



MENTOR

THE NEWSLETTER OF ARISIA, INCORPORATED—NUMBER 184—SEPTEMBER 2010

Notices

The Annual Meeting of Arisia, Inc will be held on Sunday, September 19 at 2:00 PM at MIT building 66. The quorum for the September meeting is 9 based on 51% of the average attendance of the last three meetings (19, 12, 20). A budget for Arisia 2011 (printed within) will be considered at this meeting. Elections will take place at this meeting. At press time, the following members have been nominated:

For President: Jill Eastlake, Rick Kovalcik

For Vice President: none nominated at press time

For Treasurer: Ben Levy

For Clerk: Nicholas Sheckman

July 2010 Meeting Minutes

Date, time and place: Meeting called to order by Samantha Dings at 2:30 pm on July 18, 2010 at Chez Wood.

In attendance (20 members): Jack Dietz, Samantha Dings, Tom Dings (non-member), Donald Eastlake, Jill Eastlake, Lisa Hertel, Crystal Huff, Steve Huff, Rick Kovalcik, Ben Levy, Ken London, Michael McAfee, Alan McAvinney (non-member), Skip Morris, Susan Mozzicato, Lia Olsborg, Noel Rosenberg, Rachel Silber, Kris Snyder (new member), Mike Sprague, Julia Suggs, and Persis Thorndike.

Proxies: Merv to Steve Huff, Stephanie Clarkson to Jack Dietz, Carol London to Ken London, Mary Dumas to Lisa Hertel, David D'Antonio to Skip Morris, Crystal Huff declined to hold Pete's proxy.

Eboard report: We voted to lend equipment to Pi-Con. MSP to loan PiCon a short term amount of \$2000 to cover possible shortfall due to PayPal freeze. They are resolving the issue and don't expect to use the entire credit line.

President's report: Thanks to Rick and Susan for hosting (and to all other people who helped set up and cook).

Clerks report: proxied by Rachel – I have mail from the mailbox. See me after the meeting.

Treasurer's report: There's a new fiscal year report – to be sent to clerk. As of end of year, corporation has roughly 80K in cash of which 57K is allocated to specific purposes.

A11 report: [Crystal mentioned a potential musical GOH, but since then contract negotiations fell through. - Ed.] Samantha delegates to Crystal authorization to sign the contract. It is noted that this may be implicit in the conchair's position. Crystal asks: can she get a copy of the mailbox key? Danielle

in registration is likely not to be using hers. Paul Aldred has accepted member services divhead positions. Several division heads are looking for assistants, please ask if you are interested. Concom meeting here at 6 pm.

A12 report: No report.

Relaxacon report: Pat has written a detailed report about food at the Relaxacon for use in planning next year's event.

CIC report: The items lent to Artisan's Asylum were returned, with a little bit of unexpected logistics work. All five charge machines are found. CIC recommends writing up documentation for how to use the change machines and what the appropriate processes for reconciliation are when we lend them and get them back.

Bylaws committee: not present.

IT committee: No meeting has occurred, and no report.

Grant committee: Spoke to several organizations, making them aware we give grants. But no open proposals.

Comps committee: Skip has gathered a variety of opinions about what the problems with comps are, and also some numbers about what's included. Presented (at length) to concomm in committee of the whole discussion, but no motion came from committee at this time.

Old business: none brought forward.

New business: none brought forward.

Announcements: Crystal asks if anyone can give leads to admin positions. Rick describes BBQ plans.

Meeting adjourned at 3:42 pm.

Treasurer's Reports

May 31 st			Change vs prev month
Even Year–A10		\$992.28	\$0.00
Odd Year–A11		\$5,676.33	\$158.29
Reserved/Unspent			
Two years expenses/CDs	\$35,288.39		\$11.61
Grant Fund	\$2,989.66		\$0.00
Relaxacon Memberships	\$927.07		\$371.61
Capital Equipment Fund	\$3,000.00		\$0.00
Voted Expenses (excludes budget)	\$700.00		\$0.00
Unspent Budget	\$3,556.13		-\$825.00
Total Reserved		\$46,461.25	-\$441.78
Unallocated Funds		\$36,925.51	-\$1,551.51
Total Corporate Funds		\$83,386.76	-\$1,993.29
Total Assets		\$90,055.37	-\$1,835.00

June 30 th			Change vs prev month
Even Year–A12		\$2,000.00	\$1,007.72
Odd Year–A11		\$5,676.33	\$0.00
Reserved/Unspent			
Two years expenses/CDs	\$35,300.37		\$11.98
Grant Fund	\$2,989.66		\$0.00
Relaxacon Memberships	\$0.00		-\$927.07
Capital Equipment Fund	\$2,727.29		-\$272.71
Voted Expenses (excludes budget)	\$700.00		\$0.00
Unspent Budget	\$2,141.46		-\$1,414.67
Total Reserved		\$43,858.78	-\$2,602.47
Unallocated Funds		\$36,453.02	-\$472.49
Total Corporate Funds		\$80,311.80	-\$3,074.96
Total Assets		\$87,988.13	-\$2,067.24

Fiscal Year 09-10			Change vs prev year
Even Year–A12		\$2,000.00	-\$7,682.21
Odd Year–A11		\$5,676.33	-\$9,492.58
Reserved/Unspent			
Two years expenses/CDs	\$35,300.37		\$338.41
Grant Fund	\$2,989.66		-\$2,010.34
Capital Equipment Fund	\$2,727.29		\$971.39
Voted Expenses (excludes budget)	\$700.00		\$450.00
Unspent Budget	\$2,141.46		-\$12,838.54
Total Reserved		\$43,858.78	-\$13,089.08
Unallocated Funds		\$36,453.02	\$27,508.62
Total Corporate Funds		\$80,311.80	\$14,419.54
Total Assets		\$87,988.13	-\$2,755.25

Mentor Subscription Information

Subscription to *Mentor of Arisia* is included with Corporate Membership to Arisia, Incorporated. Membership runs from September 1st to August 31st and costs \$24. Dues are pro-rated on a monthly basis for members joining during the year.

September	\$24	March	\$12
October	\$22	April	\$10
November	\$20	May	\$08
December	\$18	June	\$06
January	\$16	July	\$04
February	\$14	August	\$02

Committees List

Grant Committee: Rachel Silber, Crystal Huff, Noel Rosenberg, Mike Sprague	Budget Committee: Ben Levy (chair), Cris Shuldiner, Jill Eastlake
Bylaws Committee: Cris Shuldiner (chair), Rick Kovalcik, Skip Morris, Ben Levy, Tom Murphy, Steve Huff, Pete Thomas, Ken London.	Comps Committee: Skip Morris (chair), Glenn MacWilliams, Karen Purcell, Pat Vandenberg, Ken London, Rick Kovalcik, Lisa Hertel.
Relaxacon Committee: Pat Vandenberg (chair)	Inventory Control Committee: Rick Kovalcik (chair), Lia Olsborg, Skip Morris, hobbit, Lisa Hertel
Hotel Search Committee	Long Range Planning Committee

Executive Board

President Samantha Dings 3 Whirly Cir Hopkinton, MA 01748-2351 president@arisia.org	Arisia 2011 ConChair Crystal Huff PO Box 400928 Cambridge, MA 02140 chair@arisia.org
Vice President Rachel Silber 59 Orient Ave Melrose, MA 02176-3222 vp@arisia.org	Arisia 2011 Treasurer Kim Riek 275 Medford St #2 Somerville, MA 02143 treasury@arisia.org
Treasurer Ben Levy 47 Brown St Andover, MA 01810 treasurer@arisia.org	Arisia 2012 ConChair Cris Shuldiner 9 Jeremy Hill Rd Pelham, NH 03076
Clerk Nicholas "phi" Shectman 75 Lexington Ave Somerville, MA 02144 clerk@arisia.org	

Key List

If you do not have a key to storage and need to get into storage, send mail to keys@arisia.org and all keyholders will get your request.

Keyset	Holder	Keyset	Holder
1	Joel Herda	14	Lisa Hertel
2	Alex Latzko	15	Ben Levy
3	Skip Morris	16	Lia Olsborg
4	Carsten Turner	17	Lisa Holsberg
5	Skip Morris	18	Dave Belfer-Shevett
6	Phi	19	Skip Morris (spare)
7	Michael Bergman	20	Crystal Huff
8	Rick Kovalcik	21	Jill Eastlake
9	September Isdell	22	Noel Rosenberg
10	Hobbit	23	Michael Trachtenberg
11	Landlord	24	Dan Noe
12	Janet Stickle	25	Rick Kovalcik (spare)
13	Persis Thorndike	26	Rick Kovalcik (spare)

Arisia 2011 Budget Proposal

Category	Contact	Subcategory	Budgeted	Last Years
Income Summary				
Advertising			\$1,063.75	\$1,063.75
Art Show			\$3,096.00	\$3,096.00
Banquet			\$2,400.00	
Dealers			\$8,400.00	\$5,000.00
Registration			\$72,585.00	\$68,585.00
Income Total			\$87,544.75	\$77,744.75
Expense Detail				
Corporate	Ben Levy		\$11,000.00	\$10,630.00
Con Chair	Crystal	Admin	\$150.00	\$-
		Contingency	\$1,000.00	\$206.74
		Parties	\$1,200.00	\$1,118.62
		Thursday Night Event	\$400.00	\$1,989.64
Total Con Chair			\$2,750.00	\$3,315.00
Events	James Pinkerton	Admin	\$50.00	\$6.99
		Anime		
	Pat Vandenberg	Carl Brandon Event	\$100.00	\$45.00
		Event #1	\$200.00	\$47.34
		Event #2	\$200.00	\$108.18
		Event #3	\$200.00	\$189.86
		Event #4	\$200.00	
		Event #5	\$200.00	
		Gaming	\$-	\$123.69
		Masquerade	\$200.00	\$-
		Contra Dance Musicians	\$200.00	
Total Events			\$1,550.00	\$521.06
Exhibits - General (Phi)	Mary Dumas	Anime	\$250.00	\$114.96
	Lance	Film Rentals	\$3,000.00	\$1,756.00
		Film Shipping	\$1,000.00	\$955.58
	Scott Dorsey	Video	\$250.00	\$-
		Films Van Rental	\$300.00	
		Video MPLC	\$400.00	\$400.00
Total General Exhibits			\$5,200.00	\$3,226.54
Exhibits – Art Show		Admin	\$150.00	\$84.85
	Carol London	Student Art Show	\$400.00	\$413.29
		Returns on Mailer	\$50.00	\$43.00
Total Art Show			\$600.00	\$541.14
Exhibits - Dealers	Amy Chused	Admin	\$50.00	
Total Dealers			\$50.00	\$0.00
GoH Liaison	Jack Dietz	Admin	\$25.00	\$436.48
	(asst Rachel Silber)	Gifts	\$240.00	\$246.85
		Artist Food	\$400.00	\$469.47
		Artist Shipping		\$25.13
		Artist Travel		\$46.00
		Music Food	\$500.00	\$625.00
		Music Shipping		\$70.61
		Music Travel	\$1,000.00	\$713.40
		Fan Food	\$200.00	\$628.24
		Fan Shipping	\$100.00	
		Fan Travel	\$200.00	
		Writer Food	\$300.00	\$1,899.95
		Writer Shipping		
		Writer Travel	\$1,000.00	
		Webcomic Food	\$500.00	

Category	Contact	Subcategory	Budgeted	Last Years
		Webcomic Shipping		
		Webcomic Travel	\$700.00	
Total GoH Liaison			\$5,165.00	\$5,161.13
Hotel	Ben Levy	Hotel Admin	\$100.00	\$16.49
		Furniture removal	\$200.00	\$-
		Internet Lines	\$250.00	\$250.00
		Tips Cash	\$1,000.00	\$1,000.00
		Tips Gift	\$300.00	\$42.99
		Hotel Rooms	\$3,120.00	\$2,362.26
		Filk Refreshments	\$586.00	
		Shuttle Bus	\$0.00	\$1,560.00
		Masquerade Green Room	\$0.00	
		Ice	\$200.00	
		Thursday Event	\$0.00	
		Art Show Reception	\$2,400.00	
		Event 1	\$400.00	
		Event 2	\$400.00	
		Event 3	\$400.00	
		Event 4	\$400.00	
		CBS Banquet and Awards	\$4,500.00	
		Event food (from Hyatt)		\$3,004.32
		Cash Bar	\$496.00	
		Readings	\$0.00	
		Breakfast Serials	\$0.00	
		Dances	\$0.00	
		Ops Food	\$1,200.00	
		Volunteer Lounge Food	\$1,200.00	\$3,804.38
		Electric Credit (-5200)	\$0.00	
Total Hotel			\$17,152.00	\$12,040.44
Programming	Mike Sprague, (asst Emily Coombs)	Admin	\$50.00	\$77.74
		AV	\$50.00	
		OPS	\$100.00	
		Packets	\$100.00	\$63.97
		Table Tents	\$75.00	\$71.97
		Thank Yous	\$50.00	
		Fast Track Supplies	\$100.00	\$110.31
		Chain Mail Tools	\$-	
		Workshop Supplies	\$150.00	
Total Programming			\$675.00	\$323.99
Publications	Dr. Karen Purcell, (co-DH Johnathan Venezian)	Admin	\$50.00	
		Ad Solicitation	\$400.00	
		At Con Newsletter	\$300.00	\$228.09
		Pocket Program	\$3,100.00	\$3,024.00
		Souvenir Book	\$3,300.00	\$3,280.00
		Restaurant Guide	\$600.00	\$200.00
		Tshirts (staff)	\$2,888.00	\$2,879.00
Total Publications			\$10,638.00	\$9,611.09
Marketing	Stephanie Clarkson	Business Cards	\$20.00	
		Admin	\$50.00	
		Advertising	\$400.00	\$75.00
		Campus Marketing	\$-	
		Flyer/Press Kit postage	\$-	
		MBTA Advertisin	\$1,500.00	
		Mass Mailer	\$1,500.00	
		NCOA		
		Bulk Mail Permit	\$190.00	
Total Marketing			\$3,660.00	\$75.00
Member Services - Access	Tanya/Selkie	Supplies	\$115.00	
		CART (closed captioning)	\$2,000.00	
		ASL	\$1,000.00	

Category	Contact	Subcategory	Budgeted	Last Years
		Tactile Supplies	\$100.00	
		Large Print Program	\$-	
Member Service – Childcare	Ocean?	Food	\$150.00	\$135.49
		Salaries	\$2,000.00	\$1,994.00
		Supplies	\$50.00	\$91.05
Member Services – Coatcheck	Anna Bradley	Admin	\$-	\$316.80
Member Services - Info Desk	Kris Page?	Admin	\$-	
Member Services - Food		Beverage Purchase	\$1,000.00	\$528.00
	Conor Walsh,	Con suite	\$3,300.00	\$3,896.46
	(asst) Dylan Spencer	Program/events green room	\$1,600.00	\$2,506.65
		Party Seed	\$-	
		Staff den food & Supplies	\$3,000.00	\$2,404.68
Total Member Services			\$14,315.00	\$11,873.13
Operations - Volunteers	Gary Strong	Ducks	\$200.00	\$82.36
Operations - General	Rick Kovalcik (DH)	Admin	\$350.00	\$340.64
		Communications	\$-	
Operations - Logistics	Mike Trachtenberg,	Food	\$200.00	\$69.17
	(asst Steve Huff)	Gas/tolls	\$300.00	\$148.50
		Truck Rental	\$750.00	\$837.91
		Labor Ready	\$300.00	
Operations - Massage Den		Supplies	\$300.00	\$262.32
Operations - Security	Jet Turi	Supplies	\$100.00	
Operations - Ribbons	Sharon Sbarsky	Ribbons	\$800.00	\$762.66
Operations - Sign Shop	Capybaron (Robert Luoma)	Supplies	\$200.00	
		Toner	\$100.00	
		Elevator Signs	\$-	\$51.80
Total Operations			\$3,600.00	\$2,555.36
Tech	Matt Barr,	Scaffolding	\$405.00	\$195.00
	asst dh Abby Noyce	ClearComm	\$200.00	\$200.00
	asst dh Peter Olzowska	Food	\$250.00	\$217.07
		Lighting	\$3,000.00	\$2,103.43
		Sound	\$500.00	\$11.00
		Supplies	\$100.00	\$25.74
		Masq Video	\$300.00	\$100.00
		Masq Video Supplies	\$50.00	\$90.05
		Masq Video Shipping	\$50.00	\$300.00
		Video Projector Rental	\$1,200.00	\$600.00
		Film Projector Rental	\$500.00	\$500.00
Total Tech			\$6,555.00	\$4,342.29
Treasury	Kim Riek! ;)	Admin	\$100.00	\$112.91
		Bank Fees -		
		MC/Visa	\$1,500.00	\$1,406.32
		Paypal	\$1,500.00	\$1,242.45
		Refunds	\$100.00	\$310.00
		ASCAP/BMI fees	\$300.00	\$151.16
Total Treasury			\$3,500.00	\$3,222.84
Registration	Kris/Nchanter	Badges	\$1,200.00	\$1,459.00
	(cohead Danielle Reese	Forms		
Total Registration			\$1,200.00	
Total Income			\$87,544.75	\$78,204.75
Total Expenses			\$87,610.00	\$69,028.97
Net			-\$65.25	\$9,175.78

Arisia, Incorporated
PO Box 391596
Cambridge, MA 02139

«paid»
«first» «last»
«address_0»
«address1»
«city» «state» «zip»

Upcoming Events and Meetings

Sunday, September 19 at 2pm: Arisia annual meeting at MIT.

Thursday, October 21 at 7:30pm: Arisia corporate meeting, location TBD.