



# Mentor

*The Newsletter of Arisia, Incorporated—Number 201—SEPTEMBER 2012*

## Notices

The next meeting of Arisia, Inc will be held on Sunday, September 23 at 2pm at MIT building. Officer elections will be conducted at this meeting. The quorum for the September meeting is 12 based on 51% of the average attendance of the last three meetings (13, 29, 26).

## August 2012 Meeting Minutes

**Time and place:** Meeting called to order at approximately 7:40 on August 21 by Rick Kovalcik at the NESFA clubhouse

**Present (26 members):** Ginnilee Berger (non-member), David D'Antonio, Mary Dumas, Lisa Hertel, Terry Holt, Crystal Huff, Steve Huff, Rachel Kadel-Garcia, Rick Kovalcik, Alex Latzko, Michael Leuchtenburg, Ben Levy, Ken London, Dale Meyer-Curley, Skip Morris, Tom Murphy, Lia Olsborg, Peter Olszowka, Kim Riek, Sharon Sbarsky, Nicholas Shectman, Rachel Silber, Kris Snyder, Mike Sprague, Rachael Stark (non-member), Bill Todd (non-member), Conor Walsh, Tanya Washburn, and Sandry Wilkie.

**Proxies:** Bridget Boyle to Alex Latzko, Jaime Garmendia to Rachel Silber, Lisa Holsberg to Mike Sprague, Carol London to Ken London, James Pinkerton to Crystal Huff, Karen Purcell to Rachel Silber, Danielle Reese to Ben Levy, and Pete Thomas to Crystal Huff

**Corrections to the minutes:** none.

**Eboard (Rick Kovalcik):** We approved some dues waivers. We voted to lend radios to Intervention in Rockville, MD. The eboard is close to a proposal on how to deal with the training fund budget. M to approve \$250 for Smofcon scholarships. MSPU (Shectman Latzko) to go into committee of the whole results in MPU to authorize the eboard to run a Smofcon subsidy program subject to its ordinary spending authority.

**President (Rick Kovalcik):** I've had a few discussions about Student Art Contest and need to have more.

**Vice President (Crystal Huff):** Thank you for not voting me off the island.

**Treasurer (Ben Levy):** We paid the liability insurance, approximately \$890. We have a little money in our accounts. Dues expire at the end of the month. You can pay on line at <http://corp.arisia.org/membership> or in person to Ben. It's \$24 for the new year. You can also pay at the September meeting. We restarted the audit for this year.

**Clerk:** No report.

**A12:** No report.

**A12 Treasury (Crystal Huff):** Alan is still getting reimbursement requests but has handled all the ones he has received.

**A13 (Rachel Silber):** We had a great party at Pi-Con. Thanks to Kris, Ben, phi, Persis, and Lisa Hertel. We sold 5 memberships and talked to a lot of excited new people who want to come to Arisia and have heard good things about it. Thanks to Lisa for volunteering to run a party at Albacon. If you're going please help her out, and if you're available that weekend please consider going.

The divheads have been working on the budget. Programming has sent out the first set of invitations to program participants. Hotel is working on blocking. We're planning for a September 9 concom meeting at the hotel in the Stone Room at 2pm. Before that, I have restaurant guides, if anyone is willing to go do some neighborhood fact-checking that would be a great way to help us out. Afterwards we will have some kind of socializing, perhaps at the hotel bar and perhaps offsite. There will be a meeting agenda but I have not written it up yet.

**A13 treasury (Rachel Kadel-Garcia):**

*M (friendly) to amend the convention budget by substitution with one with the following changes:*

*Under the Hotel Liaison division, change the "Hive Rental" line from \$0 to \$400.*

*Under the Guest of Honor Liaison division, change the "MGOH Shipping" line from \$1500 to \$750.*

*Under the Exhibits division, add the line item "Promoter Fee" at \$200.*

The version of the budget published in Mentor contained some out-of-date numbers for Arisia 2011, and some of the 2013 division totals were incorrect; the overall expenses total was \$150 under the correct total. These errors have been corrected in the version to be printed in the next Mentor.

*MSP (Silber, Walsh) to go into committee of the whole results in MP to accept the budget with the friendly amendment.*

**A14:** No report.

**CIC (Rick Kovalcik):** a bunch of stuff went to Pi-Con and came back. A bunch of Art Show stuff went to Chicon yesterday. New shelves and a new cart have been delivered and set up. The Arisia directory sign in the lobby has been updated.

**Grants (Crystal Huff):** We have the hint of a grant request which hasn't been formalized but I am hopeful that it will be submitted. We will have a new VP next month so I want to make sure it does not get lost in the transition. There has been some confusion about a grant request from the Rusty Gear.

Thank you from Operation Hammond for the grant which they have now actually received.

**Honors (Nicholas Shectman):** Mike DiGenio died about a week and a half ago. He was an early Arisia convention treasurer and one of the NESFA people who really helped Arisia get off the ground.

**Hotel Search (Kris Snyder):** Kris had an informal conversation with our sales rep about a 2014/2015 contract and hopes to see their first volley soon.

**IT (Alex Latzko):** Nothing has changed.

**LRP:** No report.

**Relaxacon (Ben Levy):** We took in \$1052.50 and spent \$830.38, for a net of \$222.12.

**Student Art Contest:** Vacant.

**Old business:**

Mary Dumas:

On behalf of the Video and Sound for Arisia Conventions:

1 The substantial problem for the past several years in the Arisia convention's video room has been the sound system. Two years ago shorting out and limited volume, last year soldering wire connection hour to start time with only stereo not 5.1 speakers.

a) The solder job was not meant to be other than temporary patch.

b) Still need a dedicated complete system. The Sony amplifier might be used if tested out in advance with a complete system of speakers and sound wiring

REQUEST: approximately ~\$1,000 for replacement

2 The ongoing problem with the HD video projector is its lack of calibration. Desert scenes had such glare that colors and contrast was lost.

a) HD video projector needs a procedure for calibration, not merely turning on.

b) Repair the HD video projector.

REQUEST: approximately ~\$200 for repairs (OR approximately ~\$1000 for replacement)

After some discussion, no motion is actually made.

**Announcement:**

Jeff Poretzky had a son.

**New Business:**

*MS (Walsh, S. Huff) to direct the hotel search committee to investigate the effects of moving back to the Hyatt as soon as 2015. MSP (Leuchtenberg, Walsh) to call the question. Motion FAILS 6-13 with 2 abstentions.*

The next corporate meeting is Sunday, September 23 at 2pm at MIT. This is the annual meeting. The October meeting is Thursday, October 18 at 7:30 pm. Depending on elections we may wish to reschedule. The November meeting will be Sunday, November 18 at 2pm.

There is some discussion of setting a December meeting, but this is deferred until after elections so we can be sure that the new officers can attend.

**Announcements:**

Merv and Rick are running for President.

Ben is running for Treasurer.

Phi is running for Clerk.

Sharon has a room available at the Hyatt in Chicago if anyone needs one. Eva Whitley (the widow of A91 GoH Jack Chalcker) just came out of a successful knee replacement surgery.

Tanya will be presenting a poster on access at SF conventions at the Leadership Exchange in Arts and Disability conference.

Thank you from Pi-Con for the loan of equipment

Thank you from Readercon for support and thoughtfulness post-convention and Crystal looks forward to many thoughtful conversations to come.

Readercon got slightly higher per capita blood donation than Arisia. The bar has been raised.

*Meeting adjourned at 9:24pm.*

## Convention Budget As Passed

INCOME					
Cat	Subcategory	A11 Actuals	A12 Actuals	A13 Budget	#
	Advertising	\$975	\$0	\$1,500	
	Art Show	\$3,644	\$3,225	\$3,200	
	Dealers	\$8,000	\$14,000	\$14,400	
	Alley	\$400		\$400	
	Registration				
	Year Ahead	\$6,450	\$7,650	\$10,920	364
	PreReg @ 35	\$455	\$1,050	\$1,050	30
	PreReg @ 40	\$10,600	\$14,720	\$14,720	368
	PreReg @ 50	\$23,100	\$23,550	\$23,550	471
	Full @ 60	\$24,960	\$25,500	\$25,500	425
	Student @ 25	\$8,700	\$11,650	\$11,650	466
	Day Memberships	\$11,570	\$11,820	\$11,820	359
	Comps and Unpaid				1140
	Total Reg	\$86,505	\$95,940	\$99,210	3623
	<b>Income Total</b>	<b>101,119</b>	<b>113,165</b>	<b>118,710</b>	

EXPENSES					
Cat	Subcategory	A11 Actuals	A12 Actuals	A13 Budget	Div Total
	<b>Corporate</b>	<b>\$10,745</b>		<b>\$11,900</b>	
	Annual charge to convention	\$10,745		\$11,900	

	<b>Con Chair</b>	<b>\$1,500</b>		<b>\$3,100</b>	
	Admin	\$0		\$100	
	Contingency	\$1,500		\$2,000	
	Special Projects			\$1,000	

	<b>Treasurer</b>	<b>\$2,797</b>		<b>\$3,990</b>	
	Admin	\$52		\$100	
	Bank Fees	\$57		\$50	
	Credit card and paypal fees	\$2,476		\$3,590	
	Self Insurance	\$212	\$5,050	\$250	

Cat	Subcategory	A11 Actuals	A12 Actuals	A13 Budget	Div Total
<b>Guest of Honor Liaison</b>		<b>\$1,432</b>			<b>\$15,320</b>
	Admin	\$0		\$0	
	AGOH Transportation	\$52		\$1,903	
	AGOH Shipping	\$0		\$7,500	
	AGOH Food	\$214		\$600	
	WGOH Transportation	\$294		\$779	
	WGOH Food	\$334		\$750	
	Miscellaneous	\$0		\$500	
	MGOH Transportation			\$1,038	
	MGOH Shipping			\$750	
	MGOH Food			\$1,200	
	Gift Baskets	\$113		\$300	
	GOH parking		\$99	\$0	
	FGOH Transportation	\$160			
	FGOH Food	\$265			
	FGOH Shipping				

<b>Staff Services</b>		<b>\$6,552</b>			<b>\$12,850</b>
	Admin			\$150	
	Volunteer Rewards			\$600	
	Volunteer T- Shirt	\$3,304		\$3,200	
	Volunteer Crash Space			\$5,600	
	Volunteer Lounge Food	\$1,607		\$800	
	Staff Appreciation Events			\$200	
	Con parties	\$870		\$800	
	Ribbons	\$723		\$1,000	
	Massage Den Supplies	\$48		\$100	
	Massage Den Sheet Rental			\$400	

<b>Communications</b>		<b>\$12,074</b>			<b>\$12,913</b>
	Admin	\$123		\$50	
	Advertising	\$99		\$0	
	Mass Mailer	\$1,705		\$0	
	NCOA	\$120		\$0	
	Ad sales	\$0		\$400	
	Newsletter	\$142		\$350	
	Pocket Program	\$4,051		\$4,100	
	Souvenir Book	\$4,950		\$6,000	
	Restaurant Guide	\$884		\$1,000	
	Guidebook (mobile app)			\$800	
	MailChimp			\$213	

<b>Hotel Liaison</b>		<b>\$11,877</b>	<b>\$6,079</b>		<b>\$10,250</b>
	Hotel Admin	\$0	\$0	\$100	
	Furniture removal	\$250	\$150	\$250	
	Tips Cash	\$2,500	\$2,500	\$3,000	
	Tips Gift	\$50		\$300	
	Hotel Rooms	\$595	\$0	\$0	
	Hive Rental			\$400	
	Ice	\$199	\$200	\$200	
	Filk Refreshments	\$336	\$336	\$400	
	Art Show Reception Food	\$2,441	\$2,356	\$2,600	

Cat	Subcategory	A11 Actuals	A12 Actuals	A13 Budget	Div Total
	Art Show Reception Alcohol		\$634	\$650	
	Cash Bar	\$300	\$0	\$0	
	Events food allowance			\$800	
	Banquet	\$4,551	\$0	\$0	
	Starbucks			\$800	
	Ops Food	\$655	\$0	\$0	
	Masquerade green room food		\$479	\$750	
	Electrical/Engineering		\$0	\$0	
	Resold Guest Rooms		-\$576	\$0	

<b>Exhibits</b>		<b>\$41</b>			<b>\$375</b>
	Art show Admin	\$41		\$150	
	Dealers Admin	\$0		\$25	
	Promoter Fee			\$200	

<b>Ops</b>		<b>\$2,018</b>			<b>\$4,100</b>
	Duck Hunt	\$3		\$100	
	Admin	\$345		\$350	
	Communications	\$0		\$1,200	
	Logistics Food	\$357	\$351	\$350	
	Logistics Gas/tolls	\$211	\$152	\$200	
	Logistics Truck rental	\$699	\$990	\$1,150	
	Logistics Labor Ready	\$0	\$0	\$200	
	Security	\$81		\$100	
	Sign Shop Toner			\$100	
	Sign Shop Supplies			\$200	
	Sign Shop Signposts			\$100	
	Other supplies	\$322		\$50	

<b>Registration</b>		<b>\$1,679</b>			<b>\$3,830</b>
	Stonekeep Services			\$1,180	
	Badge stock	\$1,679		\$2,400	
	Forms			\$250	

<b>Member Services</b>		<b>\$1,494</b>			<b>\$3,650</b>
	Admin			\$50	
	Access Supplies	\$37		\$150	
	CART (closed captioning)	\$1,058		\$1,000	
	ASL	\$399		\$2,000	
	Coat Check	\$0		\$180	
	Info Desk	\$0		\$10	
	Teen Lounge Supplies			\$50	
	Teen Lounge Food			\$200	
	Fan Tables			\$10	

<b>Childrens Services</b>		<b>\$2,831</b>			<b>\$4,400</b>
	Fast Track supplies	\$56		\$150	
	Babysitter payroll	\$2,573		\$4,000	
	Babysitting supplies and snacks	\$202		\$250	

Cat	Subcategory	A11 Actuals	A12 Actuals	A13 Budget	Div Total
<b>Food</b>		<b>\$10,198</b>			<b>\$13,190</b>
	Staff Den	\$4,207	\$2,899	\$4,000	
	Staff Den decorations			\$50	
	Green Room		\$3,157	\$2,500	
	Green Room decorations			\$50	
	Con Suite	\$4,584	\$4,965	\$5,940	
	Con Suite decorations			\$50	
	Beverage purchase (shared)	\$837	\$936	\$0	
	Thursday night event	\$570		\$500	
	Admin		\$174	\$100	

<b>Events</b>	<b>\$1,539</b>		<b>\$2,200</b>
Admin	\$0		\$50
Event #1	\$155		\$220
Event #2	\$200		\$220
Event #3	\$200		\$220
Event #4	\$200		\$220
Event #5	\$21		\$0
Masquerade	\$45		\$220
Dance Musicians	\$120		\$250
Arisia TV Shipping	\$141		\$0
Bouncy Castle			\$300
ASCAP/BMI fees	\$457		\$500

<b>Multimedia</b>	<b>\$3,265</b>		<b>\$5,050</b>
Anime	\$0		\$0
Film Rentals	\$1,958		\$3,000
Film Shipping	\$525		\$600
Video	\$0		\$250
Films Van Rental	\$782	\$728	\$800
Video MPLC		\$200	\$200
Game room			\$200
Video game room			\$0
LARP Gaming	\$0		\$0

<b>Programming</b>	<b>\$293</b>		<b>\$1,225</b>
Admin	\$293		\$250
Nexus (Ops)	\$0		\$100
Packets	\$0		\$100
Table Tents	\$0		\$75
Thank Yous	\$0		\$500
Workshop Supplies	\$0		\$200

<b>Tech</b>	<b>\$6,232</b>		<b>\$7,420</b>
Scaffolding	\$467	\$620	\$620
ClearComm	\$200		\$200
Food	\$286		\$250
Lighting	\$2,763		\$3,500
Sound	\$100		\$350
Supplies	\$416		\$100
Masq Video	\$300		\$600
Masq Video Supplies	\$0		\$75
Masq Video Shipping	\$0		\$75
Video Projector Rental (Main Tent)	\$1,200		\$1,200
Arisia TV		\$300	\$300

Cat	Subcategory	A11 Actuals	A12 Actuals	A13 Budget	Div Total
	Video Projector Rental (Prog. AV)			\$150	
	Dance Tent	\$500		\$0	

<b>Total Expenses</b>	<b>\$76,316</b>		<b>\$115,763</b>
<b>Total Income</b>			<b>\$118,710</b>
<b>Net</b>			<b>\$2,948</b>

## Committees List

<b>Budget Committee:</b> Ben Levy (chair), Jill Eastlake, Alex Latzko, Alan McAvinney, Kim Riek, Cris Shuldiner	<b>Inventory Control Committee:</b> Rick Kovalcik (chair), Steve Huff, Tom Murphy, Lia Olsborg, Skip Morris, hobbit, Lisa Hertel
<b>Grant Committee:</b> Crystal Huff (chair), David D'Antonio, Samantha Dings, Mike Sprague	<b>IT Committee:</b> Alex Latzko (chair), Ben Levy, Skip Morris, Noel Rosenberg, Nicholas Sheckman.
<b>Honors Committee:</b> Nicholas Sheckman (chair), Samantha Dings, Ken London	<b>Hotel Search Committee:</b> Noel Rosenberg, Samantha Dings, Rachel Silber, Kris Snyder
<b>Student Art Contest Committee:</b> Vacant	
<b>Relaxacon Committee:</b> Abby Noyce and Kris Snyder (coheads)	<b>Long Range Planning Committee:</b> Mary Dumas (chair), Ken London

## Executive Board

<b>President</b> Rick Kovalcik 19 Chesley Rd Newton Centre, MA 02459 president@arisia.org	<b>Arisia 2012 ConChair</b> Cris Shuldiner 9 Jeremy Hill Rd Pelham, NH 03076 chair@arisia.org
<b>Vice President</b> Crystal Huff PO Box 400928 Cambridge, MA 02140 vp@arisia.org	<b>Arisia 2012 Treasurer</b> Alan McAvinney 52 Elm St Somerville, MA 02143 treasury@arisia.org
<b>Treasurer</b> Ben Levy 47 Brown St Andover, MA 01810 treasurer@arisia.org	<b>Arisia 2013 ConChair</b> Rachel Silber 59 Orient Ave Melrose, MA 02176-3222 Chair13@arisia.org
<b>Clerk</b> Nicholas "phi" Sheckman 75 Lexington Ave Somerville, MA 02144 clerk@arisia.org	<b>Arisia 2013 Treasurer</b> Rachel Kadel-Garcia 26 Madison St Medford, MA 02155 treasury@arisia.org

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## Mentor Subscription Information

Subscription to *Mentor of Arisia* is included with Corporate Membership to Arisia, Incorporated. Membership runs from September 1st to August 31st and costs \$24. Dues are pro-rated on a monthly basis for members joining during the year.

September	\$24	March	\$12
October	\$22	April	\$10
November	\$20	May	\$08
December	\$18	June	\$06
January	\$16	July	\$04
February	\$14	<b>August</b>	<b>\$02</b>

## Key List

If you do not have a key and need to get into storage, email keys@arisia.org and all keyholders will get your request.

Key	Holder	Key	Holder
1	Landlord	10	Rick Kovalcik
2	Noel Rosenberg	11	Crystal Huff
3	Skip Morris	12	MERV
4	Persis Thorndike	13	Rachel Silber
5	Dave Shevett	14	Lisa Hertel
6	Phi	15	Ben Levy
7	Dan Noe	16	Lia Olsborg
8	Michael Trachtenberg	17	Lisa Holsberg
9	Hobbit	18	Peter Olszowka

## Upcoming Events and Meetings

**Sunday, September 23** at 2pm: Annual Corporate meeting at MIT building 66

**Tuesday, October 2** at 7:30pm: Concom meeting at the NESFA clubhouse

**October 5-7:** Gaylaxicon in Minneapolis, MN

**October 12-14:** Capclave in Gaithersburg, MD

**Thursday, October 18** at 7:30pm: Corporate meeting, location TBD

**October 18-21:** Albacon in Albany, NY

**Sunday, November 4** at 2pm: Concom meeting at MIT building 66

**Sunday, November 18** at 2pm: Corporate meeting at MIT building 66

**November 30-December 2:** Smofcon in Philadelphia, PA

**Sunday, December 9** at 3pm: Concom meeting at MIT building 66

**Sunday, January 6, 2013** at 3pm: Concom meeting at MIT building 66

**January 18-21, 2013:** ARISIA at the Westin Waterfront  
February 15-17, 2013: **Boskone at the Westin Waterfront**