



MENTOR

The Newsletter of Arisia, Incorporated—Number 217—May 2014
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Notices

The May Meeting of Arisia, Inc. will be held on Sunday May 18th at 2 PM at MIT in Cambridge, MA. Please check building 66 or your email for the exact location of the meeting. Directions can be found at <http://corp.arisia.org/corpdirections-mit>. The quorum for this meeting is 12 based on 51% of the average attendance of the last three meetings (23, 26, 22).

At this meeting, the Eboard will be reporting on one action under the “disciplinary” policy:

- 1) a lifetime staff / volunteer ban

The Eboard has voted to appoint Kris Snyder as Arisia 2016 ConChair subject to the approval of the Arisia Corporation by vote at this meeting.

At this meeting we will be voting on a grant request for \$3100 from the Science Fiction Outreach Project (\$2600 for storage costs and \$500 for shipping costs). The full proposal is below.

Science Fiction Outreach Project Grant Request

Submission date: January 2014

Applicant Information:

- Applicant name: Science Fiction Outreach Project.
- Address:
- City/State/Zip: Chicago, Illinois.
- Project contact (name, title): James Bacon and Helen Montgomery
- Daytime telephone: 312 771 4383 (Helen Montgomery)
- Fax:
- Summarize the mission of your organization: The Science Fiction Outreach Project aims to introduce comics and media fans to science fiction fandom, especially Worldcons. The project will do this by giving away free books and information about upcoming conventions at major comics/media events. We started with Wondercon, a 34,000 person event taking place in San Francisco in April 2011. We then went to 40,000 person event, C2E2 in Chicago in April 2012, and the 30,000 person event, Dallas Comic Con in Dallas, TX, in May 2013 and intend to have a presence in Detroit and London in 2014.

- We have given away approximately 18,000 books. Also:
- The project furthers reading of Science Fiction, in different demographics.
- We ensure that we have books for children, and encourage reading through personal interaction.
- We are egalitarian; books are free, so even those with no money at a comic con benefit and learn of the extra value that literary-focused cons offer.

Project Information:

- Title of project: SFOP accessible storage / shipping plan. A 3 year plan to provide storage and preparation facilities for science fiction outreach in the US so we can ensure continuation and strengthening of the SFOP. Additionally, a plan to ship books left over from LoneStarCon 3 to the new storage facility.
- Summary of proposed project: Books are our resource, and we want to be able to store them in a facility that we can prepare, receive and send out books from. When we are offered free books, a lack of storage prevents us benefitting. Books need to be sorted, prepared and then sent to the Comic Con we are attending, having a dedicated space to do this is essential.
- We see this as a 3 year plan, to see if this will work.
- Project start date: January 2014
- Project end date: January 2017
- Number of individuals directly participating in/benefiting from this project: That is hard to know. So far we believe we have given books to about 14,000 people in the US, while both Worldcons and local cons have reported that they saw great benefit from our activities.

Details of Cost:

- We are looking at this facility <http://www.lifestorage.com/illinois-self-storage/chicago-storage-units/lifestorage-of-rogers-park/>
- This facility can receive deliveries, which is important.
- This space was chosen because of proximity to Helen Montgomery, one of the co-coordinators of the SFOP, who has been the person responsible for receiving and shipping books as needed. There are also several other SFOP “regulars” located in the Chicago area, who have travelled to help at the events.

- Prices of space is variable, and illogical, if you look, but \$100 a month seems to be approximately what we would look at, the project seeking \$3,600 in total.
- Given in the last 3 years, we have given out some 18,000 books. This works out at a cost of twenty cent per book, which given we give each book out to individuals is very good value advertising.

Amount Requested: \$2,600

- LoneStarCon 3 donated approximately one pallet's worth of leftover "freebie" books to the SFOP. These books are currently in Dallas, but need to be moved to Chicago and the new storage facility.

Amount Requested: \$500

Total Amount Requested: \$3100

To date, we have received funding for our ongoing activities from: LASFS, SCIFI, Renovation, Chicon 7, Loncon 3, NESFA, SFSFC, LoneStarCon 3, and personal donations.

Authorized Signature: James Bacon and Helen Montgomery

April 10, 2014 Meeting Minutes

Date, Time, and Place: The meeting was called to order by Conor Walsh about 7:45 PM on 10 April 2014 at Rick Kovalcik's home in Newton Centre, MA.

In attendance (22 voting members, 1 non-member): Dash, Anna Bradley, David D'Antonio, Don Eastlake, Jill Eastlake, Joel Herda, Lisa Hertel, Fred Isaacs, Ray Isaacs, Suli Isaacs, Rachel Kadel-Garcia (late), Rick Katze, Allan Kent, Rick Kovalcik, Kathryn Kun, Alex Latzko, Lia Olsborg, Sharon Sbarsky, Mike Sprague, Pat Vandenberg, Hobbit, Conor Walsh, and Skip Morris (non-member).

Proxies:

Peter Olszowka to Rick Kovalcik, Bridget Boyle to Alex Latzko, Terry Holt to Anna Bradley, Persis Thorndike to Rick Kovalcik, Alan McAvinney to Mike Sprague, Crystal Huff to Mike Sprague, Rachel Kadel-Garcia to Ben Levy, Jaime Garmendia to Dash, Mary Dumas to Lisa Hertel, and later David D'Antonio to Jill Eastlake and Kathryn Kun to Anna Bradley.

Corrections to the minutes: The form 990 was filed, not filled.

Eboard Report (Conor Walsh):

We are having some discussion about storage solutions to make logistics easier.

We have looked at a grant request which will be presented to the membership in May.

We are working on scheduling ConChair 2016 interviews.

Arisia will match \$200 of donations and possibly more depending on how the Eboard votes to the Mary Robison Scholarship Fund. Mary was one of the founders of Arisia and its first President.

President's Report (Conor Walsh): No report.

Vice President's Report (David D'Antonio): No report.

Treasurer's Report (Ben Levy):

We have money, see Mentor for details. Please ask if you have any questions. We have about \$50,000 unallocated. We have an outstanding allocation of \$1000 to buy some credit card machines. More about this later.

Clerk's Report (Rick Kovalcik): It is \$10 to join the Arisia Corporation this month if anyone wants to join.

Members-At-Large Reports (Anna Bradley, Kathryn Kun, Tanya Washburn): No reports.

A14 Report (Lisa Hertel): No report at this point.

A14 Treasurer's Report (Rachel Kadel-Garcia): Not present yet.

A15 Report (Mike Sprague): We have an almost full boat of Division Heads now that we have Ops and Communications. A Div Head meeting will be scheduled for May.

A15 Treasurer's Report (Alex Latzko): We had a preliminary budget meeting and should have a draft budget in about two weeks.

Budget Committee (Ben Levy): We have started working on the 2014-2015 Corporate Budget with a goal of having a vote on at the June Meeting.

CIC Committee (Rick Kovalcik): No report.

Comps Committee (Mike Sprague): No report.

Grants Committee (David D'Antonio): We will be voting next month on a grant request for the SF Book Project. It is a two part grant to setup storage and transport some books which were given to them at LoneStarCon.

Honors Committee (Joel Herda): No activity since the last meeting. We will have a motion under New Business.

Hotel Search (Kris Snyder): Not present. She is checking out hotels in Jamaica for her delayed honeymoon.

IT Committee (Alex Latzko): We have decided not to punt on Hostgator but instead to use Hostgator with Dreamhost as a "warm" backup.

Relaxacon Report (Rick Kovalcik): Relaxacon is a fun event on the Cape in Dennisport to get together and relax and / or smof. One idea we have had is to show some of the Hugo Nominees, especially the short forms, at Relaxacon. If you are interested in helping to coordinate this, please contact Rick. The dates for Relaxacon 2014 are Friday 30 May to Sunday 1 June. You can still call the hotel Monday to Friday from 9 AM to 5 PM (by calling 1-800-345-5140 or 1-508-398-2279). If they don't answer, it probably means they are on the phone. So, please call back. Also you can buy your membership online at www.relaxacon.org. It was suggested that people who would like to see Relaxacon 2015 at a different place should start looking now. Last time the membership thought the current place was better than any of the new places.

Student Art Contest: (Jacob Lefton): No report.

Student Writing Contest (Anna Bradley for Terry Holt): Terry is working on some small changes. Mail was sent out to people who participated last time as judges to see if they want to participate again. We are working on more outreach.

Old Business:

There was a motion to take up from the table the motion "Motion to add \$5000 to Capital Equipment Fund, \$1000 to Training Fund, \$5000 to the Contingency CDs." Many seconds. Passes.

Friendly amendment to make it \$6000 for the Contingency CDs. Amendment to delete the \$1000 for the training fund

(D'Antonio, Hertel). Amendment passes many to 8. The motion now reads "Motion to add \$5000 to Capital Equipment Fund and \$6000 to the Contingency CDs." Main motion passes unanimously.

A14 Treasurer's Report (Rachel Kadel-Garcia):

A14 has given money for the annual rent to Corp and year-ahead memberships to A15.

A14 Report (Lisa Hertel):

We apparently made money after all.

More Old Business:

Motion to take motion (3) from the Ombuds Committee Report off the table (Levy, Kovalcik). Passes many to a few.

Motion to add "except with the permission of the person making the report." to the paragraph that starts "Incident reports are not to be shared ..." (Dash, Bradley). Withdrawn.

Amendment to change second (c) to "to acknowledge all incident reports within two weeks or receipt" (Levy, Dash).

Amendment passes.

Discussion of the word "enumerate".

Amendment to change (a) from "reports and log books" to "reports, log books, and related materials" (Levy, Dash).

Passes.

Amendment to add section (d) "To identify incidents that merit being brought before the Eboard for investigation and possible disciplinary action." (Levy, Kovalcik)

Motion to suspend the rules and go into New Business. Passes.

New Business:

MOVED: In honor of the 50th anniversary of the UMass Science Fiction Society (UMSFS), and in honor of years of dedicated service to Arisia, Inc. and the Arisia conventions, the corporation bestows the status of Honorary Lifetime Corporate Membership to A. Joseph Ross. (Herda, Hertel) Passes unanimously.

Motion to reimburse Hobbit for up to \$400 for the grid wall cart he bought (assuming he gives us a receipt). (Eastlake, Kovalcik). Passes.

There was a discussion of changing the art show and dealers rates. Conor announces the formation of a committee to discuss this. If you are interesting in being on that committee, please see Conor. This committee needs to come up with a recommendation to the Corporation by the June Corporate meeting so that we can have a decision before we start contacting dealers.

Motion to rescind the allocation of \$1000 for new credit card machines (Levy, Kovalcik). It was explained that requirements for credit card machines would be changing as chip cards were introduced. We rented some machines this year. As this worked well, continuing to rent extra machines is the recommendation until new machines to handle the chip cards are standard. Motion passed. [This paragraph is from memory as the exact details were lost, probably in a recess. Please state any corrections at the next meeting.]

Still More Old Business:

After some discussion, the wording of the amendment was changed to add a sentence after item (c) and before "Incident reports are not to be shared ..." which reads "Based on their review of the incident reports, the committee shall bring complaints as needed to the Eboard for investigation and possible disciplinary action." Passes unanimously.

(Proxies came in at this point from David D'Antonio to Jill Eastlake and Kathryn Kun to Anna Bradley.)

Amendment to change b) to say "from the ops div head at the end of the convention." (Dash, Kovalcik) Passes.

Amendment to add "as chair of the committee to" followed by a), b, c)," after one of their number. (Kovalcik, many seconders).

The motion (3) now reads:

3) Move to add the following to appear after the disciplinary policy.

Dealing with incident reports:

The Eboard will appoint a committee of three from the voting and ex-officio members of the eboard to review and manage incident reports, with preference to them being the members at large. Those three people should select one of their number as chair of the committee to:

- a) To take physical responsibility for reports, log books, and related materials from the ops div head at the end of the convention
- b) To be the point of contact for incident reports received by email and to ensure they are archived and referred appropriately
- c) To acknowledge all incident reports within two weeks or receipt

Based on their review of the incident reports, the committee shall bring complaints as needed to the Eboard for investigation and possible disciplinary action.

Incident reports are not to be shared with other people or organizations other than the people in Arisia who take the reports or participate in the investigation. Actions taken as a result of the report can be shared with others under the restrictions given elsewhere in corporate policies. Incident reports that are referred to the Eboard are handled in accordance with the disciplinary policy above.

Motion (3) passes.

Motion to take (5) off the table (Kovalcik, someone). Passes 14 to 13.

After some discussion motion (5) passes 26 to 2 with 1 abstention.

Motion to set the August Meeting as Sunday August 3rd at Rick Kovalcik's home in Newton in conjunction with a ConCom meeting and BBQ at a time TBD after consultation with the ConCom. Many seconders. Passes.

Motion to confirm the default date, time, and place for the July meeting (Sunday July 20th at 2 PM at MIT). Many seconders. Passes.

Announcements:

As stated above, Mary Robison, one of the founders of Arisia has passed away. People should donate to her memorial fund the "Dr. Mary Robinson Anthropology Scholarship Endowment" via the UMass Giving Page (<https://www.umass.edu/development/give/>).

This coming Sunday, April 13, Anna and Teri will be walking as "Friends of Arisia" to support BARCC. Please see Anna Bradley or Terry Holt for more info.

Arisia 2015 Staff Services is organizing Ice Cream and Miniature Golf on Sunday June 8th at Richardson's in Middleton.

The meeting was adjourned at about 10:00 PM.

Treasurer's Report

March 31, 2014		Change vs last month
Odd Year - A13	\$21,304.40	\$0.00
Even Year - A14	\$79,414.91	-\$4,106.79
Food	\$71.03	\$0.00

Corporate		
Reserved/Unspent		
Two years expenses (CDs)	\$35,628.39	\$1.48
Grant Fund	\$2,500.00	-\$500.00
Capital Equipment Fund	\$155.73	\$0.00
Training Fund	\$1,289.00	\$0.00
Relaxacon	\$270.70	\$174.10
Lunacon	\$11,552.38	
Scholarship(?) Fund	\$0.00	\$0.00
Voted Expenses (excludes budget)	\$1,500.00	\$0.00
Unspent Budget	\$6,021.03	-\$1,922.86
Total Reserved	\$58,917.23	\$9,305.10
Unallocated Funds	\$7,887.29	-\$38.20
Total Corporate Funds	\$66,804.52	\$9,266.90

Total Assets	\$167,594.86	\$5,160.11
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Total Corporate Income	\$1.96	-\$0.13
Total Corporate Expenses	-\$1,922.86	-\$556.26

Membership List (as of 4/30/2014)

Strikethrough (~~like this~~) indicates expired memberships.
Italics (*like this*) indicates honorary (non-voting) members.

Dawn Ash	Jeanne Kahn	Sheila Oranch
Rob Bazemore	Walter Kahn	Tony Orlandella
Melissa Beetham	Terry Karney	Kris Pelletier
Bridget Boyle	Rick Katze	Karen Purcell
Anna Bradley	Allan Kent	Josh Rachlin
Andrea Carney	Rick Kovalcik	Danielle Reese
<i>Brian Cooper</i>	Kathryn Kun	Noel Rosenberg
Tom Coveney	Zanne Labonville	<i>Joseph Ross</i>
David D'Antonio	Alex Latzko	Sharon Sbarsky
Samantha Dings	Jacob Lefton	Richard Schmeidler
Mary Dumas	Paul Letersky	Micah Schneider
Don Eastlake	Michael Leuchtenburg	Jude Shabry
Jill Eastlake	Benjamin Levy	Nicholas Sheckman
Daniel Eareckson	Carol London	<i>Cris Shuldiner</i>
John Francini	Ken London	Rachel Silber
Jaime Garmendia	Glenn MacWilliams	Kris Snyder
Joel Herda	Alan McAvinney	Mike Sprague
Brendan Hertel	Amos Meeks	Janet Stickle
Lisa Hertel	James Meickle	Persis Thorndike
Terry Holt	Dale Meyer-Curley	Tom Traina
Crystal Huff	Erik Meyer-Curley	Amol Vaidya
Steve Huff	Lori Mortimer	Pat Vandenberg
Fred Isaacs	Dan Noe	Al Walker
Ray Isaacs	Abby Noyce	Conor Walsh
Suli Isaacs	Lia Olsborg	Tanya Washburn
Rachel Kadel-Garcia	Peter Olszowka	Alexandra Wilkie

Committee Lists

Budget Committee: Ben Levy (chair), Rachel Kadel-Garcia, Alex Latzko, Alan McAvinney	IT Committee: Alex Latzko (chair), Ben Levy, Skip Morris, Noel Rosenberg, Nicholas Sheckman
Comps Committee: Mike Sprague (chair), David D'Antonio, Kathryn Kun, Danielle Reese, Skip Morris, Jaime Garmendia	Ombuds Committee: Rachel Silber (chair), Anna Bradley, David D'Antonio, Jaime Garmendia, Rick Kovalcik, Kathryn Kun, Sharon Sbarsky, Kris Snyder
Grant Committee: David D'Antonio (chair), Fred Isaacs, Noel Rosenberg	Long Range Planning Committee: (vacant)
Honors Committee: Joel Herda (chair), Bridget Boyle, Rick Kovalcik	Relaxacon Committee: Rick Kovalcik
Hotel Search Committee: Kris Snyder (chair), Ben Levy, Rachel Silber	Student Art Contest Committee: Jacob Lefton
Inventory Control Committee: Rick Kovalcik (chair), Lia Olsborg, Skip Morris, hobbit, Lisa Hertel	Student Writing Contest Committee: Terry Holt (chair), Kris Pelletier, Anna Bradley, Mike Sprague

2013-2014 Executive Board (Eboard)

President	Conor Walsh	president@arisia.org
Vice President	David D'Antonio	vicepresident@arisia.org
Corporate Treasurer	Benjamin Levy	treasurer@arisia.org
Clerk	Rick Kovalcik	clerk@arisia.org
Members-At-Large	Anna Bradley Kathryn Kun Tanya Washburn	tpau@arisia.org kathryn@arisia.org tanya@arisia.org
Arisia '14 Conchair	Lisa Hertel	conchair@arisia.org
Arisia '14 Treasurer	Rachel Kadel-Garcia	con-treasurer@arisia.org
Arisia '15 Conchair	Mike Sprague	conchair@arisia.org
Arisia '15 Treasurer	Alex Latzko	con-treasurer@arisia.org

Upcoming Events and Meetings

Sunday May 18, 2014 2 PM: Arisia Corporate meeting at MIT in Cambridge, MA (Please check building 66 for meeting or location if it is changed.)

May 30-Jun 1, 2014: Arisia Relaxacon in Dennisport, MA

Tuesday June 10 7:30 PM: Arisia Corporate meeting the NESFA Clubhouse in Somerville, MA

July 17-20, 2014: DETCON 1, the NASFiC, in Detroit, M

Sunday July 20, 2014 2 PM: Arisia Corporate meeting at MIT in Cambridge, MA (Please check building 66 for meeting or location if it is changed.)

Sunday August 3, 2014 (exact times TBD): Arisa Corporate Meeting, Concom, and Summer BBQ at Chez Wood (Rick Kovalcik's home) in Newton Centre, MA

August 14-18, 2014: Worldcon in London, UK