



# MENTOR

The Newsletter of Arisia, Incorporated—Number 211—October 2013

## Notices

The October Meeting of Arisia, Inc will be held on Sunday, October 20 at 4:00pm at the Westin Boston Waterfront, most probably in the Stone room on the lobby level past the Starbucks. The quorum for this meeting is 19 based on 51% of the average attendance of the last three meetings (34, 41, 33). At this meeting we will be considering the bylaws amendments printed in this Mentor.

## Pending Bylaws Amendments

MOVED:

- To amend section 3.1 of the Arisia bylaws to replace “and clerk” with “corresponding secretary, and recording secretary”;
- To amend section 3.2(d) to read “The corresponding secretary shall inform the members of corporate activities, including publishing and distributing the monthly corporate newsletter and all other notices not otherwise assigned. The corresponding secretary shall be responsible for all necessary fillings with the office of the State Secretary. The corresponding secretary shall affix and authenticate the Seal of the Corporation as directed by the Membership or by the Executive Board. The corresponding secretary shall chair meetings in absence of the president, vice president, and the treasurer.”
- To renumber section 3.2(e) to 3.2(f);
- To create a new section 3.2(e) reading “The recording secretary shall keep minutes of the meetings of the Membership and of the Executive Board and maintain the records of the Corporation, other than financial records, but including the membership roster and attendance records. The recording secretary shall chair meetings in absence of the president, vice president, the treasurer, and the corresponding secretary.”
- To amend section 2.9 to read: “In the absence of the president, the vice president, the treasurer, the corresponding secretary, and the recording secretary at any meeting, any member may call the meeting to order, and the Membership shall elect a temporary chairperson, who shall preside until the arrival of the president, the vice president, the treasurer, the corresponding secretary, or the recording secretary. In the absence of the recording secretary, or when the recording secretary is presiding, the person presiding may appoint a temporary secretary to keep the minutes at the meeting.”

- To replace each occurrence of the word “clerk” in section 2.3 with the words “corresponding secretary”.

- To replace each occurrence of the word “clerk” in sections 2.8(b), 3.4(a), and 4.7 with the words “recording secretary”.

MOVED: To amend section 4.1 of the Arisia bylaws to replace “each convention chairperson and their treasurer are ex officio, non-voting member” with “each convention chairperson is an ex officio, non-voting member”.

MOVED: To amend section 4.1 of the Arisia bylaws to delete references to the convention chair in the first sentence and add “Each convention chairperson is an ex officio member of the Executive Board, with voting rights extending from the annual meeting following their appointment to the annual meeting following their convention.” after the first sentence.

MOVED:

- To amend section 2.2 of the Arisia bylaws to replace the words “Officers are elected” with “Directors are elected”.

- To amend section 2.4(b) to replace the words “to fill a vacancy in an office identifying the office” with “to fill a vacant Director position identifying the remaining length of term of the position”

- To amend sections 2.4(c), 3.9, 3.10, 4.4, 7.1, 8.1, 9.2 to replace each occurrence of the word “officer” with the words “officer or Director”.

- To amend section 3.1 to replace the words “At the Annual Meeting the Membership shall elect” with “At the Annual Meeting the Membership shall elect three Directors to three year terms. At the next Annual Meeting after the adoption of this provision the Membership shall likewise elect three Directors to one year terms and three Directors to two year terms. The Directors so chosen shall then elect from among their ranks”

- To amend section 3.3 and section 3.4(a) to replace each occurrence of the words “for office” with “for Director”

- To amend section 3.5 to replace the words “Voting for every office shall be by secret ballot, except that the Membership may waive a secret ballot for any uncontested office by unanimous consent of all General members” with “Voting for director shall be by secret ballot, except that the Membership may waive a secret ballot for any office for which no more candidates have been nominated than will be elected by the ballot”.

- To amend section 3.6 to read “One election will be held for each tranche of Directors, and each voter may vote for up to the number of Directors being voted on in the election. The candidates with the most votes will be elected until the Director positions in the tranche are filled, except that if a candidate does not receive at least half as many votes as the number of votes they will not be elected, and instead another election will be conducted for any still unfilled positions, and the candidate with the fewest votes shall be dropped for subsequent ballots.”

- To amend section 3.7 to read “Whenever a directorship becomes vacant, an election shall be held as soon as possible to fill the vacancy. Nominations shall be in accordance with Section 3.4. Any director elected to fill a vacancy shall take office immediately.”

- To amend section 3.8 to read “Whenever an office becomes vacant, the board will elect a replacement from among their ranks”.

- To amend section 4.1, 4.3(d), 9.5(b), 9.5(c) to replace the word “officers” with the word “directors”

- To amend section 4.3(f) to replace “A quorum of the Executive Board is three (3) the officers unless, because of vacancies, fewer than three officers are filled” with “A quorum of the Executive Board is six (6) of the directors unless, because of vacancies, fewer than six officers are filled”.

- To amend section 4.5 to replace each occurrence of the words “member or officer” with “member, director, or officer”.

- To amend section 9.5(d) to replace the word “officer” with the word “director”.

MOVED:

To add a new section 3.4(d) to the Arisia bylaws reading “no person who has held the same office for the previous three full terms shall be eligible to be elected to that office.”

MOVED:

To amend section 3.1 of the Arisia bylaws to insert the words “and three at-large board members” after the list of officers, removing the word “and” from the previous list.

MOVED

- To elect an ombudsperson to the Arisia Eboard. The ombudsperson shall be elected to the e-board in the same manner as other Arisia officers, except as provided below.

- The ombudsperson shall have the following responsibilities:

- a) to appoint members to and to chair a committee, such appointments to be confirmed by the corporation
- b) following the conclusion of an Arisia convention, collect, review, and follow up on incident reports. The ombudsperson can bring the results of investigation as a “request to ban” to the e-board and recommend changes to policies, procedure, or code of conduct.
- c) provide for maintaining information of bans (whether or not triggered by behavior at a convention) and incident reports from conventions in such a way as to balance the needs for confidentiality and community accountability.

d) provide continuity between conventions on matters of staffing. Keep staff records in such a way as to balance the needs for confidentiality and community accountability.

e) assist with maintaining clear policies and procedures for handling hiring and incident reporting, with consideration of consistency between conventions. This includes but is not limited to documents such as Code of Conduct, staff handbook, security handbook, and so forth.

The election of the first ombudsperson shall be at the corporate meeting following the adoption of this motion, and the ombudsperson shall propose a committee for approval by the membership at the corporate meeting following such election. Following that election, the term will end at the following Annual Election.

- As part of this motion, amend the Arisia Bylaws in the following manner:

3.1 Replace “and clerk” in the list of officers with “clerk and ombudsperson”.

3.2 Insert a paragraph after (d), which reads: (e)

The ombudsperson shall have the following responsibilities: appointing and chairing a committee that can assist the eboard in reviewing incident reports from a convention and conducting any needed investigation, conducting other such investigations required by the corporation, keep records of these actions and appropriately control access to them, provide similar record keeping support for staff files; and review policies and procedures of the corporation and convention that touch upon these duties.

- Renumber the following section from (e) to (f).

## September 29, 2013 Meeting Minutes

**Date, Time, and Place:** Meeting called to order by Rick Kovalcik at 2:15 in MIT room 56-162.

**In attendance (33 members):** David D'Antonio, Samantha Dings, Jaime Garmendia, Lisa Hertel, Terry Holt, Crystal Huff, Steve Huff, Fred Isaacs, Suli Isaacs, Rachel Kadel-Garcia, Alan Kent, Rick Kovalcik, Kathryn Kun, Alex Latzko, Ben Levy, Ken London, Alan McAvinney, Erik Meyer-Curley, Skip Morris (non-member), Dan Noe (new member), Abby Noyce, Peter Olszowka, Kris Pelletier, Anna Ramm (non-member), Sharon Sbarsky, Nicholas Sheckman, Rachel Silber, Kris Snyder, Mike Sprague, Persis Thorndike, Amol Vaidya (new member), Pat Vandenberg, hobbit, Conor Walsh, and Tanya Washburn.

**Proxies:** Anna Bradley to Conor Walsh, Bridge Boyle to Alex Latzko, Andrea Carney to Ben Levy, Crystal Huff to Ben Levy (revoked upon arrival), Steve Huff to Mike Sprague (revoked upon arrival), Carol London to Ken London, Dale Meyer-Curley to Jaime Garmendia, and then to Erik Meyer-Curley upon his arrival, Erik Meyer-Curley to Jaime Garmendia (revoked upon arrival), Lia Olsborg to Rick Kovalcik, Peter Olszowka to David D'Antonio (revoked upon arrival), Karen Purcell to Rachel Silber, Danielle Reese to Rachel Silber, Jude Shabry to Kris Snyder, Rachel Silber to Nicholas Sheckman (revoked upon arrival), Janet Stickle to Rick Kovalcik, and Noel Rosenberg to Conor Walsh,

**Corrections to the minutes:** none.

**Eboard Report:**

The eboard considered two actions having to do with banning members.

First: There was an incident at Arisia 2013 where an Arisia volunteer was found drunk and unresponsive in function space. When he was woken he became combative. There was an additional report of this volunteer harassing another volunteer. The Eboard has investigated these reports and come to the following decision.

\_\_\_ is banned from attending all Arisia events through the end of 2014 including Arisia 2014 and Relaxacon 2014.

If he returns to Arisia after that we would need an emergency contact phone number for him. He is not allowed to work on Arisia in any form for 2015.

If he wants to volunteer on Arisia after that, he would first need to attend for one year to prove he can attend Arisia without problems. He would also need to have a volunteer position lined up in advance and agreed to by the Area Head in charge as well as a letter from a doctor saying he was capable of performing that position. We reserve the right to require additional restrictions before he be allowed to volunteer for Arisia again.

Secondly: there were incidents at Arisia 2011 where an Arisia Staff Member was harassing other Staff Members including in Staff Den. The Eboard was recently asked to re-investigate these incidents in light of our new policy on banning people from Arisia.

Our decision is that \_\_\_ be banned from working on Arisia in 2014 and future years. After Arisia 2014, he is welcome to ask the EBoard to change this decision if: he apologizes for his actions at Arisia 2011, he has a position lined up and agreed to pre-con by the area-head responsible, and he presents a letter from a doctor saying he is capable of volunteering for that position.

At the last meeting the eboard was asked to consider dates for the November corporate meeting. We were not able to come to a consensus. We believe that people don't want many Sunday meetings in a row. We would like to see a show of hands as to who prefers Tuesday, November 19 (9), who prefers Thursday, November 21 (5), and who prefers another date (0). MP many-1 to set the date of the November meeting to be Tuesday the 19th. We will look for a venue, likely NESFA.

The eboard voted to lend TVs to NESFA for their gaming con. They are back in storage.

The eboard voted to approve three dues waivers. If people need dues waivers, they should ask the eboard.

The eboard voted to sign a contract with Operation Hammond.

The eboard voted to lend a coffee percolator to the Boston Branch of the Royal Scottish Country Dance Society, a 501c7 non-profit organization.

Jacob Lefton has asked for more money for the mailings for the Student Art and Student Writing contests, which Rick will bring up in new business.

**President:** Ed Council found some old U-matic tapes from Arisia 1991 and 1992 and we are working on getting them transferred to a currently usable medium. Dues are due; if you haven't paid you can pay now. Arisia is down at least one and possibly two charge machines at the moment. Skip and I are working on this and there will be a motion out of new business to buy at least one new charge machine.

**Vice President:** I have enjoyed being Vice President very much. It was many things I was not expecting. [ed: my apologies to Conor for failing to catch much of this speech.]

**Clerk:** no report.

**Treasurer:** we paid for insurance for another year. I have lost and found from the Div Heads meeting.

**A13:** no report.

**A13 Treasury:** I have been incredibly lame and do not have the books closed. I will be working on this Monday and Wednesday of this week.

**A14:** we have a bunch of concom meetings coming up. We have a div head meeting on October 9 at Akamai, RSVPs required. Conor has found a potential new assistant division head. We seem to be on track. We have flyers to give out at your local library or bookstore. I met our Author Guest and introduced her to her GoH liaison. She's very nice and delighted to be our GoH.

**A14 Treasury:** no report.

**A15:** no report.

**Budget Committee (Ben Levy):** will be meeting to do the audit for the corporate books at the end of October. [Rachel K-G will lead the audit.]

**CIC (Rick Kovalcik):** a bunch of stuff went to Worldcon in Texas. Everything that should have returned did. Storage is somewhat emptier than it was before, but there is some stuff for London and some personally owned gear. All of the light strands are at NESFA being improved by Dale Farmer who has been authorized to spend up to \$200 to fix them. We lost two lightbulbs which have been replaced. There is some discussion of exactly what needs to happen to the strands.

Peter O is looking for a good time to do some work in Arisia storage. There is some discussion of when and how he should do this.

**Honors:** no report.

**Hotel Search:** no report

**IT:** no report

**Ad Hoc Meeting Space:** no report

**Relaxacon:** Reservations are open until at least Columbus Day so now is a good time to book a hotel room [by calling 1-800-345-5140 or 1-508-398-2279] and you can also buy your membership online [at [www.relaxacon.org](http://www.relaxacon.org)].

**Comps:** No report.

**Student Art Contest (Rick):** MPU to increase the Student Art Contest budget by \$50 for mailing expense.

**Student Writing Contest (Terry):** Jacob has agreed to put out a paper mailing for the Student Writing Contest. MPU to increase the SWC mailing budget from \$200 to \$850, increasing the overall budget from \$1000 to \$1650.

**Grant Committee:** We have two grants in the pipe, neither of which we will be voting on today. One is from Neon Galaxy and we are not ready to make a determination on it at this time. M (Snyder, Vandenberg) to table to the October meeting FAILS. The other is from DarkoverCon in Maryland whose organizer died recently, resulting in \$5000 disappearing into her estate never to be seen again.

M (Latzko, Olzowka) to approve the grant to Neon Galaxy FAILS (4-many).

We will be bringing the Darkover grant next month.

### Old Business:

M to amend Corporate Policy, Convention Policies section XIV, to replace "Revocation of convention membership because of actions at or involving the current year's convention is up to the Convention Chair or their designee" with "Revocation of convention membership may also be performed by the Convention Chair or their designee" FAILS 2-many.

MPU to amend Corporate Policy, Convention Policies section XIV, to replace "The decision is binding on future events" with "If the Membership wishes to overturn this decision of the EBoard under bylaw 4.4, a motion to do so shall be in order only during New Business of the corporate meeting at which this decision is reported or the corporate meeting immediately after. After that, the decision is binding on future events but may be appealed to the EBoard after at least one year."

### Elections:

For president: Alex Latzko 8, Conor Walsh 34

Vice President: David D'Antonio, Alex Latzko. Alex withdraws his nomination. David is elected by acclamation.

Treasurer: Ben Levy is elected by acclamation.

Clerk: Rick Kovalcik is elected by acclamation.

### New business:

MSPU (Olszowka, Kun) to thank the outgoing officers for their service.

MSPU (Latzko, chorus) to immediately fund Darkover \$5000 with the stipulation that if they can, they should pay us back what they can, when they can.

MSPU (Walsh, F. Isaacs) to amend Corporate Policy, Convention Policies section XIV, to insert "Revocation of membership because of actions not involving the current year's convention should always use this process" after the word "Designee".

MS (Hertel, Latzko) to allocate \$1000 to buy four new matching charge machines. MS (Walsh, Olszowka) to refer to eboard FAILS 9-17. Main motion PASSES many-1.

MSP (Vandenberg, Olszowka) to set the default time and place of the Arisia Corporate meeting to the third Sunday of the month at 2pm as close to MIT building 66 as possible.

MSP many-1 (Sectman, chorus) to set the December meeting time and location to 4pm at the Westin [leaving it on the third Sunday, which is the 15th].

### Announcements:

The next Readercon meeting is 10/27 at 1pm at MIT. Crystal writes future Readercon meeting dates on the board.

Lisa Hertel and Mary Dumas are having an open studio next weekend [October 5<sup>th</sup> and 6<sup>th</sup>] in Lowell.

If you're heading up to Lowell that Saturday [October 5<sup>th</sup>], hobbit is having an energy related open house.

For people who like stuff, the Church of the Good Shepherd in Watertown is having a yard sale next Saturday [October 5<sup>th</sup>] and Suli is in charge of the bake sale. Donations of stuff happily accepted on Thursday and Friday.

JOFcon will be March 28-30, 2014 in Washington, DC.

Conor will be calling a brief meeting of the new eboard after this meeting ends. If you are interested in being on a committee please talk to him.

Persis' father lives, or rather lived, in Jamestown CO and has been airlifted to Longmont. She has a car to get home from there, Things are pretty tough and there are a lot of displaced people out there.

PiCon 2014 has dates! The last weekend in June, the 27th-29th, 2014.

The Darkover people say "Thank you thank you thank you".

Crystal has a small number of 3X-5X Helsinki in 2015 T-shirts to be distributed to the fannish community.

Meeting adjourned at approximately 4:16 pm.

## Treasurer's Reports

### August Treasurer's Report

Aug 31st, 2013		Change vs last month
Odd Year - A13	\$24,106.89	-\$251.60
Even Year - A14	\$21,097.32	\$3,781.21

Corporate		
<b>Reserved/Unspent</b>		
Two years expenses (CDs)	\$35,615.55	\$7.33
Grant Fund	\$5,000.00	\$0.00
Capital Equipment Fund	\$1,690.64	\$0.00
Training Fund	\$1,789.00	\$0.00
Scholarship(?) Fund	\$0.00	\$0.00
Voted Expenses (excludes budget)	\$1,494.62	\$0.00
Unspent Budget	\$16,464.64	-\$2,085.36
<b>Total Reserved</b>	<b>\$62,054.45</b>	<b>-\$2,078.03</b>
<b>Unallocated Funds</b>	<b>\$14,148.27</b>	\$660.48
<b>Total Corporate Funds</b>	<b>\$76,202.72</b>	<b>-\$1,417.55</b>
<b>Total Assets</b>	<b>\$121,406.93</b>	\$2,112.06

<b>Total Corporate Income</b>	<b>\$755.42</b>	\$699.26
<b>Total Corporate Expenses</b>	<b>-\$1,908.02</b>	-\$576.78

## Mentor Subscription Information

Subscription to *Mentor of Arisia* is included with Corporate Membership to Arisia, Incorporated. Membership runs from September 1st to August 31st and costs \$24. Dues are prorated on a monthly basis for members joining during the year.

September	\$24	March	\$12
<b>October</b>	<b>\$22</b>	April	\$10
November	\$20	May	\$08
December	\$18	June	\$06
January	\$16	July	\$04
February	\$14	August	\$02

## Membership List (as of 9/31/2013)

Strikethrough (~~like this~~) indicates newly expired memberships. Italics (*like this*) indicates honorary (non-voting) members.

Dawn Ash	Rachel Kadel-Garcia	Danielle Reese
<del>Rob Bazemore</del>	Jeanne Kahn	<del>Kim Riek</del>
<del>Melissa Beetham</del>	Walter Kahn	<i>Mary Robison</i>

Bridget Boyle	Allan Kent	Noel Rosenberg
Anna Bradley	Rick Kovalcik	Sharon Sbarsky
Andrea Carney	Kathryn Kun	Richard Schmeidler
<i>Brian Cooper</i>	Zanne Labonville	<del>Paul Sellkirk</del>
Tom Coveney	Alex Latzko	Jude Shabry
David D'Antonio	Paul Letersky	Nicholas Sheckman
<del>Elka Tovah Davidoff</del>	Michael Leuchtenburg	<del>Dave Shevett</del>
<del>Kenneth Davis</del>	Benjamin Levy	<del>Cara Lea Shoekley</del>
Samantha Dings	Carol London	<i>Cris Shuldiner</i>
Mary Dumas	Ken London	Rachel Silber
Don Eastlake	<del>Glenn MacWilliams</del>	Kristen Snyder
Jill Eastlake	Alan McAvinney	Mike Sprague
John Francini	Dale Meyer-Curley	Janet Stickle
Jaime Garmendia	Erik Meyer-Curley	<del>Julia Suggs</del>
Joel Herda	<del>Skip Morris</del>	Persis Thorndike
Brendan Hertel	Dan Noe	Amol Vaidya
Lisa Hertel	Abby Noyce	Pat Vandenberg
<del>Lisa Holsberg</del>	<del>Pam Ochs</del>	<del>LuAnn Vitalis</del>
Terry Holt	Lia Olsborg	Al Walker
Crystal Huff	Peter Olszowka	Conor Walsh
Steve Huff	Sheila Oranch	Tanya Washburn
Fred Isaacs	Kris Pelletier	Alexandra Wilkie
Ray Isaacs	<del>James Pinkerton</del>	
Suli Isaacs	Karen Purcell	

## Committees List

<b>Budget Committee:</b> Ben Levy (chair), Rachel Kadel-Garcia, Alex Latzko, Alan McAvinney, Cris Shuldiner	<b>Inventory Control Committee:</b> Rick Kovalcik (chair), Lia Olsborg, Skip Morris, hobbit, Lisa Hertel
<b>Grant Committee:</b> Conor Walsh (chair), David D'Antonio, Samantha Dings, Mike Sprague, Anna Bradley	<b>IT Committee:</b> Alex Latzko (chair), Ben Levy, Skip Morris, Noel Rosenberg, Nicholas Sheckman.
<b>Comps Committee:</b> Mike Sprague (chair), David D'Antonio, Kathryn Kun, Danielle Reese, Skip Morris, Jaime Garmendia	<b>Meeting Space Committee:</b> Janet Stickle (chair), Bridget Boyle, Dale Curley, Lisa Hertel, Terry Holt, Danielle Reese, Tanya Washburn
<b>Student Writing Committee:</b> Terry Holt (chair), Kris Pelletier, Anna Bradley, Mike Sprague	<b>Relaxacon Committee:</b> Rick Kovalcik
	<b>Honors Committee:</b> Nicholas Sheckman (chair)
<b>Long Range Planning Committee:</b> Nicholas Sheckman (chair), Sharon Sbarsky, Rachel Kadel-Garcia, Lisa Hertel, Mary Dumas, Conor Walsh, Tanya Washburn	<b>Student Art Contest Committee:</b> Jacob Lefton
	<b>Hotel Search Committee:</b> Skip Morris (chair), Noel Rosenberg, Kris Snyder, Andrea Carney, Janet Stickle

## Key List

If you do not have a key and need to get into storage, email keys@arisia.org and all keyholders will get your request.

Key	Holder	Key	Holder
1	Landlord	13	Rachel Silber
2	Noel Rosenberg	14	Lisa Hertel
3	Skip Morris	15	Ben Levy
4	Craig McDonough	16	Lia Olsborg
5	Dave Shevett	17	Anna Bradley
6	Phi	18	Peter Olszowka
7	Dan Noe	19	Alex Latzko
8	Michael Trachtenberg	20	David Shaw
9	Hobbit	21	Conor Walsh
10	Rick Kovalcik	22	Sharon Sbarsky
11	Crystal Huff	23	Lucky
12	Persis Thorndike	24	Pat Vandenberg

## Upcoming Events and Meetings

**Wednesday October 9:** Div head meeting at Akamai

**October 11-13:** Capclave in Gaithersburg, MD

**Sunday, October 20 at 1pm:** Concom meeting at the Westin

**Sunday, October 20 at 4pm:** Corporate meeting at the Westin

**November 1-3:** Albacon (relaxacon) in Saratoga Springs, NY

**November 3, noon-10pm:** Geek Central in Cambridge MA

**November 8-10:** Philcon in Cherry Hill, NJ

**Sunday, November 17 at 1pm:** Concom meeting at the Westin

**Tuesday, November 19 at 7:30pm:** Corporate meeting at a location TBD but probably NESFA

**Sunday, December 15 at 1pm:** Concom meeting at the Westin

**Sunday, December 15 at 4pm:** Corporate meeting at the Westin.

**Sunday, January. 4, 2014 at 1pm:** Final concom meeting for A14.

**January 17-20, 2014:** Arisia at the Westin Boston Waterfront Hotel

**February 14-16, 2014:** Boskone at the Westin Boston Waterfront Hotel

**July 3-6, 2014:** Gaylaxicon in the Boston area

**August 14-18, 2014:** Worldcon in London, UK

Arisia, Incorporated  
PO Box 391596  
Cambridge, MA 02139

+1 (917) 727-4742  
+1 (917) 7-ARISIA