



MENTOR

Mentor, The Newsletter of Arisia, Incorporated
Number 250 (rev 1), May 2018
Arisia, Incorporated, 561 Windsor Street, Somerville, MA 02143
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Announcements:

The next meeting of Arisia Corporate will be on Thursday 17 May at 7:30 PM at the NESFA Clubhouse (504 Medford Street, Somerville, MA 02143). Please do not plan on arriving before 7 PM unless you receive email that NESFA will be open earlier.

The quorum for the next meeting is 14 based on 51% of the average of the last three meetings $(28+26+26=80/3*.51=13.6)$.

Please send proxies by email to corp@arisia.org, preferably before Thursday 17 May.

At that meeting the Eboard will be reporting on a number of actions under the IR / Disciplinary Process:

Due to an oversight the following IR decision, which was made in September 2017, was not yet reported to the Corporation. Notification to the parties involved WAS made at the time.

Due to disruptive behavior at Arisia 2017, the Eboard voted to ban a Blogging Group from covering Arisia 2018 and also voted to ban the head of that group from attending Arisia 2018.

The Eboard received a report of someone convicted of possessing and disseminating child pornography. After investigating the information available, the Eboard choose to take no action other than noting the information for the future.

The Eboard voted to take no action in response to an incident involving hotel room lockout at Arisia 2017.

In addition the Eboard will be reporting that, thanks mostly to Benjamin Levy, we have updated the Arisia Policies as per the last meeting. The updated policies can be found at <https://corp.arisia.org/Policies>. Of note:

The Disciplinary Process was reformatted as follows:

DISCIPLINARY PROCESS

1. A request to consider disciplinary action against a person or persons may be brought to the eboard by any corporate member. The Eboard will look into all such requests in as confidential a manner as possible.
2. After investigating, the Eboard will notify the person(s) involved, and then report their decision to the Corporation with twelve days notice including action to be taken. Any Eboard member involved will be automatically recused from participating in the investigation and decision. The confidentiality of other person(s) involved in the complaint including those making the request will be protected in this report. If the only action taken is a warning (whether verbal or written), the Eboard may vote to keep the name(s) of the person(s) warned confidential in the report given at the meeting. If no action is taken, the confidentiality of all person(s) involved in the complaint will be protected in this report. Possible actions include but are not limited to a ban from attending, volunteering, staffing, or otherwise participating for a number of year(s) or permanently.
3. No matter what action is taken, no names will be published in Mentor nor elsewhere in public and restricted as much as possible after the report to those with a need to know.
4. If the governing body of another convention (or similar fannish group) asks Arisia about a person who may have been the subject of an Arisia disciplinary action, the Eboard may vote to release decisions about that person under the Disciplinary Process, as reported in Mentor including the date(s) of the decision(s), or to report that there was no such action. Any information released must protect the confidentiality of everyone

- else involved in the report, including the reporter. The EBoard will report all such requests, and the EBoard's response, to the corporate membership at the next corporate meeting.
5. If the Membership wishes to overturn this decision of the EBoard under bylaw 4.4, a motion to do so shall be in order only during New Business of the corporate meeting at which this decision is reported or the corporate meeting immediately after. After that, the decision is binding on future events but may be appealed to the EBoard after at least one year. Such appeals will be heard by the then current Eboard and will be handled in the same fashion as original requests.
 6. Revocation of convention membership because of actions at or involving the current year's convention is up to the Convention Chair or their designee. Revocation of membership because of actions not involving the current year's convention should always use this process. A Convention Chair may always choose that they do not wish a particular person or person(s) working on their con.

The motion about inserting changes and reformatting was inserted under Miscellaneous Policies as follows:

- IV. When updating Policies, the Eboard may insert the new changes into the Policies document as they think appropriate: adjusting the grammar and style to match the existing policies and rearranging other sections as necessary. The Eboard will report back to the membership any modifications of the motion's text or other parts of the Policies other than simple renumbering.

While editing the polices, it was decided that the President's title should get quotes. This is under Officers and Committees:

- I. The correct honorific to address the president is "General Arisia".

Minutes of the Arisia Meeting of 24 April 2018:

The meeting was called to order at 7:40 p.m. by Noel Rosenberg at the NESFA Clubhouse in Somerville

The quorum for this meeting is 12 ($16+28+26=70/3*.51=11.9$).

Attendance (26 members):

Tamar Amidon, James Boggie, Anna Bradley, Heather Cougar, Daniel Eareckson, Kelly Fabijanec (late), Jaime Garmendia, Gregorian Hawke, Lisa Hertel, Diana Hsu, Rick Katze, Michael Kerpan, Rick Kovalcik, Benjamin Levy, Elliott Mitchell, Abby Noyce, Peter Olszowka, Kris Pelletier, Noel Rosenberg, Mink Rosequist, Sharon Sbarsky, Kevin Schendell, Michael Sharrow, Nicholas Shectman, Kris Snyder, and Mike Sprague.

Proxies (24 Valid Proxies):

Ellie Younger to Kris Snyder, Michelle Wexelblat to Gregorian Hawke, Alan Wexelblat to Mink Rosequist, Jaelen Hartwin to Diana Hsu, Terry Holt to Mike Sprague, Diane Martin to Mike Sprague, Alex Latzko to Peter Olszowka, Andy Rosequist to Mink Rosequist, Daniel Miller to Kris Snyder, Mary Olszowka to Lisa Hertel, David D'Antonio to Peter Olszowka, Tom Traina to Benjamin Levy, Karen Purcell to Benjamin Levy, Kelly Fabijanec to Diana Hsu (until she arrived), Jeff Keller to Lisa Hertel, Taylor Hartwin to Gregorian Hawke, Skip Morris to Noel Rosenberg, Persis Thorndike to Rick Kovalcik, Conor Walsh to Sharon Sbarsky, Rachel Silber to Nicholas Shectman, Dan Noe to Abby Noyce, Dale Meyer-Curley to Jaime Garmendia, Erik Meyer-Curley to Jaime Garmendia, and Tanya Washburn to Kris Pelletier.

The quorum for the next meeting is 14 based on 51% of the average of the last three meetings ($28+26+26=80/3*.51=13.6$).

Corrections to Minutes or Mentor for October to March:

None.

Eboard Report (Noel Rosenberg):

The Eboard reporting on the following actions under the IR / Disciplinary Process:

The Eboard issued a warning to a staff member who failed to live up to the standards of common courtesy we hold our members to, let alone the higher standard of professionalism we hold our staff to. The name was given.

The Eboard issued a warning to an attendee about inappropriate touching at Arisia 2018.

An attendee reported some concerns about another attendee who has harassed them in the past, outside of Arisia. There were no incidents at Arisia 2018, so after confirming the identity of the reported individual, the Eboard decided to take no further action at this time.

The Eboard was made aware of an incident involving one attendee's dog lunging at another attendee's dog at Arisia 2018. Without being able to positively identify the dogs or owners involved, the Eboard decided to take no action in response to this incident.

The Eboard issued a warning to an attendee about racist comments / slurs at Arisia 2018.

After repeated violations of the code of conduct at Arisia 2018 after the person had received a verbal warning, the Eboard issued a three year attendance ban from all events sponsored by Arisia; as well as a permanent ban against staffing, volunteering, being a program or event participant, or otherwise participating in Arisia in any way other than attending again starting in 2022. The name was given.

The Eboard approved up to \$640.00 from the Capital Equipment Fund to purchase new coolers.

The Eboard approved the loan of a wireless mic kit to NEFFA.

The Eboard proposed an amendment to the Disciplinary policy, which will be deferred to New Business.

Officer and Committee Reports:

President (Noel Rosenberg): No report.

Vice President (Anna Bradley): I have a new job.

Clerk (Rick Kovalcik):

Members are reminded to sign in. Reports should preferably be sent to the clerk in writing. Dues are \$10 at this meeting, and \$8 after the meeting. Please see me or the Treasurer if you wish to join.

Treasurer's Report (Benjamin Levy):

As usual we have money. See Mentor for more details. See me if you have questions. I apologize for there being no hermit cookies today.

Members-At-Large (Jaelen Hartwin, Gregorian Hawke, Sharon Sbarsky):

No report(s).

A'17 (Anna Bradley):

My treasurer says he is doing stuff to close the books but I don't have any further details.

A'17 Treasurer (Tom Traina):

Ben reports that Ben and Tom are still trying to arrange a time to get together and audit the books.

A'18 (Jaime Garmendia):

We had a convention. We haven't paid the Westin Hotel Bill yet. We resolved what we thought was the last issue only to find another issue. Hopefully this will be resolved soon, so that we can pay the Westin and close the books.

A'18 Treasurer (Ellie Younger):

Not present. No report.

A'19 Chair (Daniel Eareckson):

Sorry for missing last meeting and not giving a proxy. I was confused as to the time of the meeting. Ben Levy has been announced as Exhibits Division Head. We had our first all day Div Head meeting. There was a question raised from the floor about how to go about onboarding people given there is no Div Head for Staff Services at the moment. The answer was given that minions are dealing with input from the onboarding form on the web. Please be patient.

A'19 Treasurer (Daniel Eareckson for Ellie Younger):

We are working on budget. We will have a draft once we have input from the Div Heads.

A'20 Chair (Diana Hsu):

No report.

A'20 Treasurer (Kelly Fabijanec):

No report.

Budget (Benjamin Levy):

A draft Corporate budget has been prepared and people on the committee are looking at it.

CIC (Rick Kovalcik):

The wireless mic kit was returned by NEFFA.

The combination to the front door was changed by building management. Please email keys@ or eboard@ if you need the new combination.

Ben and I had a meeting with building management. The summary is that while we have about 3 years left on our lease, they would like us out of the building and would work with us to make it worth our while. This really wasn't a surprise to either Ben or I. The building needs a lot of work and they are looking to fix it up. They would prefer not to renew our lease. If they did, the price would go up by about 100%. The freight elevator is currently broken. They expect 2 or 3 weeks for a temporary repair. [It has since been fixed.] Longer term (after January 2019 when Diak shuts down and moves out), the freight elevator will be going away. It would be converted to a large passenger elevator with automatic doors / call buttons, probably 5' wide doors and 8' deep. It would still support freight weight. This is necessary for ADA access to parts of the building. This means the loading dock is also going away and we would then need to use a liftgate at the back of building starting sometime in 2019. It would be useful to them if we moved out in / by January 2019 so they could work on our space at the same time they converted Diak's space. They can help us look for new space. We will work with CIC to produce a list of our requirements for storage space and share it with them.

Phi wants to take part in search for space.

Currently we have about 1300 square feet of space and are paying about \$1600 per month.

Grants Committee (Anna Bradley):

No report.

Hotel Search Committee (Nchanter):

No report.

IT Committee (Peter Olszowka):

The only change since last month is that Dan Franklin is now on the email list.

Logo Committee (Anna Bradley):

No report.

Long Range Planning Committee (Anna Bradley):

No report other than we are meeting at the beginning of May and hope to have something to present to Corp by June.

Relaxacon Committee (Ellie Younger):

Not present. Relaxacon will be the first weekend in June at Corsair and Crossrip Hotels in Dennisport on the Cape. Adult pre-registration is \$25 for the weekend. On-site is slightly more. We are looking for volunteers to help, especially with food. The room rates are now \$109 (plus tax) per night and rooms should still be available; please contact the hotel directly. Please register. If <http://www.relaxacon.org> doesn't work, please try <http://relaxacon.arisia.org>.

Student Contests Committee (Kris Pelletier):

Terry Holt has stepped down as Student Writing Contest Chair. We are still looking for individuals who would be willing to head up the Art or Writing contests for the upcoming year. If you are interested in helping, please contact me.

Photo Policy Committee (Gregorian Hawke):

As expected, we are behind where I hoped we would be. Hopefully we will have something for the next meeting.

Digital Asset Management Committee:

Requests adding Anna Bradley to the committee. (Noel so appoints her.) See me after the meeting if you are interested in being part of the committee.

Old Business:

None.

New Business:

Motion out of the Eboard to add to the Disciplinary Process Procedures:

If the Eboard is asked by the governing body of another convention or similar group about an individual who may have been the subject of a Disciplinary Process action, the Eboard can take a vote to release their decision as reported in Mentor to the group or to report that there was no such action. If this option is chosen, the confidentiality of everyone else involved in the report, including the reporter, must still be protected.

Motion to go into committee of the whole (Kovalcik, Katze). Passes.

Proposed Amendment from Abby Noyce:

If the governing body of another convention (or similar fannish group) asks Arisia whether an individual has been the subject of an Arisia disciplinary action, the Eboard may vote to release the decision, as reported in Mentor, or to report that there was no such action. Any information released must protect the confidentiality of everyone else involved in the report, including the reporter. The EBoard will report all such requests, and the EBoard's response, to the corporate membership at the next corporate meeting.

This amendment became the basis for the motion that eventually came out of the Committee of the Whole.

Proposed amendment from Conor Walsh via his proxy:

This release of information must occur prior to the Annual Meeting of 2020.

This amendment was not agreed to after some discussion.

Proposed amendment from Rick Kovalcik:

Add "and other supporting documentation if necessary" after "as reported in Mentor".

This amendment was not agreed to.

There was much neepery which leads to a motion to come out of Committee of the Whole with the following motion:

If the governing body of another convention (or similar fannish group) asks Arisia about an individual who may have been the subject of an Arisia disciplinary action, the Eboard may vote to release decisions about that person under the Disciplinary Process, as reported in Mentor including the date(s) of the decision(s), or to report that there was no such action. Any information released must protect the confidentiality of everyone else involved in the report, including the reporter. The Eboard will report all such requests, and the Eboard's response, to the Corporate membership at the next Corporate meeting.

The motion to come out of Committee of the Whole passed.

A proxy was received about this time from Tanya Washburn to Kris Pelletier.

Kelly Fabijanac revoked her proxy as she has shown up.

There was a brief recess.

There was a request for a secret ballot. Lisa Hertel and Rick Katze were appointed as tellers. The motion passed 43 to 6 with no abstentions.

Motion to instruct the tellers to destroy the ballots (Kovalcik, Many Seconders). Passes.

Motion to authorize the Eboard to insert new policies into the Policies document as appropriate and to report back their modifications to the membership (Shectman, Many Seconders). Passes unanimously.

Motion to hold the June Corporate Meeting at the Needham Library (Kovalcik, Many Seconders). The Coolidge Corner Branch of the Brookline Library was not available because it will be undergoing renovations and the other venues we found cost hundreds of dollars. Passes.

Motion to move the July Corporation Meeting from July 22nd to July 29th (Bradley, Many Seconders). Passes.

We should consider next month holding the August meeting late in the month during the week and moving the September Annual Meeting because it conflicts with Albacon.

Announcements:

Mink's cat is fine after complications of surgery led to a shoulder abscess.

The May Corp Meeting is Thursday, May 17th 7:30 PM, at NESFA.

The June Corp meeting is Sunday June 24th 2:00 PM, at the Needham Public Library, 1139 Highland Ave, Needham Heights, MA 02494.

The July Corp meeting is Sunday July 29th 2:00 PM, with a cookout to follow, at Chez Wood, Rick Kovalcik's home in Newton Centre.

The meeting was adjourned at 10:03 PM.

Treasurer's Report – April 2018:

March 31 2018			Change vs. last month
Odd Year - A17		\$3,884.01	-\$488.96
Even Year - A18		\$37,417.82	-\$31,661.97
Corporate			
Reserved/Unspent			
Two years expenses (CDs)	\$41,688.36		\$1.26
Grant Fund Available	\$4,020.09		\$0.00
Grant Fund Allocated	\$0.00		\$0.00
Capital Equipment Unallocated	\$1,801.00		\$0.00
Capital Equipment Allocated	\$500.00		\$0.00
MCFI/CostumeCon	\$57.80		\$0.00
Training Fund	\$922.00		-\$600.00
Relaxacon	\$0.00		\$0.00
Scholarship(?) Fund	\$0.00		\$0.00
Voted Expenses (excludes budget)	\$1,075.00		-\$750.00
Unspent Budget	\$11,042.46		-\$1,778.84
Total Reserved		\$61,106.71	-\$3,127.58
Unallocated Funds		\$27,232.76	\$2,355.15
Total Corporate Funds		\$88,339.47	-\$772.43
Total Assets		\$129,641.30	-\$32,923.36
Total Corporate Income		\$6.93	-\$2,363.65
Total Corporate Expenses		-\$3,312.85	\$4,623.31

Committees:

Budget: Benjamin Levy (chair), Kelly Fabijanac, Rachel Kadel-Garcia, Alex Latzko, Tom Traina, Ellie Younger
Corporate Inventory Control: Rick Kovalcik (chair), Jaelen Hartwin, Peter Olszowka
Digital Archiving: Mink Rosequist (chair), Anna Bradley
Grants: Anna Bradley (chair), David D'Antonio, Rick Katze
Hotel Search: Kris "Nchanter" Snyder (chair), Joel Herda, Benjamin Levy, B. Diane Martin, Noel Rosenberg, Andy Rosequist, Ellie Younger
IT: Peter Olszowka (chair), Rick Kovalcik, Benjamin Levy, Cody Lazri, Abby Noyce, Noel Rosenberg, Sharon Sbarsky
Logo: Anna Bradley (chair), David D'Antonio, Sharon Sbarsky, Ellie Younger
Long Range Planning: Anna Bradley (chair), Heather Cougar, Jaelen Hartwin, Mink Rosequist
Photo Policy: Gregorian Hawke (chair), Anna Bradley, Alan Wexelblat, and Cat Trzaskowski
Relaxacon: Ellie Younger and Johnny Healey (chairs)
Student Contests: Kris Pelletier (chair), Jaelen Hartwin (Student Art Contest Chair), Terry Holt (Student Writing Contest Chair) Anna Bradley, Johnny Healey, Allison Holt, Fred Isaacs, Skip Morris, Abby Noyce, Mike Sprague, Carolyn VanEseltine, Conor Walsh

Membership List:

This membership list is as of 05/01/2018. Please report any corrections to clerk@arisia.org.

Names in Italics are non-voting honorary members.

Daniel Abraham	Crystal Huff	Peter Olszowka
Tamar Amidon	Fred Isaacs	Kris Pelletier
<i>Rob Bazemore</i>	Ray Isaacs	Karen Purcell
Melissa Beetham	Suli Isaacs	Mark Richards
James Boggie	Terry Karney	Nicole Robinson
Bridget Boyle	Rick Katze	Noel Rosenberg
Anna Bradley	Jeff Keller	Andy Rosequist
Mieke Citroen	Allan Kent	Mink Rosequist
Emily Coombs	Michael J Kerpan	<i>Joe Ross</i>
<i>Brian Cooper</i>	Rick Kovalcik	Sharon Sbarsky
Heather Cougar	Suzanne Labonville	Kevin Schendell
Tom Coveney	Alex Latzko	Richard Schmeidler
Mary Catelynn Cunningham	Cody Lazri	Michael Sharrow
David D'Antonio	Paul "PJ" Letersky	Nicholas Sheckman
Samantha Dings	Benjamin Levy	<i>Cris Shuldiner</i>
Daniel Eareckson	Carol London	David Silber
Don Eastlake	Ken London	Rachel Silber
Jill Eastlake	Glenn MacWilliams	Kris "Nchanter" Snyder
Angela Ercolini	B. Diane Martin	Mike Sprague
Arthur Ercolini	Craig McDonough	Persis Thorndike
Maria Eskinazi	Dale Meyer-Curley	Tom Traina
Kelly Fabijanec	Erik Meyer-Curley	Pat Vandenberg
Jaime Garmendia	Daniel Miller	Kiran Wagle
Jaelen Hartwin	Elliott Mitchell	Al *Hobbit* Walker
Taylor Hartwin	Skip Morris	Conor Walsh
Gregorian Hawke	Dan Noé	Tanya Washburn
Joel Herda	Abby Noyce	Alan Wexelblat
Lisa Hertel	Lia Olsborg	Michelle Wexelblat
Terry Holt	Mary Olszowka	Ellie Younger
Diana Hsu		

Executive Board (Eboard) - eboard@arisia.org:

President	Noel Rosenberg	president@arisia.org
Vice President	Anna Bradley	vice-president@arisia.org
Corporate Treasurer	Benjamin Levy	treasurer@arisia.org
Clerk	Rick Kovalcik	clerk@arisia.org
Members-At-Large	Jaelen Hartwin	at-large@arisia.org
	Gregorian Hawke	at-large@arisia.org
	Sharon Sbarsky	at-large@arisia.org
Arisia '17 ConChair	Anna Bradley	conchair@arisia.org
Arisia '17 Treasurer	Tom Traina	con-treasurer@arisia.org
Arisia '18 ConChair	Jaime Garmendia	conchair@arisia.org
Arisia '18 Treasurer	Ellie Younger	con-treasurer@arisia.org
Arisia '19 ConChair	Daniel Eareckson	conchair@arisia.org
Arisia '19 Treasurer	Ellie Younger	con-treasurer@arisia.org
Arisia '20 ConChair	Diana Hsu	conchair@arisia.org
Arisia '20 Treasurer	Kelly Fabijanic	con-treasurer@arisia.org

Storage Key List:

If you need access to Arisia storage and do not have a key, email keys@arisia.org and all key holders will receive your request.

Key#	Holder
1	Landlord
2	Noel Rosenberg
3	Skip Morris
4	Craig McDonough
5	Dave Shevett
6	Phi Sheckman
7	Dan Noé
8	Mike Trachtenberg
9	*hobbit*
10	Rick Kovalcik
11	Crystal Huff
12	Persis Thorndike
13	Rachel Silber

Key#	Holder
14	Janet Stickle
15	Mike Sprague
16	Lia Olsborg
17	Anna Bradley
18	Peter Olszowka
19	Alex Latzko
20	David Shaw
21	Tom Traina
22	Sharon Sbarsky
23	Lucky
24	Pat Vandenberg
25	Kristin Seibert
26	Thumper

Key#	Holder
27	Benjamin Levy
28	Angela Morley
29	David Silber
30	Jaime Garmendia
31	Rick Katze
32	Landlord
33	Daniel Eareckson
34	Diane Martin
35	Lisa Hertel
36	Kim Van-Auken
37	Nchanter
38	Jaelen Hartwin

Mentor Subscription Information:

Subscription to Mentor of Arisia is included with Corporate Membership. Membership runs from September 1st to August 31st and costs \$24. Dues are pro-rated on a monthly basis for members joining during the year.

September	\$24	December	\$18	March	\$12	June	\$6
October	\$22	January	\$16	April	\$10	July	\$4
November	\$20	February	\$14	May	\$8	August	\$2

Calendar:

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