corp meeting is Sunday July 29th at 2:00 PM, with a cookout to follow, at Chez Wood, Rick Kovalcik's home in Newton Centre.

The August Corp meeting is Tuesday August 28th at 7:30 PM at the NESFA Clubhouse in Somerville, MA [confirmed since this meeting].

The September (Annual) Corp meeting is Sunday September 23rd at Noon at the Westin Boston Waterfront Hotel [confirmed since this meeting].

Anna will be sending a link to a survey about reorganizing the Arisia Convention website. The goal is to organize the items on the list on the left into groupings that make sense to you. The link was <https://tinyurl.com/arisiaweb> [but the survey / project has since closed].

Costume-Con 37 will be March 22 to 25, 2019 at the Doubletree Boston North Shore (FKA the Ferncroft) in Danvers, MA.

Diana Hsu will be on Jeopardy on June 13th.

Congratulations to DDA who graduated with a Bachelor's Degree from WPI this past weekend 43 years after he started there.

The meeting was adjourned at 9:10 PM.

Minutes of the Arisia Meeting of 24 June 2018:

The meeting was called to order at 2:15 PM on Sunday June 24th, 2018 by Anna Bradley at the Needham Public Library in Needham, MA.

The quorum for this meeting was reported as 14 based on 51% of the average of the last three meetings ($26+26+27=79/3*.51=13.43$). [14 was correct, but the correct math should have been $26+26+29=81/3*.51=13.77$; there were two people who were clearly present at the May meeting who did not sign in; this was not caught until the minutes were reviewed.]

Attendance (31 members):

Anna Bradley, Heather Cougar, Daniel Eareckson, Kelly Fabijanec, Jaelen Hartwin, Gregorian Hawke, Lisa Hertel, Rick Katze, Michael J Kerpan, Rick Kovalcik, Gabriel Lefton, Benjamin Levy, Ken London, Daniel Miller, Elliott Mitchell, Abby Noyce, Mary Olszowka, Peter Olszowka, Andy Rosequist, Mink Rosequist, Sharon Sbarsky, Kevin Schendell, Michael Sharrow, Nicholas Shectman, Rachel Silber, Kris Snyder, Mike Sprague, Tom Traina, Alan Wexelblat, Michelle Wexelblat, and Ellie Younger.

The quorum for the next meeting is 15 based on 51% of the average of the last three meetings ($26+29+31=81/3*.51=14.62$).

Proxies (16 valid proxies):

Tanya Washburn to Mike Sprague, Tamar Amidon to Anna Bradley, Karen Purcell to Ben Levy, Diana Hsu to Jaelen Hartwin, Persis Thorndike to Rick Kovalcik Terry Holt to Mike Sprague, Jeff Keller to Rick Kovalcik, Carol London to Ken London, David D'Antonio to Peter Olszowka, Cody Mattes to Jaelen Hartwin, Jaime Garmendia to Kris Snyder, Kris Pelletier to Kris Snyder, Alex Latzko to Peter Olszowka, James Boggie to Michael Kerpan, Skip Morris to Lisa Hertel, and Jude Shabry to Abby Noyce.

Corrections to Minutes or Mentor:

No printed; so, no minutes.

Eboard Report (Anna Bradley):

The Eboard voted to authorize up to \$600 out of the Capital Equipment Fund for the purchase of a new HP PageWide Pro 552dw Wireless Color Inkjet Printer for Comms/Newsletter.

The Eboard voted to authorize up to \$310 out of the Capital Equipment Fund for the purchase of additional ALCs (Attached Lid Containers a.k.a. the blue totes).

The Eboard voted to reimburse Relaxacon '18 attendees for Lyft / Uber / Taxi from the Dennis bus or the Hyannis bus / train. [The total reimbursement came to \$43.30.]

The Eboard voted to authorize up to \$450 out of the Capital Equipment Fund for the purchase of a replacement screen surface for our 9x12 fast-fold, which was used in Second Stage for A'18.

The Eboard voted to loan equipment to MCFI for Costume-Con 37 in March 2019.

The Eboard voted to loan clipboards and turntables to Anna Bradley for an SCA event.

IR Reports:

Arisia received multiple report(s) that two panelists had repeatedly misgendered a third panelist during their panel at Arisia 2018. After looking into the report, the Eboard has decided to issue a warning to one of the panelists, and take no action with regards to the second. In addition, as the incident involved some panelist feedback that was not directly related to Code of Conduct violations, details of the incident were shared with the A'19 Programming division, with the permission of the reporting parties.

Arisia received two reports that two panelists had engaged in behavior contrary to the Code of Conduct during a panel at Arisia 2018. After looking into the reports, the Eboard has decided to take no action

against one panelist due to their trying to make the situation right and to issue the other panelist a warning. As well, the Eboard will be referring the entire matter to Programming for possible follow-up regarding future panelist selection, etc.

Officer and Committee Reports:

President: (Anna Bradley for Noel Rosenberg):

Thanks to Anna for chairing the meeting today while Buzz and I are enjoying a much needed vacation.

Vice President (Anna Bradley):

I'm chairing a meeting, be nice!

Clerk (Rick Kovalcik):

Members are reminded to sign in. Reports should preferably be sent to the clerk in writing. Dues are \$6 at this meeting, and \$4 after the meeting. Please see Ben or me if you are interested in joining.

Treasurer's Report (Benjamin Levy):

As usual we have money. If you have questions, please look at the Mentor or see me. In that past month or so I have met with the A'17 and A'18 Convention Treasurers to go over the books.

Members-At-Large (Jaelen Hartwin, Gregorian Hawke, Sharon Sbarsky):

Jaelen reported authorizing \$15 for the card sort tool being used by the web team.

A'17 (Anna Bradley):

No report.

A'17 Treasurer (Tom Traina):

As requested at the March Corporate meeting, the Corporate Treasurer and I reviewed the books. The revised net is \$9,417.70. The motion to close the books will be taken up under Old Business.

A'18 (Jaime Garmendia):

Not present; no report.

A'18 Treasurer (Ellie Younger):

As mentioned Ben and I met to go over the books. There are some checks I need to reissue. I hope to close the books next month.

A'19 Chair (Daniel Eareckson):

We are going to have discussion later about the A'19 Budget.

A'19 Treasurer (Ellie Younger):

Under new business we will be talking about the A'19 Budget.

A'20 Chair (Diana Hsu):

Not present; no report.

A'20 Treasurer (Kelly Fabijanic):

Not present; no report.

Budget (Benjamin Levy):

We have a Corporate Budget for fiscal year 2018/2019 to vote on under New Business.

CIC (Rick Kovalcik):

We received an email from the new management company with a couple of suggestions about new storage space. Neither seemed very helpful (Cummings Properties – a big commercial landlord and having Gentle Giant just store our stuff during the year).

They have confirmed that DIAK is shutting down and moving out during January 2019. They made us two offers, a smaller space on the same floor for \$400 less per month or a \$15k one-time payment if we agree by October to move out by the end of January.

Rick then asked Phi to report on his investigation of storage space options.

Phi said that he has been thinking of storage space for a while. There were some rumors a couple of years ago. In the last week or two he has looked at some of the options. There are some small industrial buildings on Dorchester Ave. between Andrew and Broadway stations. They are slightly more expensive than we are paying now. There is a building very near Andrew station that allegedly has a loading dock but probably needs work. There is a building in Everett like 561 was a number of years ago. There is a 1500 sq. ft. space that for about \$10 sq. ft. There are also some buildings in Braintree.

Phi will look into the Everett and Andrew locations and get more details.

Digital Asset Management Committee (Mink Rosequist):

We have come up with some guidelines that we are still reviewing internally. Next we will look for a small subset of knowledgeable Corp members to look over things. We will also be looking into getting demos of any systems we are considering.

Grants Committee (Anna Bradley):

We don't currently have any grants to evaluate. If you know of any groups that are interested in applying you should encourage them. It was pointed out that while you don't need to be a 501c3 to ask for a grant, you can't be an individual.

Hotel Search Committee (Nchanter):

Andy Rosequist is taking over point on talking to people / negotiating contracts. He has reached out to the Aloft about doing an overflow hotel contract. He also had breakfast with our new contact at Westin Sales.

IT Committee (Peter Olszowka):

No report.

Logo Committee (Anna Bradley):

No report.

Long Range Planning Committee (Anna Bradley):

We are meeting on July 4th to go over the results of the more complex questions from the most recent survey.

Photo Policy Committee (Gregorian Hawke):

We have a proposal for during New Business.

Relaxacon Committee (Ellie Younger):

We had 57 memberships. Thank you to all the volunteers. We made about \$300. If have feedback, please send email to relaxacon@arisia.org. For anonymous feedback you can use www.arisia.org/feedback. Some people went to look at a potential other site on the Cape. It doesn't look like it will work because the Access Issues aren't really solved and also lack of Kitchen Use. If you have ideas of new places, look into them and let the Eboard know. We will be returning to the same place next year. Please make your hotel reservations now during the summer while they are still staffed seven days a week and remember prices will be up for reservations made after March 31, 2019.

Student Contests Committee (Kris Pelletier):

Not present; no report.

Old Business:

Moved to take the motion closing the A'17 books off the table (Tom Traina; many seconders). Passes.

Moved to close the Arisia '17 books and transfer the net proceeds in the amount of \$9,417.70 from the Odd Convention Account to the Corporate General Fund. Passes.

[We took a five minute break at this point.]

A new proxy was received from Judy Shabry to Abby Noyce.

New Business:

The Corporate Budget was introduced.

Motion to amend to strike “data hosting - google”. (Levy, Hawke). Passes.

Motion to amend to increase credit card fees to \$600. (Levy, Kovalcik). Passes.

Motion to amend move “sales t-shirt” to the Convention Budget. (Levy, Dan Miller). There was a feeling that convention picks the design so they should pay for it. There was another feeling that if it was moved to the convention budget it would just get killed. There was a suggestion that changes to the Convention Policies would be necessary to stop this from happening. Motion to table (Nchanter, Mink Rosequist). Motion to table fails. The question is called. Fails unanimously with one abstention.

It was pointed out that this budget is negative, but Corporate Budgets are normally negative as the Convention normally more than covers the required payment to Corporate and, if not, we have money set aside in CDs to cover expenses.

Main motion to approve the Corporate Budget passes on a voice vote. The approved budget follows:

Arisia 2018-2019 Corporate Budget	
Income	
Dues	\$1,800
Interest	\$30
A'18 Convention Payment	\$21,679
Total Income	\$23,509
Expenses	
Rent (\$1,250/1,300) per month plus (\$365/\$375 for secondary storage)	(\$19,740)
Liability Insurance - Arisia Storage	(\$1,100)
plus Convention and Relaxacon	
Server Hosting - Hostgator (\$1,438/3)	\$0
Server Hosting - Registration/Linode	(\$360)
Server Hosting – Dreamhost	(\$360)
Remote Meeting Software	(\$250)
Student Contests: Admin, Marketing, and Mass Mailer	(\$3,300)
Student Art Contest Prizes	(\$1,000)
SAC Prize for HS	(\$250)
Student Writing Contest Prizes (HS)	(\$1,000)
SWC Prize for HS	(\$250)
Student Writing Contest Prizes (College)	(\$1,000)
Corp Meeting Space Rental (NESFA)	(\$450)
Mentor - Postage and Copying	(\$300)
Sales T-shirt	(\$1,500)
Smofcon Scholarship Fund	(\$1,000)
Contingency Fund	(\$4,500)
CIC	(\$300)
Admin	(\$200)
Supplies	(\$400)
Mailman (paid through 6/2018)	(\$60)
Credit Card/Paypal Fees	(\$600)
Summer BBQ	(\$400)
Domain Name (paid through 10/2020)	\$0
Total Expenses	(\$38,320)
Net	(\$14,811)

Anna turned over running the meeting to Sharon Sbarsky to discuss the Media Policy.

Motion to go into Committee of the Whole (Kovalcik, many seconders). Passes.

Gregorian Hawke and Anna Bradley explained the Media Policy and answered questions while in Committee of the Whole.

Motion to come out of Committee of the Whole with three motions:

1) Approving the Media Recording Policy and making it part of Corporate Policies:

Media Recording Policy

I. Definition

In this section, "recording" is defined as any recording of media including, but not limited to: still photographs, audio recordings, film, and video recordings in both analogue and digital formats, or the production of any such media.

II. Scope

The scope of this policy includes the Arisia convention and other events officially organized by Arisia, Inc. and any special events designated by the Arisia Eboard to be so covered.

The scope of this policy includes any event-specific recording policies. Arisia convention policies are here [link to code of conduct] Arisia, Inc corporate policies are here [link to corporate policies].

III. Permissions and restrictions

Individuals grant Arisia, Inc. and their designees the right to create recordings, and to publish these recordings in print and electronically. These recordings may include the individuals, others with them, activities, costumes, artwork, sales goods, and other property used or displayed in their normal participation of the Arisia, Inc designated event, for the purposes of advertising and promotion of Arisia.

Any individual using recording equipment at these events must ask permission before recording any individual or small group. Anyone who consents to being recorded should state their wishes unambiguously.

Recorders must make a best effort to obtain permission from all people who appear in recordings, including people identifiable in backgrounds or who accidentally become part of a recording (e.g. by walking into an ongoing shot). Recorders shall honor any requests for removal of the digital and/or published media by the subject. Arisia, Inc shall honor any requests for removal of recordings of the objecting individual after control has passed to the corporation. Individuals may also make objections on behalf of their property or individuals for whom they are responsible.

Arisia, Inc presumes that anyone making recordings is acting in an amateur capacity unless otherwise stated. Flash photography is permitted at Arisia, Inc events except for areas or events where it is specifically banned (e.g. in performances).

This policy prohibits manipulating recordings in ways that are malicious or harmful. Individuals must also obey further restrictions placed by any areas, events, and/or program items.

IV. Non-exclusive rights agreement for media

Individuals agreeing to this policy retain copyright in their recording with the following exceptions:

- Arisia, Inc and its representatives are granted the non-exclusive right to use recordings made by Staff Recorders for any purpose related to advertising and promotion.
- Arisia, Inc and its representatives are granted the right to modify recordings. This grant of rights includes typical photo processing such as cropping, color/white balancing, etc. and typical audio/video processing such as extracting clips, processing sound to remove background noise, level balancing, and so on.
- The material, which contains the media, may be distributed in print and other formats including electronic.

V. Types of Recorders

a. Commercial

Commercial Media Recorders includes any individual either charging to record media or to provide digital or physical copies of media taken at the convention for profit. In order to sell recorded media taken during Arisia, Inc designated events, Commercial Media Recorders must register with the event in advance and pay a \$25 Commercial Media Recorder fee, unless the individual is also paying for space in the Dealer's Room, in which case the fee will be waived. Individuals wishing to sell recorded media of any part of the Arisia convention (including but not limited to the masquerade, individuals, groups, and cosplay) must read and agree to the terms contained in the Commercial Media Recorder Agreement [link].

Any sales of recorded media during the Convention must be done through arrangement with the Arisia Dealers Room. Commercial recorders agree to abide by the recording manipulation restrictions described in section III.

b. Staff

Individuals designated by the Arisia Convention for the purpose of creating recordings for convention and corporate use are considered Staff Recorders. Individuals may not act as Commercial or Press Recorders while acting as a Staff Recorder. Recordings made as a Staff Recorder may be sold outside of volunteer hours at cost (including but not limited to processing and materials).

c. Press

Individuals working on behalf of a publication, on spec, or freelance are considered Press Recorders, who must register as such. This includes traditional publications, online media such as fan sites, blogs, and channels, and spot pieces regardless of publication venue. At Arisia convention press passes may be obtained through the Press Liaison.

2) To change the Code of Conduct:

1. We updated an instance of "The Watch (Convention Security)" to "the Incident Response Team (IRT)" resulting in the line *"Please report any incidents in which a member of the convention is abusive, insulting, intimidating, bothersome, or acting in an unsafe or illegal manner to the Incident Response Team (IRT), an Assistant Div Head, a Division Head, an Assistant Con Chair, or the Con Chair."*
2. We have removed an erroneous period *"During the masquerade, flash photography and laser pointers are forbidden. If you take photos or videos during the Masquerade, do not obstruct the view of other audience members. All electronic devices (e.g., cell phones, pagers, tablet computers) must be silenced and their screens must be dimmed."*

3) To change the Code of Conduct:

3. We have updated the section formerly known as "Photography Policy" to be called "Recording Policy"
4. We have altered the above section to now read *"Arisia's Code of Conduct requires respect for other attendees, including obtaining permission to make recordings, not using recordings for malicious purposes, and following the applicable laws and regulations established by the hosting facility. Further details may be found [link to recording policy section of corp policy document]"*
5. We add after *"including obtaining permission to make recordings"* the following *"(including but not limited to still photographs, audio recordings, and video recordings)"*.

All three motions related to the Media Policy passed on a voice vote.

There was a motion about Dealer's Rates (Levy, Nchanter):
Move to replace IV(a) of the Convention Policies:

"The fee for the Dealers Room is \$120 per table."

with:

*"The fees for the Dealers Room Tables to be
First table - \$120
Second table - \$140
Third table - \$160
Fourth table - \$180"*

and insert after IV(a) a new (b), renumbering the rest:

"The Dealer Liaison, in consultation with their Division Head, may set rates for booths based upon the space available."

RKOV read the following from Skip:

A related note:

I've always thought we should change the terminology and charge by the square foot. i.e. instead of a booth which we say is 10x10, instead charge for 100 square feet. Ditto for a table which is normally a 6x6, instead charge for 35 square feet.

The Galleria has lots of weird configurations. When I've layed [sic] out the Galleria in the past it wasn't always easy to get all spaces exactly 6x6 or 10x10 with all the posts in the way. It would be easier to just do a best effort and let the Dealers' Liaison fit people based upon their needs.

In addition, with the difficulty of getting all the same table sizes you remove the complaint of one dealer getting 30" tables while another gets 36" tables. If they rent by the foot just let them get whatever table sizes they want.

No one chose to make a motion about this, so it died.

The question was raised of why we weren't setting the booth prices. It was pointed out that booth prices were previously up to the Dealer's Liaison. This leaves that unchanged but codifies it.

It was pointed out that the Dealer's Liaison is in favor of this motion.

The motion to change Dealer's Table Prices passes unanimously.

The A'19 Budget was introduced.

Motion to amend to add 14.5% tax to hotel rooms everywhere in the budget (Nchanter, accepted as friendly).

The budget doesn't seem to include any Ad Income. In the last couple of years the Ad Income was about \$2000. The consensus was that this was not that important as it was better to budget conservatively (for less income).

Motion to amend to add \$2465 dollars for Massage Den expenses to add Massage Den back (Sprague, dies for lack of a second).

It was explained that the big difference from the original draft budget which was over \$10k in the red was that we added back in credit for the comp room nights. The Div Heads also went back and trimmed their budgets.

Main motion to approve the Convention Budget passes unanimously.

Motion to authorize up to \$1200 in funding for Boston Teen Author Festival via Kickstarter. (Alan Wexelblat, Bradley).

This is an ongoing event now in its seventh year. Apparently funding was less than in previous years. So, there is a Kickstarter for this. If they don't get the full amount, they get nothing.

Amendment by Rick Kovalcik to change the amount to \$1000 and instruct Ben Levy to do this in the next day. This way we are sure the Kickstarter will fund. (Accepted as friendly.)

The motion now reads "Motion to authorize \$1000 in funding for Boston Teen Author Festival via Kickstarter and Instruct Ben Levy to do this in the next day.

Passes on a voice vote.

There was a discussion of looking for a venue for the Annual Meeting in September.

There was a straw poll of Westin vs. this location (Needham Library). People were overwhelmingly in favor of the Westin.

Motion to instruct the Eboard to find a venue for the September Corporate Annual Meeting, preferably the Westin or another location that is T accessible with parking, and to spend up to \$300 if necessary (Kovalcik, many seconders).

Passes on a voice vote.

Announcements:

Ben reports that as requested he has pledged \$1000 from Arisia to the Boston Teen Author Festival and their Kickstarter will now be funded.

The Arisia 2020 Chair was successful for 2 nights on Jeopardy and came in second on the 3rd night.

NELCO 2018 is July 13-15 at the Boxborough Regency Hotel, including Little Boffer Con, one day of boffer larps on July 14, <https://nelco2018.interactiveliterature.org>.

Please throw all your trash (including papers) in the trash on the way out (or take them with you).

The July Corp meeting is Sunday July 29th 2:00 PM, with a cookout to follow, at Chez Wood, Rick Kovalcik's home in Newton Centre.

The August Corp meeting is Tuesday August 28th 7:30 PM at the NESFA Clubhouse in Somerville.

The Annual Meeting is Sunday September 23rd noon, location TBD [since confirmed for the Westin Boston Waterfront].

The meeting was adjourned at 5:02 PM.

Treasurer's Report – May 2018:

April 30 2018			Change vs last month
Odd Year - A17		\$3,884.01	\$0.00
Even Year - A18		\$36,453.03	-\$964.79
Corporate			
Reserved/Unspent			
Two years expenses (CDs)	\$41,689.78		\$1.42
Grant Fund Available	\$4,020.09		\$0.00
Grant Fund Allocated	\$0.00		\$0.00
Capital Equipment Unallocated	\$1,227.34		-\$573.66
Capital Equipment Allocated	\$500.00		\$0.00
MCFI/Costume-Con	\$57.80		\$0.00
Training Fund	\$922.00		\$0.00
Relaxacon	\$0.00		\$0.00
Scholarship(?) Fund	\$0.00		\$0.00
Voted Expenses (excludes budget)	\$1,075.00		\$0.00
Unspent Budget	\$9,212.76		-\$1,829.70
Total Reserved		\$58,704.77	-\$2,401.94
Unallocated Funds		\$27,115.91	-\$116.85
Total Corporate Funds		\$85,820.68	-\$2,518.79
Total Assets		\$126,157.72	-\$3,483.58
Total Corporate Income			
		\$12.07	\$5.14
Total Corporate Expenses			
		-\$2,670.72	\$642.13

Treasurer's Report – June 2018:

May 31, 2018			Change vs last month
Odd Year - A17		\$3,804.03	-\$79.98
Even Year - A18		\$32,856.03	-\$3,597.00
Corporate			
Reserved/Unspent			
Two years expenses (CDs)	\$41,691.15		\$1.37
Grant Fund Available	\$4,020.09		\$0.00
Grant Fund Allocated	\$0.00		\$0.00
Capital Equipment Unallocated	\$502.32		-\$725.02
Capital Equipment Allocated	\$500.00		\$0.00
MCFI/Costume-Con	\$805.00		\$747.20
Training Fund	\$922.00		\$0.00
Relaxacon	\$0.00		\$0.00
Scholarship(?) Fund	\$0.00		\$0.00
Voted Expenses (excludes budget)	\$1,075.00		\$0.00
Unspent Budget	\$7,425.76		-\$1,787.00
Total Reserved		\$56,941.32	-\$1,763.45
Unallocated Funds		\$26,980.15	-\$135.76
Total Corporate Funds		\$83,921.47	-\$1,899.21
Total Assets		\$120,581.53	-\$5,576.19
Total Corporate Income			
		\$25.04	\$12.97
Total Corporate Expenses			
		-\$2,567.99	\$102.73

Committees:

Budget: Benjamin Levy (chair), Kelly Fabijanic, Rachel Kadel-Garcia, Alex Latzko, Tom Traina, Ellie Younger
Corporate Inventory Control: Rick Kovalcik (chair), Jaelen Hartwin, Peter Olszowka
Digital Archiving: Mink Rosequist (chair), Anna Bradley, Alan Wexelblat
Grants: Anna Bradley (chair), David D'Antonio, Rick Katze
Hotel Search: Kris "Nchanter" Snyder (chair), Joel Herda, Benjamin Levy, Diane Martin, Noel Rosenberg, Andy Rosequist, Ellie Younger
IT: Peter Olszowka (chair), Rick Kovalcik, Benjamin Levy, Cody Lazri, Abby Noyce, Noel Rosenberg, Sharon Sbarsky
Logo: Anna Bradley (chair), David D'Antonio, Sharon Sbarsky, Ellie Younger
Long Range Planning: Anna Bradley (chair), Heather Cougar, Jaelen Hartwin, Mink Rosequist
Photo Policy: Gregorian Hawke (chair), Anna Bradley, Alan Wexelblat, and Cat Trzaskowski
Relaxacon: Ellie Younger and Johnny Healey (chairs)
Student Contests: Kris Pelletier (chair), Jaelen Hartwin (Student Art Contest Chair), Terry Holt (Student Writing Contest Chair) Anna Bradley, Johnny Healey, Allison Holt, Fred Isaacs, Skip Morris, Abby Noyce, Mike Sprague, Carolyn VanEseltine, Conor Walsh

Membership List:

This membership list is as of 07/15/2018. Please report any corrections to clerk@arisia.org.

Names in Italics are non-voting honorary members.

Daniel Abraham	Crystal Huff	Peter Olszowka
Tamar Amidon	Fred Isaacs	Kris Pelletier
<i>Rob Bazemore</i>	Ray Isaacs	Karen Purcell
Melissa Beetham	Suli Isaacs	Michael Rasnick
James Boggie	Terry Karney	Mark Richards
Bridget Boyle	Rick Katze	Nicole Robinson
Anna Bradley	Jeff Keller	Noel Rosenberg
Mieke Citroen	Allan Kent	Andy Rosequist
Emily Coombs	Michael J Kerpan	Mink Rosequist
<i>Brian Cooper</i>	Rick Kovalcik	<i>Joe Ross</i>
Heather Cougar	Suzanne Labonville	Sharon Sbarsky
Tom Coveney	Alex Latzko	Kevin Schendell
Mary Catelynn Cunningham	Cody Lazri	Richard Schmeidler
David D'Antonio	Paul "PJ" Letersky	Michael Sharrow
Samantha Dings	Gabriel Lefton	Nicholas "Phi" Sheckman
Daniel Eareckson	Benjamin Levy	<i>Cris Shuldiner</i>
Don Eastlake	Carol London	David Silber
Jill Eastlake	Ken London	Rachel Silber
Angela Ercolini	Glenn MacWilliams	Kris "Nchanter" Snyder
Arthur Ercolini	Diane Martin	Mike Sprague
Maria Eskinazi	Craig McDonough	Persis Thorndike
Kelly Fabijanec	Dale Meyer-Curley	Tom Traina
Jaime Garmendia	Erik Meyer-Curley	Pat Vandenberg
Jaelen Hartwin	Daniel Miller	Kiran Wagle
Taylor Hartwin	Elliott Mitchell	Al *Hobbit* Walker
Gregorian Hawke	Skip Morris	Conor Walsh
Joel Herda	Dan Noé	Tanya Washburn
Lisa Hertel	Abby Noyce	Alan Wexelblat
Terry Holt	Lia Olsborg	Michelle Wexelblat
Diana Hsu	Mary Olszowka	Ellie Younger

Executive Board (Eboard) - eboard@arisia.org:

President	Noel Rosenberg	president@arisia.org
Vice President	Anna Bradley	vice-president@arisia.org
Corporate Treasurer	Benjamin Levy	treasurer@arisia.org
Clerk	Rick Kovalcik	clerk@arisia.org
Members-At-Large	Jaelen Hartwin	at-large@arisia.org
	Gregorian Hawke	at-large@arisia.org
	Sharon Sbarsky	at-large@arisia.org
Arisia '18 ConChair	Jaime Garmendia	conchair@arisia.org
Arisia '18 Treasurer	Ellie Younger	con-treasurer@arisia.org
Arisia '19 ConChair	Daniel Eareckson	conchair@arisia.org
Arisia '19 Treasurer	Ellie Younger	con-treasurer@arisia.org
Arisia '20 ConChair	Diana Hsu	conchair@arisia.org
Arisia '20 Treasurer	Kelly Fabijanic	con-treasurer@arisia.org

Storage Key List:

If you need access to Arisia storage and do not have a key, email keys@arisia.org and all key holders will receive your request.

Key#	Holder	Key#	Holder	Key#	Holder
1	Landlord	14	Janet Stickle	27	Benjamin Levy
2	Noel Rosenberg	15	Mike Sprague	28	Angela Morley
3	Skip Morris	16	Lia Olsborg	29	David Silber
4	Craig McDonough	17	Anna Bradley	30	Jaime Garmendia
5	Dave Shevett	18	Peter Olszowka	31	Rick Katze
6	Nicholas "Phi" Sheckman	19	Alex Latzko	32	Landlord
7	Dan Noé	20	David Shaw	33	Daniel Eareckson
8	Mike Trachtenberg	21	Tom Traina	34	Diane Martin
9	Al *Hobbit* Walker	22	Sharon Sbarsky	35	Lisa Hertel
10	Rick Kovalcik	23	Lucky	36	Kim Van-Auken
11	Crystal Huff	24	Pat Vandenberg	37	Nchanter
12	Persis Thorndike	25	Kristin Seibert	38	Jaelen Hartwin
13	Rachel Silber	26	Thumper		

Mentor Subscription Information:

Subscription to Mentor of Arisia is included with Corporate Membership. Membership runs from September 1st to August 31st and costs \$24. Dues are pro-rated on a monthly basis for members joining during the year.

September	\$24	December	\$18	March	\$12	June	\$6
October	\$22	January	\$16	April	\$10	July	\$4
November	\$20	February	\$14	May	\$8	August	\$2

Calendar:

The July Corp meeting is Sunday July 29nd 2 PM, with a cookout to follow, at Chez Wood, Rick Kovalcik's home in Newton Centre.

The first Arisia 2019 ConCom is Saturday August 25th 4-6 PM at the Westin Boston Waterfront Hotel, Room TBD.

The August Corp meeting is Tuesday August 28th 7:30 PM at the NESFA Clubhouse in Somerville.

The Annual Corp Meeting is Sunday September 23rd Noon at the Westin Boston Waterfront Hotel, Room TBD.