



Mentor

The Newsletter of Arisia, Incorporated—Number 186—NOVEMBER 2010

Notices

The next meeting of Arisia, Inc will be held on Saturday, December 11 at 4pm (or after the convention committee meeting and hotel tour) at the Westin Waterfront Hotel. A **budget amendment** (printed herein) and a Grant Committee recommendation (to **grant \$4,000.00 to the Carl Brandon Society** to support the 2008 and 2009 Parallax and Kindred awards, which will be presented at Arisia 2011) will be voted on at this meeting. The full text of the grant request is attached. The quorum for the December meeting is 12 based on 51% of the average attendance of the last three meetings (30, 14, 25).

November 2010 Meeting Minutes

Date, Time, and Place: Meeting called to order by Rick Kovalcik at approximately 2:30 pm on November 14 at MIT building 66.

In attendance (25 members): David D'Antonio, Samantha Dings, Mary Dumas, Donald Eastlake III, Jill Eastlake, Lisa Holsberg, Crystal Huff, Steve Huff, Allan Kent, Rick Kovalcik, Alex Latzko, Ben Levy, Ken London, Skip Morris, Tom Murphy, Lia Olsborg, James Pinkerton, Noel Rosenberg, Nicholas Shectman, Cris Shuldiner, Kris Snyder, Mike Sprague, Julia Suggs, Pat Vandenberg, and Jonathan Venezian.

Proxies: Bridget Boyle to Alex Latzko, Lisa Hertel to Mary Dumas, Walter Kahn to Alex Latzko, Carole London to Ken London, Karen Purcell to Jonathan Venezian, and Kim Riek to Crystal Huff. Late in the meeting, Lisa Holsberg gave her proxy to Crystal Huff. This clerk did not recognize a proxy from Happy Pete to Crystal as by the time it came to the clerk's attention Crystal already held two proxies.

Corrections to the September minutes: none.

Corrections to the October minutes: none.

Eboard report (Rick Kovalcik): We voted on some more dues waivers. We voted to lend three credit card machines to Philcon. We voted to give a sound patch panel to the Schenectady Light Opera Company.

President's report (Rick Kovalcik): I'm going to hold off on appointing committees until later (see below). If you're interested in serving on committees, and especially if you're interested in chairing Relaxacon 2011 or the Relaxacon Search Committee for 2012, please talk to me. I'm not going to South America for December, so I will be here for the December meeting.

VP: no report.

Treasurer's report (Ben Levy): The 990 tax form is due tomorrow. I'm not going to have it done so I have applied for an extension, which is automatically approved by the IRS. Funds from credit card processing from Picon and Readercon have been sent off to them.

Clerk: no report.

A11 report (Crystal Huff): I still have tons of books by the GoHs for this year, which I will be giving away at the con meetings, but if you're a corporate member and can't make it to meeting please talk to me as I have more than I can give away there.

We had a fabulous visit to Josh Simpson's workshop yesterday. We have pictures and video. We made lots of notes on how to work with Josh, who has a great sense of humor.

If you have not gotten a hotel room yet, get on the waiting list now. We're trying to figure out if we're going to sell out our block – we have 70 people on the list and about that many rooms set aside. We're looking into overflow hotels. *MPU to authorize the executive board to sign an overflow hotel contract.* We are currently talking to the Renaissance hotel. We will not be running a shuttle bus other than what would be provided by the hotels. Please email innkeeper@ with any questions about guest rooms in the Westin.

A12 report (Cris Shuldiner): I have a line on a GoH who would be outstanding for Arisia but have been having trouble contacting them. In the meantime I have lined up an Art GoH who I just need a confirmation from. I am hoping to have a Treasurer for the eboard to approve at the December meeting.

Budget Committee: no report.

Grant Committee report (Noel Rosenberg): We have a proposal from the Rhode Island Science Fiction Club which I would like to approve at the at-con corporate meeting. Crystal is resigning from the Grant Committee as she does not have time for it and convention prep both.

Honors Committee: no report.

Bylaws Committee: no report.

CIC report (Rick Kovalcik): We were donated a high speed copier from the Aldreds which was picked up yesterday with help from Dan Noe and Lia Olsborg. We have some work to do to see if it works. Radios were returned from Colette and are now back in storage. Mary mentions that Anime Boston has switched to PODS which brings their stuff right to the convention site.

Comps Committee report (Skip Morris):

MPU to change the second sentence of Convention Policy 4.E from "These include Program Participants, Press, GOHs, Earned Memberships, Gift Memberships, Kids-(or Adults)-In-Tow." to:

"No-Charge Memberships Shall Include:

-Earned Memberships (aka Earned Comp)

-Guest of Honor

-Former Guest of Honor

-Press Pass

-Program Participant Membership (aka Program Comp)

-Event Participant Membership (aka Event Comp)

-Gaming Membership (aka Gaming Comp)

-Award Guest (Student Art, etc.)

-Paid Worker (babysitters, organist, hired security, Labor Ready, etc)

-Equipment Exchange (Equipment provided by individual who does not otherwise work for the convention).

-Kids-(or Adults)-In-Tow

-Gift Memberships (anything not listed above)"

MPU to replace Convention Policy 4.E.2 from

"GIFT MEMBERSHIPS are obtained from the Convention Chairman or their delegate. These are "no-charge" memberships which include Program Participants, Press, GOH, Staff, and Committee who have not earned a membership, Exchanges (equipment provided by an individual who otherwise does not work the convention), and any other "non-paid" memberships approved by the Chair.

1. With the exception of Program Participant, Press, GOH, and Exchanges, a person can not receive a gift membership in two consecutive years."

to:

"GIFT MEMBERSHIPS are obtained from the Convention Chairman or their delegate.

1. A person can not receive a gift membership in two consecutive years."

[Editor's note: The intent of this motion is to reduce the scope of the consecutive years restriction from a large category with a large number of exceptions, to a single much smaller category which inherently excludes those exceptions.]

This motion was originally presented with the additional definitional phrasing "and include any "non-paid" memberships not listed above and approved by the Chair" which was struck (as friendly amendment by Tom Murphy).

MS (Murphy, Dumas) to require the convention chair to approve each gift membership, DEFEATED unanimously after its withdrawal was not recognized by the chair.

M to add new sections in front of Convention Policy 4.E.2:

-Event Memberships. Event Organizers are normally authorized a full-weekend memberships. Event Participants

(performers and support personnel) are normally authorized a single-day membership for the day of their event. Referred (Shuldiner, Holsberg, unanimous) to the new comps committee after some discussion.

IT Committee: no report.

Rick announces some committee appointments, which he will be sending out separately in email. In the course of discussion, we discover that our current policy requires executive board approval for any change in the size or constitution of the Long Range Planning committee.

The chair calls a brief recess.

Old Business:

We have some business about remote participation, but no actual motion. The chair would prefer to see an actual motion, and proposes to take this issue off Old Business in the meantime. There is some discussion of what the business really was trying to accomplish, and how to accomplish it.

Student Art contest motion is split into three pieces:

M that Student Art Contest staff appointments should continue to be on the authority of the convention committee. MSP (Murphy, Venezian) to amend to make the Student Art Contest a corporate function. Main motion PASSES.

MP that the practice of paying student art contest prize money from corporate funds should continue.

MSPU (Murphy, Venezian) that the administrative costs should come from the corporation for 2011 and beyond (this is ruled to be enough of a change to make it new business and therefore require a second, even though we're dealing with it in old business)

MP that the cost of transporting art in both directions should be the financial responsibility of the artists.

New business:

MSPU (C. Huff, J. Eastlake) to allow the eboard to spend up to \$3000 additional for tech equipment before the end of Arisia 2011, separate from the capital equipment fund.

MSPU (Latzko, J. Eastlake) that the monthly meeting be a live meeting, that our current proxy system works adequately, and that persons wishing to participate remotely use the existing proxy system and set up any live update scheme with their proxy holder.

MS (Murphy, Venezian) to amend policy 4.e to add the language that no-charge memberships shall include memberships for the entire convention or for any period of days within the convention. MSP (Shuldiner, Kent) to refer to the Comps committee.

M (Murphy) to direct the eboard to appoint a long range planning committee consisting of at least Jill Eastlake. Dies for lack of a second.

M (Murphy) to direct the eboard to appoint a merchandising committee consisting of the four officers of the corporation. Dies for lack of a second.

Meeting ADJOURNED at approximately 4:15 pm.

Convention Budget Amendment

Expected Registration Increase, 200 people

49 registrations @40 = \$1,960

60 registrations @50 = \$3,000

40 registrations @25 = \$1,000

51 registrations @60 = \$3,060

Additional Dealer Income = \$200

Additional Banquet Income = \$400

All Additional Income = 9,620

Con Chair - Contingency	\$1,750	was \$1,000	up 750
Exhibits - Dealers, cable drop	\$125	was \$0	up 125
Hotel - Banquet	\$5,000	was \$3,000	up 2000
Marketing - Business Cards	\$55	was \$20	up 35
Marketing - Mass Mailer	\$2,120	was \$1,500	up 620
Marketing - NCOA	\$120	was \$100	up 20
Member Services - Childcare	\$2,500	was \$2,000	up 500
Member Services - Con Suite	\$3,630	was \$3,300	up 330
Member Services - Green Room	\$1,760	was \$1,600	up 160
Publications - Pocket Program	\$4,100	was \$3,100	up 1000
Publications - Souvenir Book	\$6,830	was \$3,330	up 3500
Publications - Restaurant Guide	\$800	was \$600	up 200
Treasury - MC/Visa	\$1,650	was \$1,500	up 150
Treasury Paypal	\$1,650	was \$1,500	up 150
Registration, additional badges	\$1,679	was \$1,569	up 110

Income is now \$97,859.75 up from \$88,239.75

New Expenses are \$97,723

New Net \$136.75

Grant Proposal

The Carl Brandon Society

carlbrandon.org

P.O. Box 23336

Seattle, WA 98102

Introduction

The Carl Brandon Society is a 501(c)(3) nonprofit organization formed to support the representation of people of color in the fantastic genres.

Arisia has agreed to host the presentations of the Carl Brandon Society Parallax and Kindred Awards for two years in a row, now. With your help, we're showing how wonderful imaginative fiction written by and about people of color can be. So far we've given our two annual literary awards of \$1000 each to five authors for works appearing through 2007. In January of 2011, awards will be presented at Arisia for works appearing through 2009, for a total of up to four additional awards of \$1000 each.

Our other major program is the administration of the Octavia E. Butler Memorial Scholarship Fund, granting full scholarships to the Clarion and Clarion West Writers Workshops. To date we have presented Butler Scholarships to seven students. We expect to present two more next summer, for a total in 2011 of about \$8200.

Current Situation

CBS volunteers Tempest Bradford and Jenn Brissett organized a highly successful fundraiser, selling \$1 tickets to a drawing with five eReaders and an autographed book as prizes. This fundraiser ran through November 22, 2010. As of this writing, on the last day of the fundraiser, its total income is over \$4000. But all these monies are earmarked for the scholarship program.

In December we will receive an unrestricted \$2000 challenge grant from SF3.

At the moment our total financial assets stand at \$18,048, with \$1253 earmarked for Con or Bust, and \$10,903 for the Butler Scholarship Fund. The remaining \$5892 is unrestricted in use; this is what we have to fund the Awards program and the Carl Brandon Society's general operation.

In addition to the \$4000 in literary awards which we must be ready to present in January 2011, we'll also be responsible for reimbursing the award-winners' travel expenses, which in 2009 amounted to about \$1500, but which will very likely be closer to \$3000 (only two winners attended the 2010 presentation ceremony). The physical Awards themselves will cost roughly \$600. Finally, our operating costs, though small, do include rent for a post office box, fees for using web-based project management software, web hosting, supplies for fundraising events, etc. In 2011 we'll have the additional expense of a stipend for a part-time bookkeeper.

Awards program and general operating expenditures could come to as much as \$11,100, about \$5200 more than the unrestricted monies on hand. (The \$1253 earmarked for Con or Bust will also be disbursed in 2011, along with any other funds raised specifically for Con or Bust.)

We plan to close this gap in three ways:

Soliciting individual donations in December

Collecting matching grant amounts from SF3 for these donations

Requesting your financial support

Request

We request a grant from Arisia in the amount of \$4000. \$4000 is the total amount we'll present in January 2011 to the winners of the 2008 and 2009 Parallax and Kindred literary Awards; this can be highlighted in a press release covering both events. And a grant of this magnitude will make clear to potential future donors the value of contributing to the CBS.

Receipt of a \$4000 grant from Arisia will allow us to continue to function as an organization and keep making these important Parallax and Kindred Award presentations as well as administering the scholarship fund.

Thank you so much for your attention to our request. I hope I've provided enough information for your consideration. Please contact me with any questions or comments.

Nisi Shawl

Treasurer

Treasurer's Reports

September 30 th			Change vs prev month
Even Year–A12		\$2,000.00	\$0.00
Odd Year–A11		\$8,531.64	\$2,855.31
Reserved/Unspent			
Two years expenses/CDs	\$35,334.22		\$10.25
Grant Fund	\$3,000.00		\$10.34
Relaxacon Memberships	\$0.00		\$0.00
Capital Equipment Fund	\$2,727.29		\$0.00
Voted Expenses (excludes budget)	\$700.00		\$0.00
Unspent Budget	\$12,165.67		-\$511.31
PiCon & Readercon	\$6,518.69		-\$1,084.61
Total Reserved		\$60,445.87	-\$1,575.33
Unallocated Funds		\$26,126.11	\$2,868.20
Total Corporate Funds		\$86,571.98	\$1,292.87
Total Assets		\$97,103.62	\$4,148.18

October 31 st			Change vs prev month
Even Year–A12		\$2,000.00	\$0.00
Odd Year–A11		\$15,501.62	\$6,969.98
Reserved/Unspent			
Two years expenses/CDs	\$35,347.59		\$13.37
Grant Fund	\$3,000.00		\$0.00
Relaxacon Memberships	\$0.00		\$0.00
Capital Equipment Fund	\$2,727.29		\$0.00
Voted Expenses (excludes budget)	\$700.00		\$0.00
Unspent Budget	\$11,147.17		-\$1,018.50
PiCon & Readercon	\$0.00		-\$6,518.69
Total Reserved		\$52,922.05	-\$7,523.82
Unallocated Funds		\$24,350.65	-\$1,775.46
Total Corporate Funds		\$77,272.70	-\$9,299.28
Total Assets		\$94,774.32	-\$2,329.30

Executive Board

President Rick Kovalcik 19 Chesley Rd Newton Centre, MA 02459 president@arisia.org	Arisia 2011 ConChair Crystal Huff PO Box 400928 Cambridge, MA 02140 chair@arisia.org
Vice President Noel Rosenberg 21 Village Lane Berlin, MA 01503-1709 vp@arisia.org	Arisia 2011 Treasurer Kim Riek 275 Medford St #2 Somerville, MA 02143 treasury@arisia.org
Treasurer Ben Levy 47 Brown St Andover, MA 01810 treasurer@arisia.org	Arisia 2012 ConChair Cris Shuldiner 9 Jeremy Hill Rd Pelham, NH 03076
Clerk Nicholas "phi" Sheckman 75 Lexington Ave Somerville, MA 02144 clerk@arisia.org	

Mentor Subscription Information

Subscription to *Mentor of Arisia* is included with Corporate Membership to Arisia, Incorporated. Membership runs from September 1st to August 31st and costs \$24. Dues are pro-rated on a monthly basis for members joining during the year.

September	\$24	March	\$12
October	\$22	April	\$10
November	\$20	May	\$08
December	\$18	June	\$06
January	\$16	July	\$04
February	\$14	August	\$02

Committees List

This is the 2009-2010 Committees list. If you would like to be on a committee for 2010-2011, please email president@arisia.org.

Grant Committee: Crystal Huff, Noel Rosenberg, Rachel Silber, Mike Sprague	Budget Committee: Ben Levy (chair), Cris Shuldiner, Jill Eastlake
Bylaws Committee: Cris Shuldiner (chair), Rick Kovalcik, Skip Morris, Ben Levy, Tom Murphy, Steve Huff, Pete Thomas, Ken London.	Comps Committee: Skip Morris (chair), Glenn MacWilliams, Karen Purcell, Pat Vandenberg, Ken London, Rick Kovalcik, Lisa Hertel.
Relaxacon Committee: Pat Vandenberg (chair)	Inventory Control Committee: Rick Kovalcik (chair), Lia Olsborg, Skip Morris, hobbit, Lisa Hertel
Hotel Search Committee	Long Range Planning Committee

Key List

If you do not have a key to storage and need to get into storage, send mail to keys@arisia.org and all keyholders will get your request.

Keyset	Holder	Keyset	Holder
1	Joel Herda	14	Lisa Hertel
2	Alex Latzko	15	Ben Levy
3	Skip Morris	16	Lia Olsborg
4	Carsten Turner	17	Lisa Holsberg
5	Skip Morris	18	Dave Belfer-Shevett
6	Phi	19	Skip Morris (spare)
7	Michael Bergman	20	Crystal Huff
8	Rick Kovalcik	21	Jill Eastlake
9	September Isdell	22	Noel Rosenberg
10	Hobbit	23	Michael Trachtenberg
11	Landlord	24	Dan Noe
12	Janet Stickle	25	Rick Kovalcik (spare)
13	Persis Thorndike	26	Rick Kovalcik (spare)

Arisia, Incorporated
PO Box 391596
Cambridge, MA 02139

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Upcoming Events and Meetings

Saturday, December 11 at 2pm: Arisia concom meeting at the Westin Waterfront.

Saturday, December 11 at 4pm: Arisia corporate meeting at the Westin Waterfront.

Wednesday, January 5: Arisia concom meeting at the Westin Waterfront.

January 14-17: ARISIA

Sunday, January 16: Arisia corporate meeting at the Westin Waterfront.

February 4-6: TempleCon in Warwick, RI

February 18-20: Boskone

March 18-20: Vericon in Cambridge, MA

June 3-5: Relaxacon in Dennisport, MA

July 14-17: Readercon in Burlington, MA

August 17-21: Worldcon in Reno, NV