

CONVENTION CORNER:

3/12/94 FOREVERNIGHT (1 DAY): Braintree, MA

3/18/94 LUNACON 37: Rye Brook, NY

4/1/94 BALTI CON 28: Baltimore, MD

4/15/94 ICON XIII: Stony Brook, NY

7/1/94 WESTERCON 47: Los Angeles, CA

7/8/94 READERCON 7: Worcester, MA

7/8/94 COSTUME COLLEGE 1994: Altadena, CA

7/15/94 DRAGONCON '94: Atlanta, GA

*9/1/94 CONADIAN 1994: Winnipeg, Manitoba,
CANADA*

**ADDITIONS TO THIS POSTING
SHOULD BE PRESENTED TO
THE CLERK AS SOON AS
POSSIBLE**

MENTOR OF ARISIA

Issue 40

March 1994

**(AND NOW A WORD FROM
OUR SPONSOR...)**

**EXECUTIVE BOARD MEETING
FEBRUARY 13, 1994**

The president, A. Joseph Ross, called the meeting to order at 1:40 pm.

In Attendance: A. Joseph Ross, President; Allen Kent, Treasurer; Edward Dooley, Clerk; James Belfiore, ConChair '94; Sheila Oranch, ConChair '95; **also present:** Ted Atwood, Donna Dube, Marshall Ellis, Walter Kahn, Ken Knabbe, John Preston, Cris Shuldiner, Pat Vandenberg

There were no corrections to the minutes.

The Executive Board of ARISIA, Incorporated wished to thank the Brandeis Folklore Society for their help in arranging a room for today's meeting (and Sue Isaacs for acting as interface between the two organizations).

The vice-president was not present at today's meeting. The clerk announced that Nicholas Sheckman (Phi) had given his proxy to the clerk.

The first order of business before the E-Board was to set the location of the scheduled meetings which they intended to recommend to the membership.

- o **March 5** -- At Brandeis University, Usden Student Center.
- o **April 10** -- At Brandeis University, Usden Student Center.
- o **May 15** -- At Brandeis University, Usden Student Center.
- o **June 12** -- At Brandeis University, Usden Student Center.

PRESIDENT:

A. Joseph Ross
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Brookline, MA 02146
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W: 617/367-0468
E: aj.ross@gemie.geis.com

TREASURER:

Allen Kent
15 Park Avenue Extension
Arlington, MA 02174
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ConChair '94:

James Belfiore
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Maynard, MA 01754
H: 508/897-6203

VICE-PRESIDENT

Nicholas Shectman
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CLERK:

Edward Dooley
37 Morton Street
Waltham, MA 02154
H: 617/894-4853
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ConChair '95:

Sheila Oranch
45 Christopher Road
Holliston, MA 01746
H: 508/429-4301

Articles, comments, and items for *Mentor* should be submitted to the Clerk at the address shown above--as well as changes in member information.

People are requested to use their discretion when calling officers listed above, especially at their places of employment.

For Up-to-date information by computer/modem, call Tangent BBS at 617/364-1576 or 617/364-3343.

The next order of business the E-Board address was the matter concerning the funding of the Convention T-Shirts for ARISIA '94. As poor weather forced the cancellation of the January E-Board/Corporate Meetings, and last minute activities for the convention occupied everyone's time, the President informed the rest of the E-Board that he had exercised the discretionary powers provided for in the Bylaws (which allow the president to act for the E-Board when it is impossible due to circumstance to assemble or contact the full board) and shifted the Merchandise Line Item in the Corporate Budget to the Convention Budget by **PRESIDENTIAL DECISION**.

The same authority allowed the President also authorize the Convention Chairman to charge the following day rates at ARISIA '94:

- \$15 for Friday Memberships
- \$25 for Saturday Memberships
- \$20 for Sunday Memberships

It was also decided that the E-Board would recommend to the membership at the Corporate

Meeting to adopt as a default rate retroactively to ARISIA '94 the above stated rates.

The next item discussed was the matter of the corporate stationary. At the November meeting a new master was provided to be taken to the printer. As before, it was reported that there was a problem with the image of the Lens. The printer had reported that the image had broken lines in it.

It was recommended that perhaps the entire matter should be referred back to the membership as some members were dissatisfied with the present form. It was suggested that various samples could be printed in *Mentor* and the membership could decide. It was decided to pursue this action.

The president asked the treasurer what the status of our Finances and Budget were. How well have we done? The treasurer reported that between the two accounts there was close to 56 thousand dollars, but bills had not yet been paid. The question of whether we had gone over budget was still valid, but thought to be unlikely. The treasurer said it would depend on if there were any large unexpected bills waiting to be submitted (the KINKO printer's bill was mentioned, and being passed around).

The president asked concerning the status of the convention budget for ARISIA '95. The answer was that it was being worked on. It was hoped that it would be ready and presented at the April Corporate Meeting. The next question was how soon after convention budget was submitted (and approved) would the Corporate Budget be ready. Again, it was hoped that shortly after the convention budget was approved the corporate budget would be submitted.

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While on the subject of money, the question of the **Snow Fund** was raised again.

While on the subject of *snow*, shades of ARISIA '90 were revisited. As was recalled, *snow*, and a bad contract with the hotel, put the corporate organization some ten thousand dollars in the hole. Due to some shrewd talking, the debt had been reduced to six thousand dollars and charged off to one of the founder's credit line. Three years later, and several tight financial controls, the corporation crawled out of that hole.

It was pointed out that if we had been hit by the storms which had preceded the convention or had occurred after the convention we would have been forced to cancel ARISIA '94. If a trend of bad winters developed the organization could be in serious trouble. It was suggested that we should review how many of our convention members (attendees) live within twenty miles of the convention site and plan a contingency budget to be able to hold a convention for those who would be able to reach it.

An alternative discussed was how much would snow insurance be. Members present who belonged to other organizations which had looked into it stated that it was too costly, if a storm did not hit several consecutive years to justify it, it was almost as expensive to have as it would be not to have and be forced to cancel. Self insurance still a better bet. Moving the Con to a more secure weekend (no snow/late in the year) might serve better.

The question of sales tax was discussed briefly concerning the publications of a 501(c)3. Publications of a 501(c)3 are tax exempt.

The president pointed out that the policy passed concerning the selection of the Convention Chairman stated that the selection process would start no later than April and that April was **not** the month that submissions were required in. The following schedule was hashed out.

MAY:

Candidates would be required to submit their resumes and would be interviewed during this month. Resumes would be accepted up to this meeting and printed in *Mentor* with the minutes

of said meeting.

The **May Meeting** is the absolute deadline for **ALL** applications.

JUNE:

The appointment of the candidate would be made at the June Meeting.

JULY:

The membership would ratify the appointment at the July Meeting.

Questions were raised during the discussion:

- A. What happens if an E-Board Member wishes to run for chairman (or two E-Board Members, or three)?
- B. Would the E-Board ask the ARISIA '95 Convention Chairman Candidates if we may publish their resumes?
- C. Should the interviews be public or private?

The discussions on each question were round about.

- A. It was hoped, if an E-Board Member wanted to run, that the member would excuse themselves from the interview process. In the past, it was believed that each candidate that this involved had excused themselves.
- B. The president stated that he would contact the candidates and obtain their permission. He went on to ask the clerk if it would be a problem putting the resumes into *Mentor*. The clerk did not think it would be, however he did recall that one candidate's resume included other items than just the resume itself. The president recalled the resume in question, and said he would clear it with the candidate.
- C. As to being Public or Private the members of the E-Board went back and forth on the issue.

Ed advocated that the interview should be private as to avoid the "popular vote". It might be difficult to decide on any specific candidate if the cronies for the

candidate were present.

Jim, countered as devil's advocate, with the question of what if the person's cronies were on the E-Board?

Sheila further supported the public interview, that, speaking as a public speaker, a candidate should know their deficiencies.

It was pointed out that in the past the decision was easy, usually only one candidate, and the Board's attitude was laid back (a clear choice). It was generally agreed that the Board should generate a job description to give potential candidates an idea of what was expected.

The general consensus of the Board members present, that the interview should be public in an E-Board session. The question was raised concerning what the Board would do if persons attending insisted on talking?

Joe stated that it was obviously a concern, and that in the past he was slightly more relaxed in allowing non-board members to express their views at E-Board session. Obviously, during this particular meeting, it would strictly be enforced that **ONLY** E-Board Members would interview the candidates.

The Board's discussion next turned to the activity on the Computer Forum. Very active discussions on the e-mail circuit. One member asked if e-mail should be considered as a telephone conversation and therefore private, and should the corporation be spending money reproducing people's conversations?

The President stated that there was a blending of private conversations in the public area of the board. It was also pointed out that several members of the organization either don't regularly get up on the board or even have access. If the corporation were to download a month worth of messages there would be need for some sort of editor.

Discussion turned briefly toward the **BCEC's** publication of their APA by electronic means. It was quickly pointed out that the **BCEC** was set up differently than **ARISIA, Incorporated** and handle electronic mail/publication in a different fashion.

The question of the hotel contract for **ARISIA '95**

was raised. Do we have a signed contract? At the present, no, however we are pencilled in for the space. The finer details of the contract are being worked on by a small group rather than one person acting as liaison.

The taping policy for **ARISIA '94** was discussed briefly. The policy we ended up with was the best. The opinion presented was that there was no real objection to the policy--people just did not like it. Jim stated that he felt that the policy should be developed by corporate and had been only referred to the ConCom due to the timing of the matter.

Joe stated that he would like next year's ConCom to look in to the matter, develop a solid policy, and make a recommendation on the subject to the Corporate Membership (well in advance) in order for the corporation to adopt as corporate policy.

The president and the clerk squared off concerning the matter of the Corporate Roster. As the two had opposing views on the matter it was the recommendation of the board to allow the corporate membership decide on the matter.

Sheila Oranch presented her policy for beepers and rate increase for children:

Proposal for children's rates:

Future Fans \$ 20 (prior rate \$15)

Fast Track \$ 25 (prior rate \$20)

plus: Beeper deposit for weekend which will be refunded at the end of child(ren)'s last participation and **MAY** be a check or credit card imprint.

Deposit suggestion \$25.00

It was the decision of the E-Board to recommend this proposal to the membership.

The E-Board adjourned at 2:45 pm.

(GETTING DOWN TO BUSINESS:)

**CORPORATE MEETING
FEBRUARY 13, 1994**

In Attendance:

Ted Atwood, Rob Bazemore, Jim Belfiore, Erik Bunce (RS), Randall Cohen (RS), Ed Dooley, Donna Dube, Jim Fountas (RS), Marshall Ellis (RS), Jeff Jordan, Walter Kahn, Ken Knabbe (N), Allan Kent, Sheila Oranch, John Preston (RS), Joe Ross, Cris Shuldiner (RH), Pat Vandenberg

[ALL MEMBERS SHOULD REMEMBER IT IS THEIR RESPONSIBILITY TO CHECK OFF THEIR NAME ON THE ATTENDANCE LIST SO THAT IT IS RECORDED AND COUNTERED IN THE MINUTES OF THE MEETING. FAILURE TO DO SO MAY UNJUSTLY JEOPARDIZE YOUR MEMBERSHIP STANDING.]

The meeting was called to order at 2:50 pm.

Corrections to the minutes: Minor misspellings.

The minutes were approved as corrected.

PROXIES:

The clerk received one proxy prior to the meeting:

- o Ed Dooley, as announced at the E-Board Meeting, held a proxy from Nicholas Sheckman.

TRANSFERS:

MOTION: was made to transfer the following members from **RED SHIRT** to **GENERAL** membership.

**Jim Fountas
Marshall Ellis
John Preston
Cris Shuldiner**

In accordance with the Bylaws, this motion was automatically tabled to the

next meeting.

NOTICE OF MEMBERSHIP TRANSFER:

THE FOLLOWING MEMBERS WILL BE RED SHIRTED AT THE END OF THE MARCH CORPORATE MEETING ON 3/5/94 IF THEY DO NOT ATTEND:

**DONALD EASTLAKE III
JILL EASTLAKE
PAT MCCORMACK**

IN ACCORDANCE WITH SECTION 1.2 OF THE BYLAWS, AN AUTOMATIC TRANSFER MAY BE WAIVED BY THE MEMBERSHIP FOR CAUSE, WHICH CAUSE MAY BE STATED IN THE MINUTES.

REMEMBER: It is YOUR responsibility to check off your name on the attendance in order to count as attending a meeting.

(FROM THE DESK OF "EL SUPREMO"...) ~~_____~~

President's Report:

A. Joseph Ross reporting:

The president appointed Cris Shuldiner to the **Grant Committee**.

VOTED: to approve the appointment.

The president appointed Jim Belfiore to the position of **Corporate Merchandising**.

VOTED: to approve the appointment.

The president discussed the matter of e-mail proxies briefly as the subject was raised. While a limited discussion of whether e-mail was valid, Joe stated that in the past we have accepted e-mail proxies, normally printed out, as such, it was his judgement that proxy, by e-mail, was allowed.

**VICE-PRESIDENT'S REPORT: /
GRANT COMMITTEE: /
COMPUTER NEEDS
COMMITTEE:**

Nicholas Sheckman reporting:

The Vice-President was not present. No report was made.

**TREASURER'S REPORT: /
BUDGET COMMITTEE:**

Allan Kent reporting:

The treasurer reported that we have money. Allan also informed the membership that we have bills to be paid (and a few still expected--get your expenses in). The budget is coming together.

**CLERK'S REPORT: /
DATABASE COMMITTEE:**

Edward Dooley reporting:

The clerk wished to remind everyone that due to the tight turn around of this month's issue of *Mentor*, that ALL reports, as per standing policy of the corporation, should be handed-in in writing. Failure to do so may result in an abbreviated posting or omission. The deadline IS this Thursday. No exceptions will be made.

To non-members, or members who have allowed their memberships to lapse, the rate for those joining at today's meeting is \$14. Persons joining after the conclusion of today's meeting should know that the rate drops to \$12. Corporate memberships to ARISIA, Incorporated make wonderful valentine presents.

All members are reminded that they are responsible for checking their names off on the membership list. Non-members are also encouraged to check in, and supply their addresses in order to be placed on *Mentor's* mailing list and receive a complementary

issue. [We had three new members join at today's meeting. WELCOME ABOARD!]

Two new organizations have been added to the subscription list. Members of both BSTA and UMBSF expressed an interest in receiving a copy of *Mentor* for their organizations. The clerk was more than happy to add them to our mailing list.

The Database Meeting scheduled on the 8th was cancelled due to bad weather. While development of the corporate application systems is extremely important, especially in our slow period, it is NOT worth the reckless endangerment of our members. I am proud to report that the majority of those planning to attend the meeting had already decide not to try to make the meeting.

The next database meeting is scheduled for March 2nd at 7 pm at my home in Waltham at 37 Morton Street. The agenda is posted at the end of this issue.

**(...TO THOSE BEHIND THE
LENS.)**

COMMITTEE REPORTS:

ConCom '94:

Jim Belfiore reporting:

"We had a Con. It was good. I quit!"

Jim went on and further reported that the Convention had its problems, but he believed that we broke even, if not more. The Grant Committee should see some good dollar increases to the fund. Writeups should be appearing in various trade journals such as *SF Chronicles* among others.

The chairman reported that he had received a letter from Spider and Jeanne. Lots of wonderful things were said about the great time they had at the con. For the next few years we can expect to hear comparisons.

As for problems, we had our share. There was one

ejection from the con. We had fire alarm problems due to smokers on five and six. Most notably those smoking directly beneath the detectors in places like the elevator lobby. A possible problem for next year if not handled correctly. Registration still has things to do, such as entering the data on the new convention members.

We received a letter from the hotel. They liked us, and appear to want us back. The "Ruth Kyle" Egg donated to the convention for fund raising brought in \$500 at the Art Show Auction. An addition \$12.50 was also obtained from the auction of services donated by Jim Fountas. As such, it was:

VOTED: to approve the transfer of \$512.50 to the Grant Fund from Art Show Income.

The chairman reminded people to get their expenses in **ASAP** so that the books can be closed **ASAP**.

ConCom '95:

Sheila Oranch reporting:

Christine Ivey is holding a Group Programming Meeting at her home on February 26th a 7:00 pm (Sheila had originally scheduled the meeting at 4:00/5:00pm--the clerk spoke with Chris on 2/15 who gave him the correct time. People should contact Chris for directions.)

Sheila announced that her first ConCom meeting will be in early March, after certain E-Board decisions.

Sheila Oranch presented her policy for beepers and rate increase for children:

Proposal for children's rates:

Future Fans \$ 20 (prior rate \$15)

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plus: Beeper deposit for weekend which will be refunded at the end of child(ren)'s last participation and **MAY** be a check or credit card imprint.

Deposit suggestion \$25.00

It was pointed out to Sheila by one of the members that there was no encouragement to pre-reg children as there is with adults. Some suggestions offered:

- o Children should be pre-reg only.
- o Children should be **AT THE DOOR** only.
- o Deadline for Children should be later than adults.

It was pointed out that pre-reg rates were needed to be set for upcoming cons. After reviewing the calendar it was pointed out that BOSKONE 31 was the con between now and the next meeting. It was decided not to act on setting new rates at this meeting.

The membership asked to split the motion into two parts. The rates and the beepers. The Convention Chairman allowed the split. As such it was:

VOTED: to refer the motion back to the ConCom.

As to the second part of the motion it was pointed out that to act on it before a budget was discussed would slow down the budget process. As such, it was:

VOTED: to refer the motion back to the Concom.

LONG RANGE PLANNING:

Pat Vandenberg reporting:

No report.

CORPORATE DEPARTMENTS:

Corporate Benefits:

Sheila Oranch reporting:

Sheila announced that she was resigning as the Corporate Benefits Officer.

C O R P O R A T E MERCHANDISING:

Jim Belfiore reporting:

The new director of Merchandising suggested that the corporation should investigate items which would help to fund the operations of the corporation in addition to the items which the convention markets. Items suggested by Jim were:

Ceramic Coffee Mugs
Chocolate Molds for making chocolates
Balloons
Mouse Pads

As such, it was:

VOTED: to authorize Corporate Merchandising to \$200 on merchandise development. Specifically on Mouse Pads and Chocolate.

(AND HERE BE DRAGONS...)

OLD BUSINESS:

The E-Board recommended that the day rates be set retroactively to ARISIA '94 by presidential discretion, and that the corporation adopt said rates as standing policy.

\$15 for Friday Memberships
\$25 for Saturday Memberships
\$20 for Sunday Memberships

VOTED: to approve.

NEW BUSINESS:

The E-Board referred to the membership the question of whether or not the Corporate Roster should automatically assume that certain items be included in it. Items such as **NAME, ADDRESS, TELEPHONE NUMBER, etc.**

Certain members of the E-Board, namely the

president and the clerk were at opposition over the issue. The president stated that the decision on the membership would determine what would be reported in the roster for as long as Ed held the position of clerk.

The membership developed its own opinion on the matter. While some members felt it was extremely useful to be able to cross-reference various lists, other members stated that, yes, people had a right to know **WHO** was a member of the corporation, but the individual had the right to withhold that information from the entire membership, and that it should not be automatically assumed that it was okay to print. In the end it was felt that only one person had a right to know everyone's address and telephone number. That person was the clerk.

As such it was:

MOVED: to set a policy to share no personal information gathered by the corporation and concom without the explicit permission from the individual.

Initially the question was called and defeated.

An amendment was offered and accepted to the motion.

MOVED TO AMEND: stated motion by adding, that adding ones name and info to corporate or concom list circulated at meetings will be construed as permission to share that information within the corporation and concom, as long as people are told that this is the case. Suggested Header/Footer statement or cover page for roster:

Adding or Correcting your information on this list will be construed as permission to share your information within ARISIA, Incorporated and ARISIA ConCom.

It was:

VOTED: to set a policy to share no personal information gathered by the corporation and concom without the explicit permission from the individual. That adding ones name and info to corporate or concom list circulated at

meetings will be construed as permission to share that information within the corporation and concom, as long as people are told that this is the case. Suggested Header/Footer statement or cover page for roster:

Adding or Correcting your information on this list will be construed as permission to share your information within ARISIA, Incorporated and ARISIA ConCom.

The E-Board recommended the following locations for the following scheduled meetings.

- o **March 5** -- At Brandeis University, Usden Student Center.
- o **April 10** -- At Brandeis University, Usden Student Center.
- o **May 15** -- At Brandeis University, Usden Student Center.
- o **June 12** -- At Brandeis University, Usden Student Center.

VOTED: to approve.

[PROPOSAL TO THE MEMBERSHIP:

In order to promote corporate growth, *and* reinforce the team spirit that the convention and the corporation are founded on, the corporation should consider establishing an award for outstanding performance or action by a staff member or gopher at the convention excluding E-Board Members and Division Heads. The recipient of the award would receive formal acknowledgement of their action(s), and receive a complementary waiver of corporate membership for eighteen months (18) as a token of the corporation's appreciation. The submission of candidates should be done by the February meeting, and formally presented at the March meeting.]

BYLAW AMENDMENT:

This proposal is simple in conception, but somewhat lengthy to fully reference all sections of the bylaws

affected. To summarize, the intent is to abolish the loss of voting rights after missing four consecutive meetings. An adjustment to the definition of quorum is felt necessary to allow the normal business of the corporation to proceed in an orderly fashion -- or at least as orderly as ARISIA ever gets.

MOVED: TO STRIKE: ARTICLE I, Paragraph 1.2 in its entirety.

This paragraph currently reads:

- 1.2 A General member who misses four consecutive regular meetings shall automatically be transferred to Red Shirt; provided that before any such transfer takes place, a warning of the impending transfer must be published in the corporate newsletter at least twelve days prior to a regular meeting which the member fails to attend. At that meeting, this requirement may be waived by the Membership for cause, which cause shall be stated in the minutes of the meeting.

TO AMEND: ~~ARTICLE I, Paragraph 1.3 by striking the clause "and have not missed 3 consecutive meetings during such a period"~~

This paragraph currently reads:

- 1.3 (a) Any person who pays dues or who is registered as a member after dues have been waived in accordance with Section 1.5 initially becomes a Red Shirt member.
- (b) A Red Shirt member who, as a member, has attended at least half of the regular meetings held during a twelve-month period and has not missed three consecutive regular meetings during such period shall automatically be transferred to General. This subsection does not apply to a person who has been transferred from General to Red Shirt membership pursuant to Section 1.4 for the duration of such transfer as specified by the Membership. The clerk shall announce the requirements for

transfer from Red Shirt to General membership, as set forth in this subsection, at the start of each meeting.

TO AMEND: Article II, Paragraph 2.7 to read as follows:

2.7 A quorum for a meeting is sixty percent (60%) of the average of the General members in attendance at the previous three (3) Corporate meetings or eight (8) General members, whichever is greater, present in the flesh.

This paragraph currently reads:

2.7 A quorum for a meeting is ten percent (10%) of the General members or eight (8) General members, whichever is greater, present in person.

The following sections require a "2/3 vote with at least 50% of all General members voting".

ARTICLE I, Paragraph 1.4 (expelling or suspending a General member)

ARTICLE III, Paragraph 3.9 (removing an officer from office)

ARTICLE VII, Paragraph 7.3b (transfer of funds allocated to grants to another line item in an emergency)

ARTICLE XI, Paragraph 11.1a (amending the bylaws)

Additionally, 3.9 requires a petition signed by 25% of General members to begin proceedings to remove an officer, and 11.1a requires 5 General members.

For the sake of brevity, I will not append these sections. I mention these sections only for completeness. Upon consideration, it is my belief that the current members will suffice in these instances. All cited actions are of grave importance, and should be undertaken with all due deliberation. No amendments or modifications of these sections are proposed. It is worth noting that only 11.1a has ever

been invoked (changing bylaws, the most popular pastime for our first couple of years).

This proposal was sponsored by the following General Members: Jeff Jordan, Heather Coon, Rob Bazemore, Walter Kahn, and Ed Dooley.

MOVED: To amend the ARISIA Bylaws as follows:

- I. Amend Section 1.4(a) by striking "50%" and substituting "25%" (Expelling or Suspending a General member).
- II. Amend Section 3.9 by striking "50%" and substituting "25%" (Removing an officer).
- III. Amend Section 7.3(b) by striking "50%" and substituting "25%" (Emergency transfer of Grant Funds to another line item).
- IV. Amend Section 8.3(e) by striking "50%" and substituting "25%" (Change order of Grant Funding priorities).
- V. Amend Section 8.5 by striking "50%" and substituting "25%" (Waive prohibition on restrictive membership covenants).
- VI. Amend Section 11.1(a) by striking "50%" and Substituting "25%" (Amending the Bylaws).

This proposal was sponsored by the following General Members: Joe Ross, Jeff Jordan, Rob Bazemore, Pat Vandenberg, and Walter Kahn.

UPCOMING EVENTS:

MARCH:

3/5/94 ARISIA CORPORATE MEETING
at 2 pm -- Brandeis University, Waltham.
Usden Student Center. E-Board will meet at
1 pm.

3/18/94 LUNACON 37

3/28/94 MENTOR #41 PRESS DATE

APRIL:

4/1/94 BALTICON 28

4/10/94 ARISIA CORPORATE MEETING at 2 pm
-- Brandeis University, Waltham. Usden
Student Center. E-Board will meet at 1 pm.

4/15/94 I-CON XIII

MAY:

5/2/94 MENTOR #42 PRESS DATE

5/15/94 ARISIA CORPORATE MEETING at 2 pm
-- Brandeis University, Waltham. Usden
Student Center. E-Board will meet at 1 pm.

-- Submissions for the *MIDSUMMERLARK*
due.

--NOTICE: Applications due for all
applicants for Convention Chairman for
ARISIA '96.

5/30/94 MENTOR #43 PRESS DATE

JUNE:

6/12/94 ARISIA CORPORATE MEETING at 2 pm
-- Brandeis University, Waltham. Usden
Student Center. E-Board will meet at 1 pm.

Please notify the **CLERK** of any upcoming events
or meetings which should go into this schedule.
Thank you.

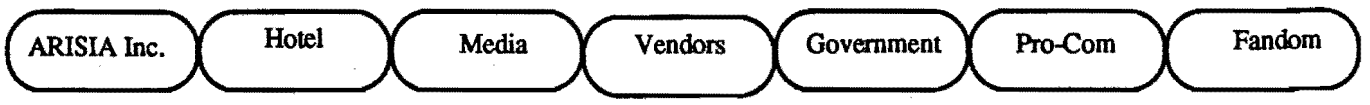
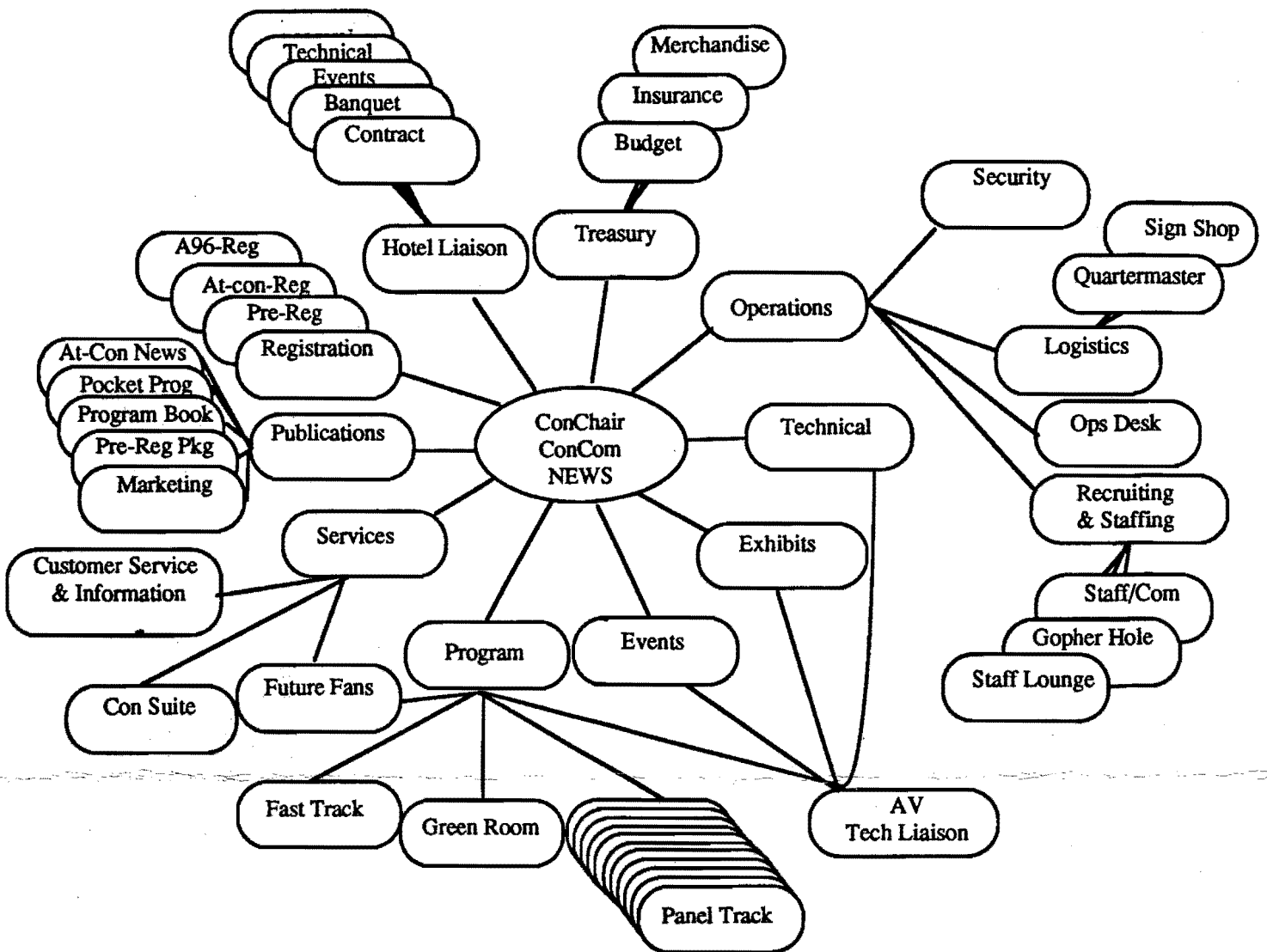
ANNOUNCEMENTS:

The president announced that he had copies of a legal
decision concerning non-profit organizations and tax
exempt status. He encouraged people to take and
read the decision as it could effect the way we
operate in the future.

Donna Dube announced the Sheri Kaplowitz had been
in an accident and had been hospitalized. Sheri is
reported to be home now, but will be off her feet for
a while. A call from her friends would help brighten
her time recuperating.

[The Programming Meeting at Chris Ivey's is
scheduled for Saturday February 26th at 7:00 pm.
PLEASE NOTE: This is a cat controlled
environment. If you are allergic to cats in any way,
be warned! Attending this meeting might cause some
discomfort. For directions people should call Chris.]

The Meeting adjourned at 4:25 pm.



DIRECTIONS TO BRANDEIS:

FROM 128 SOUTH:

Take Route 30 exit.

Go Straight across Route 30 at traffic lights.

Go Past the Mass Pike entrance (You are on Summer Street in Weston--This becomes South Street in Waltham. Route 128 is on your right and over the fence).

Crossing Stoney Brook at the Watermill Office Building you are now in Waltham on South Street.

Proceed along South Street past the CharlesBank Apartments, Small Strip Mall, University Office Park, and across the Boston & Maine Railroad crossing.

Before you South Street goes up a hill--go over it.

Once over the hill the entrance to Brandeis is on your left.

FROM 128 NORTH:

Take Route 30 exit.

Turn left at top of ramp on to Route 30.

Bear left at the traffic lights on to Summer Street.

Follow the directions from this point above.

BY MBTA:

Commuter Rail:

From Boston take the South Acton/Fitchburg Train.

Get off at **BRANDEIS/ROBERTS** station.

Cross the parking lot toward the hill.

Follow the directions from this point above.

Bus:

Take the **53 ROBERTS** bus from Newton Corner.

Bus goes past Brandeis.

Get off Bus at Brandeis.

(NOTE: THIS LINE DOES NOT RUN ON SUNDAY.)

TO USDEN STUDENT CENTER:

At Main Entrance kiosk/Security bear to the right heading up hill toward Mailman.

Go Past Mailman and continue on around the bend.

The "Castle" should be on your left.

You should come to a fork in the road at the Castle. Go Right. (Left will take you back down to Mailman). Ignore the sign saying Usdan Residence (i.e. the Castle).

Usden Student Center should be the first building on the left. (In the main court there is a circle of skylights at foot level).

Look for posters with ARISIA Lens inside Usden. Facing the skylights with the road at your back use the door at 9 o'clock. A Y shaped staircase should be in front of you. This is approximately where we were in February.

These directions are done from memory. Good luck -- E. Dooley, Clerk

**DATABASE MEETING
MARCH 2, 1994**

AGENDA

- o REGISTRATION APPLICATION (30 Minutes)**
 - Precon/Postcon System**
 - o Status**
 - Planned Enhancements**
 - Needed Enhancements**
 - o Discuss Projected Completion Date**

- o ART SHOW APPLICATION (1 Hour 30 Minutes)**
 - Define Parameters**
 - o Interaction With Other Applications**
 - w/Registration**
 - w/Treasury (FUTURE APPLICATION)**
 - w/Programming**
 - Discuss Expected Screen Layouts and Reports**
 - General Brainstorming**
 - Set Preliminary Date for Application Development
(BILL BURNOUT NOT ALLOWED)**

FIRST CLASS MAIL

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