



MENTOR OF ARISIA

Issue 32, JULY 1993

EXECUTIVE BOARD MEETING JUNE 19, 1993

The meeting was called to order at by the president, Joe Ross at 1:05 p.m.

In Attendance: Joe Ross, President; Heather Coon, Vice-President; Allan Kent, Treasurer; Rob Bazemore, Jim Belfiore, also present were Mike DiGenio, Ed Dooley, Pat Vandenberg

The following correction was noted for the minutes of the March meeting, that Mark Pirttiah's name is spelled Mark not Park (sorry Mark).

VOTED: To approve the minutes of the March and May as corrected.

The situation concerning the position of clerk was discussed. The president, Joe Ross, had received the resignation of Mark Dulcey as Corporate Clerk. Joe stated he had approached Ed Dooley, and asked him if he would agree to serve as interim clerk. Ed accepted and Joe intended to appoint him to the temporary position of interim clerk at the corporate meeting. Ed was designated the recorder of the minutes for the E-Board meeting.

Reveiwng the information he had received from Mark, Joe said that most of the corporate files appeared to be present, although some were definately missing. The most important items not received were:

- o The minutes for the April meeting
- o The membership information for the memberships sold at Con
- o Question of whether the membership information on the memberships sold at Boskone was present, was raised.

Joe also noted that he had received a communique from Pat McCormick.

Rob Bazemore presented the new proposed **ART SHOW FEE SCHEDULE** for ARISIA '94. The proposed Fee Schedule for the Art show is:

1/4 Table or Panel	\$ 5
1/2 Table or Panel	\$ 10
Per Table or Panel	\$ 20
Mail-In Art Fee	\$ 10
Late Fee (after 12/1/93)	\$ 10

10% Commission on art sales with a \$50 cap, with the space fee up to the first two tables or panels deducted from the cap.

Print Shop No Hanging Fee with a 15% commission on all art print sales and no cap.

Projected Income:
110 Tables and Panels at \$20 Total \$2200.

Total Expenses	\$2781
minus "other" expenses	- \$ 510
projected expense	\$2281
minus projected income	- \$2200
necessary budget cut	\$ 81

VOTED: To approve recommended changes to the membership.

Mike Digenio was present to present the revised Arisia '94 Budget. Lengthy discussion was given to several items in the revised budget. Given that the Corporate Membership would most likely approve the Art Show Fee Schedule previously listed, Mike pointed out that certain items in the budget would need to be further revised (Mike pointed out that this was the 9th draft of the budget rather than the 1st).

Changes were immediately made in the income section of the budget under Art Show Income.

- o The rate for 90 panels was changed from \$15 to \$20 increasing the income from \$1350 to \$1800.
- o The number of tables decreased from 24 tables to 20. The rate for tables was changed from \$15 to \$20. Income was increased from \$360 to \$400.
- o Total Art Show Income was increased from \$1710 to \$2200.

It was next pointed out that the number of tables for the Dealer's Room was too high for what could be put in the room. Also that the rate for 10 Rooms was incorrect.

- o The number was decreased from 44 table to 34, decreasing the income from \$2640 to 2040.
- o The room rate was increased from \$50 to \$60.
- o Total Dealer's Room Income was decreased from \$3140 to \$2640.

Missing from the budget was the cost for Arisia Publications--Program Book and Pocket Program (Mike gnashed his teeth and growled).

- o Line item under OPS Total was added. Publications was increased from \$0 to \$2000.

A question was raised concerning the marketing figures. The Advertising amount was considered too high. (Heather had spoken to Jim and did not remember this to be the correct figure. Jim arrived shortly thereafter and confirmed this.) Also questioned was where the cost for the first mailing for programming was--alerting the guests of the date change. It was determined, by Mike, that was a minor point.

- o Advertising was decreased from \$3200 to \$2000.
- o Total Marketing was decreased from \$6800 to \$5600.
- o Total Arisia '94 Expenses was increased from \$47,420 to \$48,220.

Income was reviewed and a change was made to the AT DOOR figure.

- o AT DOOR income figure was increased from \$5620 to \$6420.
- o Total Membership Income was increased from \$34,370 to \$35,170.
- o Hotel Compensation Income was increased from \$7000 to \$7010.
- o Total PROJECTED Income was increased from \$47,420 to \$48220.

Other discussion was raised. In Joe's communique from Pat McCormick. Pat was concerned that the budget for Opening Ceremonies was too low, and as he felt that Opening Ceremonies would probably be in the Castle, the line item would need to be increased (It was noted at this time that Arisia would have the main ballroom on Friday night, and Opening Ceremonies would be held, as always, in the main ballroom). Also, Pat felt the Opening Ceremonies should be moved back to Events. It was felt that, given certain assumptions were incorrect, and it is the ConChair's discession on how to structure the convention, there was no need to act on these

issues at this time.

It was also pointed out that Spyder has expressed an interest in doing the Filk Concert (Filk Guest of Honor?), and that Filk might not be spending as much as budgeted.

Mike stated that he was still reviewing if shifting money internally within the budget required a Bylaw change or just the membership's authorization and would have an answer at the next meeting. Both Rob and Mike stressed that even though '93 was a success, we still should **not** go over board and **not spend money!**

VOTED: To recommend the adjusted budget to the membership.

Allan Kent presented the approximate Financial position of ARISIA, Incorporated as of 19 June 1993.

Heather Coon reported that the Grant Committee had met, and had a proposed application form for any organization requesting a grant.

The location of the August Corporate Meeting had not been previously set, as well as the dates and locations of the September and October meetings. The following were dates and locations for September and October were recommended as they appeared not to conflict with any known convention scheduled or any other organization's schedule. Therefore:

VOTED: To recommend the following dates and locations to the membership.

August 8th at NESFA Clubhouse at 2 p.m., E-Board will meet at 1 p.m.

NOTE: Both Jim BelFiore and Sheila Oranch may have alternate locations-- therefore the location may be rescheduled.

September 19th at NESFA Clubhouse at 2 p.m., E-Board will meet at 1 p.m.

NOTE: This is the **ANNUAL MEETING**.

October 10th at Don and Jill Eastlake's **NEW** home in Carlisle.

NOTE: October is one of the four months that ARISIA has specified to hold its meetings outside of Boston.

The Executive Board adjourned at 2:02 p.m.

Executive Board:

President:

Joseph Ross, 648 Washington Street, Brookline, MA 02146

H: (617)-734-7372 W: (617)-367-0468

Vice-President:

Heather Coon, 24 Johnson Road, Arlington, MA 02174

(617)-641-3708

Treasurer:

Allan Kent, 15 Park Avenue Ext., Arlington, MA 02174

(617)-646-7681

ConChair '93:

Rob Bazemore, 31 Appleton Street #2, Somerville, MA 02144

(617)-623-8052

ConChair '94:

Jim Belfiore, 18 Dix Road, Maynard, MA 01754
(508)-897-6203

Interim Clerk:

Ed Dooley, 37 Morton Street, Waltham, MA 02154
H: (617)-894-4853 W: (617)-890-2125 ext. 8113

Articles, comments, and items for **Mentor** should be submitted to the Clerk at the address shown above.

For up-to-date information by computer/modem, call Arisia BBS: 617/364-1576.

CORPORATE MEETING: JUNE 19, 1993

ALL MEMBERS SHOULD REMEMBER IT IS THEIR RESPONSIBILITY TO CHECK OFF THEIR NAME ON THE ATTENDANCE LIST SO THAT IT IS RECORDED AND COUNTED IN THE MINUTES OF THE MEETING. FAILURE TO DO SO MAY UNJUSTLY JEOPARDIZE YOUR MEMBERSHIP STANDING.

The meeting was called to order by the president, Joe Ross, at 2:13 p.m.

In Attendance: Rob Bazemore, James Belfiore, Jr., Heather Coon, Mike DiGenio, Ed Dooley, Donald Eastlake III, Jill Eastlake, Marshall Ellis, George Flynn, Sheri Kaplowitz, Allan Kent, 'Zanne Labonville, Ben Levy, Michael McAfee (N), Sheila Oranch, Joseph Ross, Nick Shectman, Pat Vandenberg

The following members would have been RED SHIRTED at the end of the June meeting if they did not attend: Marshall Ellis, Ben Levy, Pat McCormack, and Deborah Smith.

As Marshall and Ben were at the meeting no transfer was necessary for them. A communique was received by Joe Ross from Pat McCormack requesting a waiver of one month due to a previous family commitment. Deborah Smith was automatically Red SHIRTED at the end of the corporate meeting as she did not attend.

VOTED: To allow a waiver of one month for Pat McCormack and **NOT** transfer him to RED SHIRT due to personal reasons as stated.

A proxy was also received from Pat McCormack to Joe Ross, with permission to assign said proxy to another corporate member at Joe's discession. Joe gave the proxy to Pat Vandenberg on Pat's behalf.

Pat Vandenberg moved to congratulate the president for a job well done on publishing Issue 31 for June of **MENTOR**. A round of applause was the response.

MOVED: To approve the minutes, as published, in the emergency issue of **MENTOR**.

Attention was called to the E-Board meeting in March concerning the correction to the February minutes (there was no quorum at the March Corporate meeting).

VOTED: To approve the corrected February minutes, as well as, the minutes as published.

VOTED: To approve Ed Dooley as interim clerk.

Ed stated that he now knew who his **REAL** friends were.

Seven transfers from **RED SHIRT** to **GENERAL** membership, tabled at the February and March meetings, were acted on. In accordance with the ByLaws, a written ballot was distributed.

VOTED: To transfer from **RED SHIRT** to **GENERAL** memberships the following:

Dave Cantor
Don Eastlake
Jill Eastlake
Dave Fassett
George Flynn
Tim Roberge
Nick Shectman

MOVED: To transfer from **RED SHIRT** to **GENERAL** membership **Walter Kahn**.

In accordance with the Bylaws, the motion was automatically tabled until the next meeting.

PRESIDENT'S REPORT:

The president, Joe Ross, stated that since there was no clerk at the present time (stated shortly before Ed's appointment and approval) that he would be reporting for both himself, and the clerk. One of his first actions was to appoint Ed Dooley (noted above) to the position of **interim clerk**. Upon the approval of the general membership, he notified Ed that he had a proxy for Pat McCormack which he was giving to Pat Vandenberg. The next matter resolved was the question of membership transfers, Pat McCormack's request for waiver as stated above.

The president then reported that, as stated in the June **MENTOR** that **Walter Kahn** had volunteered to be head of **Corporate Merchandise Sales**, and that Joe was appointing Walter to that position.

VOTED: To approve Walter Kahn to Merchandise Sales.

The president reported to the membership present that information concerning membership's sold at Con was still with Mark Dulcey, and had not been forwarded with the Corporate Records that he had received. Also missing, possibly, was any information concerning memberships sold at **Lunacon** and **Balticon**. Jim Belfiore stated that he had information on the memberships sold at **Boskone**. It was also hoped that, perhaps, Phi (Nick Shectman) might have the **Balticon** records (Phi was not present at the time of this report).

The president also announced that Marshall Ellis has resigned as **Corporate Benefits Coordinator** and that the position was now open. Sheila Oranch raised her hand and volunteered to fill the position. Joe appointed Sheila to the position.

VOTED: To approve.

VICE-PRESIDENT' REPORT:

(Initially the president forgot about the VP's report and called on the treasurer-- Heather called it to Joe's attention.)

The Vice-President reported that the Grant Committee had met shortly before the E-Board meeting to review the application for obtaining Grants from the corporation and would be presenting a copy to the clerk to be printed as their report.

TREASURER'S REPORT:

The treasurer submitted the financial situation of the corporation as of 19 June 1993. (see appendix I)

CLERK'S REPORT:

(Information reported in the **President's Report**) There was no clerk's report as at present we have no clerk. Ed Dooley passed out a hand out giving his address and phone numbers. He encouraged people to call him if they have any information for **MENTOR** (and has received a few calls from one Corporate Member). In his handout was repeated the requested that person's seeking the position of **ConChair '95** get their applications in and make themselves known, and repeated that candidates for the **special election** to fill the position of **CLERK** get their statements (In accordance with the Bylaws up to 100 words) to him by JULY 1 (18 days before the Corporate Meeting on July 18). He also announced his own candidacy for the position.

COMMITTEE REPORTS:

CONCOM '93:

Rob stated that the books were not completely closed. That one item was still pending, and should be closed soon.

CONCOM '94:

Jim reported that Pat Vandenberg, Allan Kent, and himself have signed the contract and accepted the compensation from the Hotel. The hotel is working with us, and will do anything, **within reason**, to help us. The last ConCom meeting was held at **The Castle**, and the members felt that there was good potential with the facility. Jim was happy.

The plans for '94 are rolling right along. Jim was very excited about the "**History of Fandom**" theme. Several members of **1st Fandom** have expressed an interest in coming--many not seen on the east coast since NOREASCON 3. One of the names mentioned was Forrest Ackerman. And the five year old(s) birthday party at the banquet seems to be getting off the ground (Jim was really excited).

The mass mailing is coming. Jim said either we will have a colation of some sort or that we may just have to pay to have it done--he got a look from Mike and a whimper.

The change in the art show rates was recommended to the membership.

MOVED: To accept changes in Art Show Rates.

1/4 Table or Panel	\$ 5
1/2 Table or Panel	\$ 10
Per Table or Panel	\$ 20
Mail-In Art Fee	\$ 10
Late Fee (after 12/1/93)	\$ 10

10% Commission on art sales with a \$50 cap, with the space fee up to the first two table or panels deducted from the cap.

Print Shop No Hanging Fee with a 15% commission on all art print sales and no cap

VOTED: To approve.

Jim stated that he has little time, at present, to work on the Bulletin Board. Jim was told not to worry. Pat Vandenberg announced that she had approached Jeff Jordon (Hunter) if he would mind posting the ConCom News to the board. Jeff volunteered. Pat also announced that neither she or Allan would be able to make the next ConCom. As such, it was announced that **the location of the 6/29 ConCom meeting to have been held at Pat & Allan's was moved to Brandeis--Mailman.**

Pat Vandenberg also mentioned that the hotel is holding the Martin Luther King weekend for us for 1995 and 1996, but that another group got in for 1997 for that weekend. Pat had the dates for the weekend before that holiday, and they are approximately the same dates we have now (1997 is a year that the actual day falls toward the middle of the week so it is carried to the next weekend). No one thought that this would be a problem.

Pat also suggested that Division Heads, who have openings, should write up job discriptions so that they can be passed around and filled.

BUDGET:

Draft 9 was presented to the membership with the corrections (and whimpers) made at the E-Board meeting. As corrected it was accepted as Draft 10 (see appendix II).

VOTED: To approve the adjusted budget.

The **Budget Committee** was asked to prepare the Corporate Budget and was specifically asked if we can begin to pay **NESFA** for the use of their facility (i.e. the clubhouse).

GRANT:

The **Grant Committee's** proposed application form is as follows:

Purpose: (from the **Articles of Organization**)

II. The purpose of the corporation is to engage in the following activities:

- A. To conduct meetings, conferences, lectures, discussions, film showings, art shows, exhibits, conventions, and other presentations concerning science fiction, fantasy, and other related subjects.
- B. To promote the enhancement and furtherance of science fiction, fantasy, and related subjects in literature, artwork, films, theater, radio, television, sound and video recordings, computer software, and all other media existing now or in the future.
- C. To hold, sponser, and promote the development of organized science fiction and fantasy fan activities.
- D. To make grants for the foregoing purposes to organizations and activities that qualify under Section 501(c)(3) of the Internal Revenue Code.
- E. To act exclusively for educational and literary purposes under Sections 170(c) and 501(c)(3) of the Internal Revenue Code.
- F. To carry on any other lawful activities in furtherance of the foregoing and consistent with the requirements and constraints of Section 501(c)(3) of the Internal Revenue Code.

From the Bylaws of ARISIA:

ARTICLE VIII: GRANT COMMITTEE

- 8.1 The Grant Committee has the primary responsibility for reviewing grant requests. This includes researching the history of groups requesting funds; insuring that grants are in accord with all pertinent tax codes and all rules and regulations of the Corporation; and documenting the financial stability of any groups applying for funds. This research shall be reported with the Grant Committee's recommendations. No officer other than the Vice-President is eligible to serve on the Grant Committee.
- 8.2 (a) The Corporation shall, on an annual basis, allocate funds, when available, for grant distribution during the following fiscal year through the budget. Distribution of funds to other groups shall be done on a quarterly basis until budgeted funds are exhausted.
- (b) Require grant distribution under subsection (a) takes effect when the cash reserves of the Corporation equal 110% of the projected Corporate and Convention expenses for the next fiscal year. Grant distribution may be budgeted sooner by decision of the Membership.
- (c) Recommendations of the Grant Committee are presented to a meeting of the Executive Board. If the Executive Board approves the recommendation or takes no action within two (2) weeks, the recommendations shall be submitted to the Membership at the next meeting for which timely notice can be given in accordance with Section 2.4.
- (d) The Executive Board may refer the recommendations of the Grant Committee back for further study and modification. The Grant Committee has two (2) weeks to review the comments of the Executive Board and submit revised recommendations. If the Executive Board still does not approve the grant recommendations, the Board shall submit them to the membership together with its own recommendations.
- 8.3 Requests for grant funding are prioritized as follows:
- (a) Supporting and furthering discussion groups and conferences about the genre of science fiction and fantasy.
- (b) Supporting and furthering libraries, archives, and other public forms of storage of materials related to the genre. Such collections of material must be available for the public use with regularly scheduled hours.
- (c) Supporting and furthering literary research about the genre.
- (d) Publications, in any medium, within the genre.
- (e) The order of funding priorities set forth in this Section may be waived by the Membership by two-thirds vote, with at least 50% of all General members voting.
- 8.4 In making grants, the following issues shall be considered: Fiscal Stability, Proximity to the Corporation (the nearer, the better), Number of Other Sources contacted (the more the better), and history of service to the science fiction and fantasy community.
- 8.5 Any group having a restrictive membership covenant shall not receive distributions. This prohibition may be waived by the Membership by two-thirds vote, with at least 50% of all General members voting. A restrictive membership covenant is any of the following:
- (a) Limiting full voting membership rights by virtue of race, religion, national origins, sex, sexual preference, or political affiliation;
- (b) Requiring that a person be a non-voting member of the organization for a period greater than one (1) year before acquiring voting rights;

- (c) Requiring a vote of membership, the officers, or a committee of the organization to grant full voting rights.

The Procedure:

To request a grant, submit your proposal to the Grant Committee either via mail to the Corporate address marked **Attention: Grant Committee**, or in person at a corporate meeting to the Vice-President or any member of the Executive Board.

Your proposal should include:

1. The purpose of your organization.
2. A brief history of your organization and its activities, include how to join your organization and its membership restrictions (if any).
3. The purpose of the requested grant, how it will be used, how it ties in with the purpose of ARISIA, Incorporated (as stated above), where any additional money for the project will be coming from.
4. The name of a contact person and how to get in touch if there are any questions.

If your organization receives a grant from ARISIA then we will require documentation of how the money is spent and also a chance to view the final project (even if not successfully completed).

LONG RANGE PLANNING:

The LONG RANGE PLANNING COMMITTEE met after the 2/28/93 corporate meeting and discussed several items. The following is a summary of their meeting:

- o **SUPPLEMENTAL INSURANCE FUND:** It was suggested that a fund be created to accumulate up to \$5000 to cover the \$1000 per day ARISIA Convention insurance deductible (1 day move in, 3 day convention, 1 day move out). Due to language in the bylaws concerning ARISIA limiting the accumulation of money, this might have to be a bylaw amendment.
- o **ITEMS REQUIRING A CASH RESERVE:** LRP was asked to look into other items which might require a cash reserve. LRP would appreciate anyone who still feels strongly about ARISIA accumulating operating funds to contact the chairperson, Pat Vandenberg, so that their views may be included in further discussions.
- o **1500 CAP:** A lengthy discussion was given to this issue. Given that in 1994 we may encounter problems due to 3 things:
 - I. Continuation of Major Advertising
 - II. The End of the Recession.
 - III. Guests Attending '94

The question of whether 1500 was a feasible limit was raised. As it is likely that ARISIA '94 will hit the 1500 limit with the guests that will be at the convention, it is probable that we will have to implement the cap. The question of how, and would we make exceptions under certain conditions.

The question was raised of giving the ConChair discretion to increase the size of the convention cap by a predetermined amount that all division heads felt they could absorb, and the chair could increase the cap one time up to the discretionary limit. Turning people away from the door was not felt to be a good idea as it would reduce the number of "new blood" recruited which the organization still needs, and would run counter to Arisia's mandate to be an innovative new convention. It would also increase and encourage people to sneak in--thereby creating a

security risk to the convention.

A suggestion was made by Nick Shectman (Phi) that Arisia may want to entertain the idea of running four days and take advantage of the holiday. The majority of the LRP was against this idea. Other suggestions both for the cap and for recruiting new blood were:

- o Have an admission price which is a function of age.
- o Schedule the Con against another geographically distant event.
- o Put a limit on the number of times a con-goer can attend Arisia without working on the con.
- o Have two cons on the same day in two different hotels.
- o Break off **FILK**, **COSTUMING**, and **GAMING** into another con.
- o Tailor our advertising to a select audience.
- o Change Registration Form from "Would you like to be a Gopher?" to "What area would you like to work?"
- o Have a four day convention and **REQUIRE** people to attend **ALL** four days.

Needless to say that each idea raised would draw the enmity of the fannish community. A variation on all the above ideas was that some people did think that having the Con start a little earlier on Friday, and continue later on Sunday was a good idea. How late was another debate. Checking the bounds of the current contract this seems possible--and is therefore not the Corporation's problem.

It may also be that we will eventually have to do something drastic to limit membership--such as Boskone did (only not quite **SO** drastic).

PAT'S CAVEAT: All cons are seeing a shrinkage in their attendance, including the **WORLDCON**. This could be related to the economy, a cycle of low interest in SF cons, the availability of cons on every subject and on any weekend, or a change in the social aspects of cons--people don't need them to meet others of similiar interests as SF is now mainstream. Whatever the reason, we may find ourselves fighting to increase membership rather than stifling growth. We should set a limit to prepare for one eventuality, but it is by no means certain we will ever have to implement it.

- o **APPRENTICE SYSTEM:** Recruiting and training were two other ideas discussed.
 - o People should stay in an area no more than 3 or 4 years.
 - o Should not be systemized--should be one on one.
 - o Need writeups on how areas run.
 - o **ConChair is exception.**

The idea of having area heads select and train their replacements was generally approved of. The idea of having a position, such as vice chair, who would become the next years chairman, or a set of positions from which the next year's chair would be selected, was discussed and generally approved of but with no specifics.

- o **LIFE MEMBERSHIPS:** It was suggested that Arisia adopt this catagory of membership. **LRP** considered the matter. In order to implement it we would need:
 - o Data Capture--this would probably take place at registration, but could be mail in. (Probably wouldn't take longer than usual registration, except remembering to do Life designation.)
 - o Data Entry--probably same as regular registration.
 - o Change of Address/Life Status follow ups.
 - o Database Change--Automatic pre-reg flag each year.
 - o Permanently assigned Life Memmber number.
 - o "Thank you" ads in Program Book.
 - o Seperate accounting.

What we would get from having Life Memberships:

- o **MONEY**--Life Memberships would generate large sums of cash up front that would improve our cash flow and give us collateral.
- o Positive Publicity: "We're going to be around for a while!" message.
- o Goodwill.
- o Possibly committed Gopher/Staff force.
- o Save on Comp memberships.

The LRP considered \$500 a reasonable amount (20 X CURRENT PRE-CON RATE). It was noted that Boskone and other conventions sell lifetime memberships for, typically, 20 times the one-year-in-advance membership fee. Assuming that the money were put into an interest bearing account, and accounting for inflation, the account would provide for memberships for 20 years if interest rates were the same as inflation, plus (or minus) approximately 2 years for each percentage point difference between inflation rates and interest rates.

Maintaining such accounts would have a cost in man-hours to the convention due to the effort involved in keeping the books, keeping track of addresses of the Life Members, making sure pre-reg got the names each year, maintaining continuity from year to year, and making up "thank you" ads in the program book each year mentioning our Life Members. In return for this effort, Arisia would have a better cash flow and thereby a better credit rating. We would not have to pay for comp memberships for a Life Member if a comp were earned some time in the future. We would show solid evidence of fandom's goodwill (i.e. their willingness to buy LM's), and our confidence that we intend to have a long-term existence.

Moreover, past experience shows that the average "fannish lifetime" is about 15 years, so, it is likely, that the Life Membership Fund will be able to pay for memberships of the LM's for as long as they actually attend the con.

The opinion of the Long Range Planning Committee was not unanimous, but leaned against the idea of selling Life Memberships **at this time**. It was suggested that we incorporate this question in next year's ('94's) convention questionnaire.

- o **STORAGE:** It was questioned if the way we store our equipment was the best method. Various options on how to do storage were bandied about. The idea of having a clubhouse was mentioned and rejected. An alternative which looked promising was the idea of buying or renting a trailer and towing it to the convention every year.

The cost would include registration, insurance, amortization or rental of the trailer, parking charges, and a rental of a vehicle capable of towing the trailer to the convention. The savings would include \$120/month for current storage space, several hundred dollars a year on external logistics (this year's expenses were about \$500), and many man-hours of loading and unloading (which might be considered equivalent to one or two comp memberships. Total actual cost are unknown, so this plan may or may not be cost-effective.

Sheila volunteered to find out what the trailer and parking costs might be. Other advantages that were pointed out by Phi, a trailer would increase the availability of our equipment to other area conventions or to worldcons. The advertising potential from painting the sides of the trailer is an added plus.

- o **COMPUTER:** The idea of Arisia purchasing a computer was mentioned. It was determined that we could probably get one free, and that doing so was probably a good idea. Various purposes for this computer were mentioned. We decided that having all computer operations of Arisia networked between various machines was a great dream, but that it is still 2 or 3 years in the future. We would, however, like to get the

current bulletin board net access if Jeff is willing and we can afford the costs. We need someone to check this out. Volunteers?

- o **FILM FESTIVAL:** Phi brought up the idea of having a film festival or otherwise supporting film as a medium **without** having films shown at the convention. Last time anyone looked into this, it seemed to be an expensive proposition. Phi intended to look around, but not exhaustively, for interesting alternatives for supporting films, and reporting any interesting ideas that are within the financial reach of the Corporation to a future LRP meeting.
- o **RELAXACON:** Phi also brought up the idea of having a Relaxacon. We talked about relaxacons and determined that the term is very broad and covers anything from 40 people getting together in a hotel in the middle of nowhere to a 1000 person convention with a dealer's room and a few tracks of programming. No consensus on whether a relaxacon was a good idea was reached. Expect to see more noise on this subject in the future.
- o **NEXT MEETING:** The next meeting was to be after the March Corporate Meeting, with the subject of **Incorporating New People**, but as that is Lunacon weekend the idea was scuttled in favor of having some printed matter, including this report, ready by the March ConCom meeting to be flamed about by anyone present. (editor's note: After the April Corporate Meeting, some of the LRP met to discuss Life Memberships, and assigned various members to scratch around for further information. At the May E-Board meeting Pat Vandenberg reported that her group had further information to report on, but would prefer to wait to report until this report was published.)
- o **LRP ADDENDUM:** The Long Range Planning Committee met after the 6/19/93 Corporate Meeting and came up with the following **proposals:**
 - o **A MID-SUMMER LARK:** We propose a summer activity to be called "**A Mid-Summer Lark**". This can take the form of a usual relaxacon at a designated hotel, a camping event at a park or someone's home, or a special event lasting one (1) night or a weekend, at the discretion of the chairperson.

Chairperson/Event to be determined by the Corporate Membership based on their vote of preference for that chairperson's presentation.
 - o **LIFE MEMBERSHIPS:** We propose that Arisia initiate a class of convention membership known as "**LIFE**". The cost of this membership will be 20 times the cost of a pre-registration **at-con** membership; (for 1993 this would be 20x\$25=\$500.00). This membership will entitle the member, for his/her **lifetime**, to a **non-transferable** Arisia convention membership and all publications thereof for as long as this Arisia Corporation runs the Arisia Convention.

UNFINISHED BUSINESS:

It was reported that the printer rejected the copy we had for the stationary as being unsatisfactory. Something about broken lines. A request was made if anyone had a better copy.

NEW BUSINESS:

The dates and locations for upcoming Corporate Meetings were recommended to the membership.

July 18 at 2 p.m. at the NESFA Clubhouse.

August 8 at 2 p.m. at the NESFA Clubhouse (The possibility of this location

changing was mentioned to the membership and agreed that it would be decided at the July meeting--BUT AT PRESENT IS SCHEDULED FOR NESFA).
September 18th at 2 p.m. at the NESFA Clubhouse--THIS IS THE ANNUAL MEETING.
October 10th at 2 p.m. at the NEW home of Don and Jill Eastlake in Carlisle.

E-Board will meet at 1 p.m. prior to the meetings.

VOTED: To approve recommended dates and present recommended locations.

Sheila Oranch clarified for the membership that the Programming Guest Database is separate from the Corporate and Convention Databases. Please notify PROGRAMMING of name changes or deletion requests. There could be crossover.

The motion to adjourn was made at 3:15 p.m.

NOTICE OF MEMBERSHIP TRANSFER

THE FOLLOWING MEMBERS WILL BE RED SHIRTED AT THE END OF THE JULY CORPORATE MEETING ON 7/18/93 IF THEY DO NOT ATTEND:

KEVIN FALLON
PAT MCCORMACK
CHRIS PALMER

IN ACCORDANCE WITH SECTION 1.2 OF THE BYLAWS, AN AUTOMATIC TRANSFER MAY BE WAIVED BY THE MEMBERSHIP FOR CAUSE, WHICH CAUSE MAY BE STATED IN THE MINUTES

REMEMBER: It is YOUR responsibility to check off your name on the attendance in order to count as attending a meeting.

SPECIAL NOTICE: The attendance records for the APRIL 93 meeting are among the missing. If you know you attended this meeting PLEASE see the interim clerk before the next meeting or the NEW Clerk after the special election at the next meeting to correct your attendance. Thank you.

SPECIAL REQUEST: AT CON SALES has an opening for a responsible life form who likes selling things. If you are interested please see/contact either Walter Kahn (Corporate Merchandising) or Sheila Oranch (Member Services--ConCom) for more information.
Thank you

SPECIAL ELECTION CANDIDATES:

The following persons have submitted their campaign statements:

ED DOOLEY

Ed became a corporate member in February of 1992. Various projects he has worked on are:

- o Part of the design and construction team for the **"Walt Willis Enchanted Golf Course** for Magicon.
- o Worked on Arisia's first banquet.
- o Member of Arisia '93 & '94 programming staff.
- o Worked on Boskone 30's ConSuite.
- o Member of the **NRFFP** at Boskone 30.
- o Member of Arisia's Long Range Planning Committee.
- o While not a member, worked with MCFI members on both the transportation committee and problem committee on the recent question of continuing their '98 Boston bid.
- o Presently serving as interim clerk for Arisia, Inc.

Ed believes in wearing many hats and helping where he can.

AS OF 1 JULY 1993 NO OTHER SUCKERS--I MEAN CANDIDATES
HAVE SUBMITTED CANDIDACY STATMENTS. MUST MEAN THERE
WILL BE SOME PRETTY HEAVY ON FLOOR SUBMISSIONS
--RIGHT?

UPCOMING EVENTS:

JUNE:

6/29/93 ConCom (ARISIA '94 Convention Committee) at 7:30 pm at **BRANDEIS--MAILMAN Building, Waltham.** (contributions for refreshment's welcomed)

JULY:

7/9/93 **READERCON at Worcester Marriott, Worcester** (thru Sunday 7/11/93)

7/18/93 **ARISIA CORPORATE MEETING** at 2 p.m. at the **NESFA Clubhouse, Somerville.** E-Board will meet at 1 p.m.

7/18/93 ConCom (ARISIA '94 Convention Committee) directly after the corporate meeting at the **NESFA Clubhouse Somerville.** (contributions for refreshment's welcomed).

AUGUST:

8/8/93 **ARISIA CORPORATE MEETING** at 2 p.m.--location to be announced.

8/tba/93 ConCom (ARISIA '94 Convention Committee) to be announced.

SEPTEMBER:

9/19/93 **ARISIA CORPORATE MEETING--ANNUAL MEETING** at 2 p.m. at the **NESFA Clubhouse, Somerville.** E-Board will meet at 1 p.m.

9/tba/93 ConCom (ARISIA '94 Convention Committee) to be announced.

OCTOBER:

10/10/93 **ARISIA CORPORATE MEETING** at 2 p.m. at the **NEW** home of **Don & Jill Eastlake, Carlisle.** E-Board will meet at 1 p.m.

10/tba/93 ConCom (Arisia '94 Convention Committee) to be announced.

Please notify the CLERK of any upcoming events or meetings which should go into this schedule.
Thank you.

APPENDIX I:

ARISIA, Incorporated Approximate Financial Position as of 19 June 1993

Petty Cash:	1,243.71	less unentered payments in Mike DiGenio's records
Cash, New World	11,573.44	5/29/93 statement
Cash, Westbank (3003-)	11,670.01	6/2/93 statement
Cash, Westbank (414-)	806.25	5/28/93 statement
total cash in bank	24,049.70	
Capital Equipment (net)	1,700.00	approximate
Advances (approximate)		
Ted Atwood	+150.00	less postage for art show returns not yet in books
Jim Belfiore	+89.00	less expenses not yet submitted
Lauren Burka	-15.08	
Heather Coon	+83.03	+/- items not entered
Mark Dulcey	-36.98	less sale receipts not yet received by treasurer
Allan Kent	-64.04	
Skip Morris	-6.00	overpaid dues
Nick Shectman (Phi)	-3.86	
Deborah Smith	-30.28	
Pat Vandenberg	+268.78	for additional hotel gratuities, etc.
Walter VonBosau	-16.00	
unknown	-100.00	for pager deposit
held in trust for Arisia	+591.71	
owed by Arisia	-272.24	
net Advances	+319.47	but see above notes
Liabilites		
Overpayments by '93 members	6.00	
Art Show Escrow (total)	684.23	less checks paid but not yet entered
Art Show Postage Escrow	131.29	less mailing costs not yet entered
Con Comm Newsletter Escrow	60.00	less printing and mailing costs not yet entered
total operating Liabilities	881.52	plus '94 fees and '94 memberships
Promissory Notes Payable (approximate)		
BOF	280.00	
Cris Shuldiner	500.00	
Kim VanAuken	2,300.00	
total Promissory Notes Payable (approximate)	3,080.00	
Reserve for Grants	373.23	

APPENDIX II:

ARISIA '94 BUDGET

ARISIA '94 Expenses

Technical					
Ballroom Tech	\$ 2,500.00			Insurance	\$ 1,300.00
AV	\$ 600.00			Treasury	\$ 1,300.00
Computer Services	\$ 250.00			Admin.	\$ 100.00
Video Equip. Rent	\$ 2,000.00			Bank Fees	\$ 500.00
Communications	\$ 300.00			Treasury Total	\$ 600.00
Comp Memb	\$ 600.00			Storage Costs	\$ 1,440.00
Materials (Film, Video)	\$ 200.00			Marketing	
Special Tech	\$ 2,000.00			Mailings	\$ 2,600.00
Technical Total		\$ 8,450.00		Advertising	\$ 2,000.00
				Parties	\$ 500.00
Program				Prereg Packets	\$ 300.00
Comp Memb.	\$ 6,000.00			Misc	\$ 200.00
Green Room	\$ 900.00			Marketing Total	\$ 5,600.00
Admin	\$ 500.00			Contingency	\$ 1,000.00
GOH Expenses	\$ 2,000.00			TOTAL ARISIA '94 Exps	\$ 48,220.00
Security Hotel	\$ 650.00				\$ 48,220.00
Fast Track	\$ 100.00				
Programing Total		\$ 10,150.00		ARISIA '94 Profit/Loss	\$ 0.00
Services					
Registration	\$ 600.00				
Future Fans	\$ 300.00				
Con Suite					
CS Room Charge	\$ 0.00				
CS Catering Charge	\$ 350.00				
CS Consumables	\$ 650.00				
Information Newsletter	\$ 200.00				
Opening Ceremonies	\$ 50.00				
Services Total		\$ 2,150.00			
Events					
Masquerade	\$ 150.00				
Jules Verne Ball					
JB Security	\$ 400.00				
JB Catering	\$ 150.00				
JB Bar/Cashier	\$ 100.00				
JB Other	\$ 300.00				
Films	\$ 500.00				
Video	\$ 1,500.00				
Art Show					
AS Depr.	\$ 1,200.00				
AS Other	\$ 560.00				
AS Comps	\$ 600.00				
AS Recpt.	\$ 1,000.00				
Hucksters					
Hucksters Security	\$ 700.00				
Hucksters Other	\$ 100.00				
Breakfast Serials	\$ 150.00				
Banquet	\$ 300.00				
Filk	\$ 450.00				
Meet VIP	\$ 800.00				
Events Total		\$ 8,960.00			
OPS					
Office	\$ 200.00				
Gophers	\$ 1,200.00				
Gopher Comps	\$ 600.00				
G. Hole					
GH Catering	\$ 200.00				
GH Other	\$ 200.00				
Ribbons	\$ 100.00				
Admin Comps	\$ 1,500.00				
Logistics	\$ 700.00				
Security	\$ 250.00				
Staff Lounge					
SL Room Charge	\$ 0.00				
SL Catering Charge	\$ 250.00				
SL Consumables	\$ 620.00				
Sign Shop	\$ 200.00				
OPS Total		\$ 6,020.00			
Publications	\$ 2,000.00	\$ 2,000.00			
Hotel					
Gratuities	\$ 500.00				
Admin	\$ 50.00				
Hotel Total		\$ 550.00			

ARISIA '94 Income

250 at \$ 25.00	\$ 6,250.00
750 at \$ 30.00	\$22,500.00
At Door All Classes	\$ 6,420.00
Total Memb. Inc.	\$35,170.00

Dealer Income

Tables 34 at \$60.00	\$ 2,040.00
10 Rooms at \$60.00	\$ 600.00
Total Dealers Income	\$ 2,640.00

Art Show Income

90 Panels at \$20	\$ 1,800.00
20 Tables at \$20	\$ 400.00
Total AS Income	\$ 2,200.00

Hotel Comp Income \$ 7,010.00

Comp Rm. Income \$ 1,200.00

Total Projected Income \$48,220.00

DIRECTIONS TO THE NESFA CLUBHOUSE:

The **NESFA Clubhouse** is located at **504 Medford St.** in **Somerville**. It is about two blocks from the intersection of **Medford St.** and **Broadway**.

BY CAR FROM CAMBRIDGE:

Take McGrath Highway to Broadway (--this is a wide street shortly before you reach I-93; there is a Dunkin' Donuts store on the left, and two gas stations on the right). Turn left on to Broadway. Proceed until you reach Medford Street (-- this is a complex intersection with three streets coming into Broadway; there is another Dunkin' Donuts here). Take a **sharp** left turn on to Medford Street. Park as soon as you see a space; the NESFA Clubhouse is about two blocks from the intersection.

BY CAR FROM I-93 SOUTHBOUND (RTE 128, etc):

Take the Mystic Ave. exit. At the end of the ramp, turn right. Continue straight through two traffic lights (Mystic Ave and a small street). At the third light (Medford St.), turn left (--there is a white building labeled Gange Insurance at this intersection). Follow this about a mile, staying right at the fork near the fire station. Proceed straight through the complex intersection mentioned above. Then park.

BY CAR FROM I-93 NORTHBOUND (FROM BOSTON):

Take the Route 28/Somerville exit (near the Assembly Square Mall). Stay to the left when you leave the ramp. Shortly after the first traffic light, take U-turn road. When you get back to the traffic light, turn right on to McGrath Highway (Route 28 south). Turn right again at the next light; this is Broadway. Then see the directions above.

BY PUBLIC TRANSPORTATION (T):

Take the #80 bus from Lechmere. This passes right in front of the NESFA Clubhouse, shortly before you reach Broadway. Or take the #89 bus from Sullivan Square. Get off the bus at Magoun Square (the intersection of Broadway and Medford St.); walk two blocks toward Boston (cross Broadway and continue in that direction).

NOTE: On Sunday, the #80 leaves Lechmere at 12:00, 1:00, and 2:00. It leaves Arlington Center at 12:30, 1:30, and 2:30. The #89 leaves Sullivan Square at 12:00, 1:00, and 2:00. It leaves Clarendon Hill at 12:20, 1:20, and 2:20. June 1993 Schedule.

BY FOOT:

If weather cooperates, the NESFA Clubhouse is a pleasant walk from most of Somerville, and parts of Cambridge and Medford.

FIRST CLASS MAIL

ARISIASM, Incorporated
1 Kendall Square, Suite 322
Cambridge, MA 02139



Mentor of ARISIA is a monthly publication of:

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