

Mentor of ARISIA



The newsletter of Arisia, Incorporated

Issue 25, October 1992

Greetings from the new Clerk

I'm Mark Dulcey, the person they ~~suekered into~~ convinced to take the office of Clerk. This is the first issue of Mentor that I am responsible for -- in fact, I believe it is the first issue done by anybody other than Joe Ross, who was Clerk for two years. Many thanks are due to Joe for his many hours of work for Arisia. (Just to show he hasn't had enough -- he's now President!)

This issue looks different from previous issues, but the contents are still mostly the same old stuff. In fact, I'm not really responsible for much of the contents yet; the minutes in this issue were taken by Joe Ross, as his last responsibility as Clerk. Next month, you'll have to muddle through my minutes instead; you've been warned.

In case you're curious: this issue was composed using PageMaker 4.0 for Windows. The body type is Imperial BT from Bitstream; "Mentor of" is Revival565 BT from Bitstream; and "ARISIA" is Times New Roman from Monotype. (This is kerned to look as much as possible like the official logo; the "official" version is done in Times Roman from Linotype, which I do not have.) All fonts are in True Type format. The camera-ready copy was printed on an HP DeskJet 500. The logo on the front page was scanned using a Logitech ScanMan from a copy of a letter on Arisia stationery. (Got to remember to get some logo stats for next time!)

Because I expect the job of Clerk to keep me busy, I am looking for somebody to take over Merchandising. I plan to step down after ARISIA '93, unless somebody is really gung-ho and wants to take over earlier. If you are interested, please let me know.

Mentor of ARISIA



Issue 25

October 1992

Mentor of ARISIA is a monthly publication of:

ARISIA, Incorporated
1 Kendall Square, Suite 322
Cambridge, MA 02139

Subscriptions to **Mentor** are included in ARISIA corporate membership. Membership runs from September 1 to August 31, and costs \$24 per year. Dues are pro-rated on a monthly basis for members joining in months other than September.

ARISIA, **Mentor of ARISIA**, and the ARISIA lens are service marks of ARISIA, Incorporated.

Corporate Officers

President: Joseph Ross, 648 Washington Street, Brookline, MA 02146 H:617/734-7372 W:617/367-0468

Vice President: Heather Coon, 8 Colbert Avenue #11, Maynard, MA 01754 508/897-6290

Treasurer: Allan Kent, 15 Park Avenue Ext., Arlington, MA 02174 617/646-7681

Clerk: Mark Dulcey, 110 Orchard St., Somerville, MA 02144 H:617/628-9162 W:617/451-5400

Articles for **Mentor** and comments on its contents should be sent to the Clerk at the address shown above.

For Up-To-Date Information by computer/modem, call the Arisia BBS: 617/364-1576.

Executive Board meeting 20 September 1992

The meeting was called to order at the MIT Student Center at 2:00 PM by President Pat McCormack. Board members present: Pat McCormack, Jeff Jordan, Allan Kent, Joe Ross, Rob Bazemore.

Kim VanAuken presented a format for an approval/waiver form for convention attendees. It was approved in form, with the exact wording to be decided later. The wording must be decided at least one month in advance of the convention.

The Board next discussed a proposal from Dragon Print to supply Arisia T-shirts. It was agreed to ask the Membership to authorize the Executive Board to enter into discussions with Dragon Print.

There was discussion about a communication from ASCAP concerning rights to music used at con. It was pointed out that we already comply with music licensing and this was already in the con budget.

The question was asked whether day rates for Arisia '93 had been set. The minutes will be searched to determine this.

The Board discussed a request for waiver of dues for 1992-93 due to financial hardship. In accordance with past policy, the identity of the member is confidential. It was on motion

VOTED: To grant the requested dues waiver.

The meeting adjourned at 2:25 PM.

A. Joseph Ross

Clerk

Corporate annual meeting 20 September 1992

The meeting was called to order at the MIT Student Center at 2:25 PM by President Pat McCormack. The minutes were accepted as submitted.

Reports

President -- In leaving office, Pat stated that he had accomplished what he meant to do as president. Meetings were running cleaner. He hopes that the next administration will continue his policies for running meetings. He also hopes that the next president will follow through on his threat that anyone who goes over their con budget will be thanked for their donation.

Vice President -- Jeff wanted to echo what Pat said. He also was concerned that no one was running for clerk and glad to see finances getting in order.

Clerk -- Hopes that someone will agree to run for clerk. Has printed out a new edition of the bylaws with the January 1992 amendment incorporated and has updated the corporate policy compilation. Proxies received: Chris Palmer to Mike DiGenio.

Treasurer -- See report elsewhere in this Mentor. We now have slightly more money than our debts.

Concomm 93 -- Need lots more people to buy banquet tickets. Trying to put together a mailer to go out soon, targeted to New England addresses.

Rob introduced a proposed gopher & staff reimbursement policy, which was tabled to the next meeting. (See elsewhere in this Mentor.) Rob wanted to point out that he does not support the policies that he is proposing, but wants to begin discussion.

Rob is moving. will give his new address to the clerk.

Pre-registration is now 328 plus a group of

undetermined size.

Concomm 94 -- Not here.

Long-Range Planning -- No report.

Merchandising -- Sold \$144.00 worth of merchandise at Magicon.

Database Manager -- Working closely with Pre-Registration. Working on software to track at-con cash flow better.

Budget -- No report.

Grants -- No report. There has been no money from which to give grants.

Corporate Benefits Manager -- Not here.

Unfinished Business

By secret ballot it was on motion

VOTED: To transfer George Flynn to General membership.

The Membership next considered various proposals by the president to formally adopt certain portions of the Arisia Corporate Policy compilation as corporate votes. After discussion, it was on motions:

VOTED: That as a matter of policy, the names of members who request waivers or other dues arrangements due to financial hardship shall not be put in the minutes.

VOTED: That the Executive Board shall appoint the next con chair no later than the Annual Meeting.

VOTED: There will be a thorough review of the books every time there is a change of treasurer unless the outgoing treasurer has been in office for less than a year.

VOTED: That any motion regarding any matter that touches on the sphere of any standing committee or other corporate official shall be referred to that committee or official for recommendation before being brought to the floor.

The following motions were tabled to the next meeting:

MOVED: To authorize the head of Merchandising to set prices on all merchandise, to require that all such prices must exceed merchandise cost, to require corporate notification of such decisions, and to allow such prices to stand if no alternatives are voted by the corporation in timely fashion.

MOVED: To leave ad rates for progress reports, newsletters, and the video program to the discretion of the people responsible for those areas, subject to approval of the Executive Board and the requirement that revenues exceed marginal cost.

Elections

Nominations were opened for all offices. Pat Vandenberg nominated Mark Dulcey for clerk, and Mark accepted.

Ballots were distributed for the office of president. The votes were as follows:

Joe Ross	15
Sheila Oranch	4

Joe Ross was declared elected president.

Since the other offices were unopposed, it was then on motions:

VOTED: To elect Heather Coon vice president by acclamation.

VOTED: To elect Allan Kent treasurer by acclamation.

VOTED: To elect Mark Dulcey clerk by acclamation.

New Business

The Membership next considered the Executive Board's recommendation concerning a proposal from Dragon Print to supply Arisia T-shirts. After discussion, it on motion

VOTED: to authorize the Executive Board to enter into discussions with Dragon Print.

The Membership next considered the location of the November corporate meeting. After discussion, it was on motion

VOTED: To hold the November meeting at MIT.

Announcements

The deadline for designs for Team Arisia T-shirts is the next Concomm meeting.

The next Concomm meeting is 17 October 1992 at 1:00 PM at Pat and Allan's house.

There will be a programming meeting on 25 October at Brandeis, beginning at 10 AM and continuing most of the day.

A Magicon survival party will be held (was held) at the NESFA clubhouse this evening, starting at 5:00 PM.

Volunteers for Merchandising and the Long-Range Planning committees should see Joe, who wants to make these appointments as soon as possible. Also a meeting space committee to seek out space for future corporate meetings.

Since there was no gavel, there was a ceremony of passing the corporate copy of Robert's Rules to the new president. The meeting adjourned at 3:47 PM.

A. Joseph Ross
Clerk

Meeting Attendance

The following persons are recorded as having attended the meeting (*=Non-member):

Robert Bazemore, David Cantor, Heather Coon, Mike DiGenio, Ed Dooley, Mark Dulcey, Marshall Ellis, Kevin Fallon, George Flynn, Jeff Jordan, Allan Kent, Zanne LaBonville, Holly Love, Pat McCormack, Sheila Oranch, Mary Robison, Joseph Ross, Kim VanAuken, Pat Vandenberg, Liz Zitzow.

Notice of Membership Transfers

The following General Members will automatically be transferred to Red Shirt if they do not attend the next corporate meeting: Jim Belfiore. In accordance with Section 1.2 of the Bylaws, an automatic transfer may be waived by the Membership for cause, which cause must be

stated in the minutes.

It is your responsibility to check your name off on the attendance list in order to be counted as attending a meeting.

Back issues of Mentor are available from the Clerk. At present, most back issues are available since issue #1.

Tabled Agenda

The following items were tabled to the next meeting:

MOVED: To authorize the head of Merchandising to set prices on all merchandise, to require that all such prices must exceed merchandise cost, to require corporate notification of such decisions, and to allow such prices to stand if no alternatives are voted by the corporation in timely fashion.

MOVED: To leave ad rates for progress reports, newsletters, and the video program to the discretion of the people responsible for those areas, subject to approval of the Executive Board and the requirement that revenues exceed marginal cost.

A corporate budget for the current fiscal year, proposed by the Budget Committee, and deferred until after the question of a dues increase was completed, appears elsewhere in this Mentor and will be voted on at the next meeting.

The following is Rob Bazefore's proposal on gopher and staff reimbursement policy:

If ARISIA '93 makes money, and after the convention ARISIA Incorporated is out of debt, then we give reimbursement to '93 staff who:

1. Earned a comped membership to '93 by working '92 and also paid for a membership to '93, and
2. Request to be reimbursed.

Reimbursement is to be paid of a percentage of the membership paid, evenly distributed among

those eligible for reimbursement, up to the point it uses up all the corporate profits or it reaches 100% reimbursement. If after those reimbursements are paid, there are still any corporate profits, reimbursement of previous years' memberships may be considered at that time. After the books on ARISIA '93 are closed, there will be no more consideration of reimbursement for memberships paid from any past conventions.

Proposed policy:

Reimbursements for paid memberships to a convention will only be considered if that particular convention has made money and ARISIA Incorporated is not in debt. This will be a year by year policy, with no carryovers from year to year. The amount of reimbursement will be in keeping with the number of people eligible and cash on hand. We will not rob the next year's convention funds to pay for reimbursement.

Gopher policy:

1. All gophers must register with Gopher Hole to fill out waivers and get time sheets.
2. After 10 hours work, they get a T-shirt.
3. After 16 hours work, they get a 50% discount to the following year's convention.
4. After 20 hours work, they get an upgrade of discount from 50% to 75% off the following year's convention.
5. Gophers are not eligible for a "free" membership to next year's convention.
6. Gophers who work over 21 hours are considered staff and forsake their 75% discount.

Staff Policy:

1. All staff are eligible to purchase staff items at cost (T-shirts, pins, or whatever).
2. Staff are entitled to access to staff den. (Ask your division head for the location nearest you.)
3. Staff may purchase gopher T-shirts after con at cost if any are left over, or if interest

is sufficient for another printing.

4. After 16 hours work at con, staff are eligible for a staff discount to next year's convention, as follows:

100% if con makes money and corporation is out of debt

90% if convention makes money (but corporation not out of debt)

80% if convention loses less than \$1000

70% if convention loses more than \$1000

This gives an incentive for staff to help the convention make money. The staff discount is on the lowest rate (at-con price for next year's convention) for up to 4 weeks after the convention.

ARISIASM, Incorporated
1 Kendall Square, Suite 322
Cambridge, MA 02139

Upcoming Events

17 October Saturday -- 1:00 PM. Concomm Meeting at the home of Pat Vandenberg and Allan Kent, 15 Park Avenue Ext., Arlington.

18 October Sunday -- 2:00 PM. Corporate meeting at Brandeis University. Directions will be included next month. Executive Board will meet one hour before Corporate meeting.

22 November Sunday -- 2:00 PM. Corporate meeting at MIT Student Center. Executive Board will meet one hour before Corporate meeting.

13 December Sunday -- 2:00 PM. Corporate meeting, location TBA. Executive Board will meet one hour before Corporate meeting.

Please notify the Clerk of upcoming events to go into this calendar.

FIRST CLASS MAIL

Arisia, Inc.

Proposed Budget for Fiscal Year 1 Sept 92 - 31 Aug 93

Corporate

Income	proposed	orig. proposal	data	assume
Dues Income	900.00	600.00	744.00	to date; 10 more over yr
Interest Income	70.00	24.00	64.50	last year; guesstimate
Sales Income			4,117.00	last year
less expenses			1,178.53	last year
net Sales	3,000.00		2,936.47	; guesstimate possibly optimistic
Video Tape Sales			610.49	last year
less post production			1,000.00	last year
less interest on loan			31.52	last year
net Video Tape Sales	0.00		-421.03	last year ; guesstimate optimistic
total Sales	<u>3,000.00</u>	450.00	2,515.44	last year ; guesstimate
total net income	<u>3,970.00</u>	1,074.00	3,325.94	various; guesstimate

Expenses	proposed	orig. proposal	data	assume
Bank Charges	300.00	275.00	292.73	last year
Mentor Expense	600.00	400.00	573.37	last year
Misc Expense	150.00	400.00	144.02	last year
Postage exc Mentor	60.00	0	60.52	last year
Reporting Fees	50.00	0	25.00	last year; probably missed some
Telephone, etc.	50.00	0	232.58	last year; better manage
Treasury Exp	0.00	0	2.52	last year; lump w/ Misc.
total expenses	1,220.00	1,075.00	1,260.22	
income over expense	3,750.00	-1.00	2,065.72	exceeds last year; optimistic

Promissory notes

outstanding 9/1/92

with interest payable 3,868.48 so even this optimistic estimate doesn't pay off the promissory notes.

Allan Kent
30 Sept 1992

Arisia Financial Statement as of 31 August 1992
 (End of Fiscal Year)

1. This report covers the period 3 August - 31 August 1992 and concludes the fiscal year. \$830 was transferred from Arisia '92 income to Arisia '93 Advanced Membership to reflect the statement that 213 memberships to Arisia '93 were sold at Arisia '92. Apparently about 40 were sold for cash and no reconstructable record of them exists. (Kim?)

2. The Arisia books (since 1 September 1991) have been constructed (last report) and now closed for the fiscal year ending 31 August 1992. There may be a few things that I have missed from the many slips of paper or that are hidden somewhere that I didn't see them. Please let me know if you see a problem.

3. While the cash situation is somewhat better, I am not at all sure that we can begin Arisia '93 (with the deposits that various vendors will require) with the available cash.

Further, approximately \$1,050 in notes are due before 1 Dec. 1992 and \$3,000 deposit is due to the hotel a few days later.

4. Note that cash on hand is SUBSTANTIALLY LESS than the net income (including advanced fees and advanced memberships) less expenses of Arisia '93 to date. This is due to net losses of Arisia '92 (contrary to previous claims) and apparently Arisia '91. \$6135.00 of Arisia '93 Advance Fees was apparently counted as A'92 income in informal reports in February 92.

On the other hand, the allocation of Sales expenses and income to Corporate, makes those accounts look much better.

BALANCE SHEET as of 31 August 1992

Assets		change since last report	change since 1 Sept 91	
Cash (petty)	0.00	0	0	
Cash (New World)	138.76	-7.63	+112.53	
Cash (Park West 414-)	1,300.60	-5.92	+860.05	
Cash (Park West 3003-)	3,455.22	+382.09	+2,690.19	
subtotal cash	4,984.58	+368.54	+3,662.77	less unrepresented bills of c. 900.00
Hotel Deposit	0	0	0	
Pagers Deposit	0	0	0	
Postage Advance Acct	45.56	0	+45.56	actual at year beginning was 513.06, but was not discovered until later. need more soon?
Postage Due Adv Acct	75.00	0	+75.00	minimum
Trade Credits	30.00	0	+30.00	Budget Films
total other cur assets	150.56	0	+150.56	
total current assets	5,135.14	+368.54	+3,813.33	
Capitalized Equip	3,229.73	0	+1,471.75	
less Depreciation	(965.28)	+(70.03)	+(965.28)	
net capitalized equip	2,264.45	-70.03	+506.47	
total assets	7,309.59	+298.51	+4,319.80	

Liabilities		change since last report	change since 1 Sept 91	
Advances from Members	498.16	+126.80	+498.16	see individual's detail below
Promissory Notes P'ble	3,578.33	0	+2,503.52	see individual's detail below
				loans paid off 3,646.93
				new loans incurred 6,150.45
Promissory Notes Int P	290.15	+22.38	+290.15	+162.29 should have been recognized in prior years
Reserve for Grants	373.23	0	+373.23	
Rsrv for deduct'bl losses	0	0	0	should be 1,000.00 at least
Sales Tax Payable	3.75	+1.25	+3.75	due Oct 20
				actual liability at 1 Sept 91 was 200 approx.,
				not recorded or paid until Feb 92
total ordinary liab.	4,743.62	+150.43	+3,668.81	
Adv. Art Show Fees 93	45.00	0	+45.00	
Adv. Banquet Fees 93	440.00	+120.00	+440.00	must be 4000.00 incl. comps. to hold banquet
				will not become income
Adv. Dealers Fees 93	1,725.00	0	+1,725.00	
Adv. Memberships 93	7,703.00	+1,070.00	+7,703.00	
Adv. xxx Fees 92	0	0	*	* 5,000 est not in books
Adv. Dues (Corp)	192.00	+192.00	+192.00	
total unearned fees	10,105.00	+1,382.00	+10,105.00	a similar amount should have been in the
				books on 1 Sept 91, but was not reconstructed
total liabilities	14,848.62	+1,532.43	+13,773.81	
net worth				
Net Worth (negative)	(7,539.03)	-1,233.92	-9,454.01	
total liab. & net w.	7,309.59	+298.51	+4,319.80	
Net Worth plus Adv. Fees which will become income	2,125.97	-291.92	+210.99	positive !!! (slightly)
Recap of PROFIT AND LOSS (as recorded in the books; breakdown in following pages has some small adjustments)	Aug 3 - 31, 1992		Sept 1 '91 - Aug 31 '92	con to date
Net Worth (books)	Aug 3, 1992 (6,305.11)		Sept 1, 1991 1,914.98	xxx actual net worth was -2,500 est 9/1/91
net gain (loss) A'93	(282.41)		(2,956.86)	(2,956.86) unearned income 9473.00;
net gain (loss) A'92	(830.00)		(7,806.66)	(2,907 est) net gain taking as income 6,516.14
net gain (loss) A'91	0		(664.04)	income fy'91 est 4,900;
net gain (loss) corporate	(121.51)		1,973.55	add'l 350.00 bill not yet rcvd
net gain (loss) total	(1,233.92)		(9,454.01)	xxx unearned income 192.00
Net Worth Aug 31, 1992	(7,539.03)		(7,539.03)	
Net Worth Aug 31, 1992 taking unearned fees as income	2,125.97		2,125.97	

ADVANCE ACCOUNTS OUTSTANDING as of 31 August 1992

+ means you hold Arisia money in trust
 - means Arisia owes you money
 0.00 balances not shown

Bob Bazemore	-115.00
Lauren Burka	-15.08
Allan Kent	-5.04
Nick Shectman	-3.86
Tim Roberge	-46.01
Joe Ross	-276.67
Deborah Smith	-30.28
Pat Vandenberg	-6.22

total owed by Arisia	498.16

PROMISSORY NOTES OUTSTANDING (principal + interest)
 as of 31 August 92 (last interest date)
 0.00 balances not shown

Bunch of Fans	161.67	
Heather Coon	412.61	due < 1 Dec 92
Ed Council	618.91	due < 1 Dec 92; 2/3rds can be considered a gift if Arisia gives up ownership of '92 Video Tape reproduction rights
Cris Shuldiner	500.00	due < 15 Feb 93
Kim VanAuken	2,175.29	

total notes outstanding	3,868.48	interest approx 22. per month

PROFIT AND LOSS STATEMENT 1 Sept 91 - 31 Aug 92 (Entire Fiscal Year)

Arisia '93

income	3 - 31 August	FY to date	Con to date	Budget remaining - = exceeded	
Donation Income	0	3.00	3.00	-3.00	
At con memberships	0	0	0.00	12,000.00	
Adv. fees when earned	0	0	0.00	27,375.00	
Comp. room income	0	0	0.00	1,185.00	this is real money from "selling" the comp rooms we get
Comp. membership income will match expense	0	0	0.00	6,500.00	this is "fake" money
	-	----	----	-----	
total earned income A'93	0	3.00	3.00	47,060.00	
total income w/o comp membership				40,560.00	Note that this is c. \$10,000 MORE than A'92 actual income

advance income not yet earned

	3 - 31 August	FY to date	Con to date	Budget remaining - = exceeded	
A'93 Adv. Art Show Fees	0	45.00	45.00	1,755.00	
A'93 Adv. Dealers Fees	0	1,725.00	1,725.00	1,340.00	
A'93 Adv. Memberships					
(\$20 rate)	830.00	4,410.00	4,410.00	-150.00	bookkeeping correction; at '92 sales budgeted income will not be received; add to \$30 rate budget?
(\$25 rate)	0	3,023.00	3,023.00	6,227.00	
(\$30 rate)	240.00	270.00	270.00	8,730.00	
total adv. memberships	1,070.00	7,703.00	7,703.00	14,807.00	
total adv. fees	1,070.00	9,473.00	9,473.00	17,902.00	

advance fees held to pay anticipated payment

A'93 Adv. Banquet Fees	120.00	440.00	440.00	3,560.00	will be exactly matched by hotel banquet costs or refunds
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expenses (A'93)

	since 18 July 92	FY to date	Con to date	Budget remaining - = exceeded	
-- Technical --					
Ballroom tech exp	0	0	0	1,000.00	
Audio visual exp	0	0	0	500.00	
Logistics exp	0	0	0	500.00	
Security (exc hotel) exp	0	0	0	250.00	
Computer Svcs exp	0	0	0	250.00	
Video Equip Rental exp (live video?)	0	0	0	2,500.00	
Communications exp	0	0	0	150.00	
Materials exp (films?)	0	0	0	200.00	
Comp. Memberships exp	0	0	0	500.00	
total technical	0	0	0	5,850.00	
-- Program --					
Green Room exp	0	0	0	800.00	
Admin (= misc) exp	0	110.52	110.52	489.48	
GOH exp	0	0	0	1,100.00	
Security (hotel) exp	0	0	0	600.00	
Comp. Memberships exp	0	0	0	5,000.00	
total program	0	110.52	110.52	7,989.48	

-- Services --

Registration

Mail Box exp	0	144.00	144.00	48.00	
other exp	0	0	0	408.00	
Future Fans exp	0	0	0	650.00	
Fast Track exp	0	0	0	150.00	
ConSuite					
Room Charge exp	0	0	0	470.00	
Catering exp	0	0	0	350.00	
Consumables exp	0	0	0	680.00	
Staff Lounge					
Room Charge exp	0	0	0	630.00	
Catering exp	0	0	0	250.00	
Consumables exp	0	0	0	620.00	
Info+Newsletter exp	0	0	0	200.00	
Sign Shop exp	0	0	0	50.00	re-use stuff
Opening Ceremonies exp	0	0	0	50.00	
		-----	-----	-----	
total services	0	144.00	144.00	4,556.00	

-- Events --

Masquerade exp	0	0	0	150.00	
Ice Breaker					
Security (hotel) exp	0	0	0	400.00	
Catering exp	0	0	0	150.00	
Bar/Cashier exp	0	0	0	100.00	
other exp	0	0	0	150.00	
Films (rental) exp	0	0	0	500.00	
Videos exp (equip?)	0	0	0	1,500.00	
Art Show					
Depreciation exp	70.03	560.13	560.13	879.87	depreciation for August
other exp	0	0	0	560.00	
Comp. Memberships exp	0	0	0	500.00	
Hucksters					
Security exp	0	0	0	700.00	
other exp	0	0	0	100.00	
Breakfast Serials exp	0	0	0	150.00	
Banquet exp	0	0	0	300.00	
excludes banquet meal charges passed thru to hotel					
Filk exp	0	0	0	450.00	
Meet VIP Party					
Catering exp	0	0	0	800.00	
		-----	-----	-----	
total Events	70.03	560.13	560.13	7,389.87	

-- OPS --

Office exp	0	0	0	200.00	
Gophers					
other exp (Ts ?)	0	0	0	750.00	
Comp. Memberships exp	0	0	0	500.00	
Gopher Hole					
Catering exp	0	0	0	200.00	
other exp	0	0	0	400.00	
Ribbons exp	0	0	0	100.00	
		-----	-----	-----	
total OPS	0	0	0	2,150.00	

-- Publications --					
Publications exp	0	0	0	1,800.00	
-- Hotel --					
Function Space exp	0	0	0	2,000.00	3,000.00 deposit required by Dec 20, 92
Gratuities exp	0	0	0	400.00	
Admin exp	0	0	0	50.00	
	-	-	-	-----	
total Hotel	0	0	0	2,450.00	
-- Insurance --					
Insurance exp	0	0	0	1,500.00	
-- Treasury --					
Admin. exp	0	0	0	100.00	
Bank Fees				597.62	
Bounced Check exp	0	0	0		
Currency Transl exp	0	0	0		
Chg Card Fees exp	2.38	2.38	2.38		
	----	----	----	-----	
total Treasury	2.38	2.38	2.38	697.62	
-- Storage --					
Storage exp	120.00	990.00	990.00	450.00	
-- Marketing --					
Mailings exp	74.47	716.91	716.91	1,083.09	600.00 printing charge not yet received
Postage Due exp	0	75.00	75.00	-75.00	
Parties exp	0	211.04	211.04	288.96	
PreReg Packets exp	0	0	0	300.00	
Misc. exp	0	25.05	25.05	274.95	
	----	----	----	-----	
total Marketing	74.47	1,028.00	1,028.00	1,872.00	
subtotal expense budget remaining (A'93)				36,704.97	
-- Contingency Funds --					
contingency reserve budget				1,000.00	
subtotal budget remaining				37,704.97	ignoring unbudgetted expenses
-- Unbudgetted Expenses --					
Committee Newsletter exp	0	18.28	18.28	-18.28	
Promissory Note Int exp	15.53	106.55	106.55	-106.55	additional 95.00 will probably be spent
	----	----	----	-----	
total Unbudgetted	15.53	124.83	124.83	-219.83	
	=====	=====	=====	=====	
total A'93 expenses	282.41	2,959.86	2,959.86	37,470.14	40,430.00 total budget
total A'93 expense					
remaining budget w/o comp memberships				30,970.14	33,930.00 total budget Note that this is c. \$300 MORE than ACTUAL expenses for A'92
A'93 profit (loss)	(282.41)	(2,956.86)	(2,956.86)		
A'93 profit (loss)					
w/ Adv Fees as income	787.59	6,516.14	6,516.14		

income	3 - 31 August	FY to date	Con to date	'93 Budget
Art Show inc	0	1,769.02	1,769.02	1,800.00
Dealers inc	0	1,225.00	2,325 est	3,065.00
Donation inc	0	484.06	484.06	0
Membership inc	0	17,787.50	21,587 est	34,510.00
Prog Book Adv inc	0	120.50	120.50	0
Unknown inc	-830.00	4,343.79	4,343.79	0
Comp room inc	0	0	0	1,185.00
Comp membership inc	0	0	0	6,500.00
total income	0	25,729.87	30,629 est	47,060.00
income less comp memberships		25,729.87	30,629 est	40,560.00

this is real money from "selling"
the comp rooms we get
this is "fake" money

!!! there seems to be a 10,000 problem here
for A'93

expense	3 - 31 August	FY to date	Con to date	'93 Budget
-- Technical --				
Live Video exp	0	2,536.04	2,536.04	2,500.00
Logistics exp	0	742.75	742.75	500.00
other exp	0	4,197.31	4,197.31	
other budget lines				2,350.00
total technical exp excluding comp membs	0	7,476.10	7,476.10	5,350.00
-- Program --				
Program Costume exp	0	54.53	54.53	0
Program Games exp	0	47.92	47.92	0
Program Misc exp	0	643.42	643.42	600.00
Program Green Room exp	0	529.15	529.15	800.00
Program Guest exp	0	964.60	964.60	1,100.00
Media Guest exp	0	110.00	110.00	0
Guest Liaison exp	0	433.17	433.17	0
subtotal guests	0	1,507.77	1,507.77	1,100.00
Guest Reception exp	0	749.00	749.00	0
total program exp excluding security (see below) and '93 comp. membership budget of 5,000.00	0	3,531.79	3,531.79	2,500.00

add'l 350.00 expected

called Admin im budget

called GoH expense in '93

not scheduled in '93

-- Services --				
Babysitting exp	0	55.00	55.00	
Fans of Future exp	0	61.39	61.39	
	--	-----	-----	
subtotal	0	116.39	116.39	650.00
FastTrack exp	0	0	0	150.00
ConSuite exp	0	1,881.25	1,881.25	1,030.00
ConSuite Room exp	0	0	0	470.00
Mail Box exp	0	204.50	204.50	192.00
other Registration exp	0	371.33	371.33	408.00
Opening Ceremonies exp	0	264.06	264.06	50.00
Sales exp	0	41.02	41.02	0
Sign Shop exp	0	175.00	175.00	50.00
Info + Newsletter exp	0	0	0	200.00
Staff Lounge exp	0	1,092.30	1,092.30	870.00
Staff Lounge Room exp	0	0	0	630.00
	--	-----	-----	-----
total Services	0	4,145.85	4,145.85	4,700.00
-- Events --				
Art Show exp	0	412.63	412.63	560.00
Art Show Deprec exp	0	405.15	405.15	1,440.00
Art Show Reception exp	0	921.88	921.88	0
Promissory Notes Int exp	0	92.47	92.47	0
Breakfast Serials exp	0	100.00	100.00	150.00
Events exp	0	200.00	200.00	0
Filk exp	0	879.44	879.44	450.00
	--	-----	-----	-----
Films exp	0	2,404.45	2,404.45	500.00
Video Presentation exp	0	330.00	330.00	1,500.00
	--	-----	-----	-----
subtotal films + video		2,734.45	2,734.45	2,000.00
Ice Breaker exp	0	177.00	177.00	400.00
Masquerade exp	0	113.08	113.08	150.00
Meet VIP exp	0	0	0	450.00
	--	-----	-----	-----
total Events exp	0	6,036.10	6,036.10	5,600.00
-- Operations --				
Gopher Hole exp	0	64.98	64.98	600.00
Gopher exp	0	1,174.25	1,174.25	750.00
Office exp	0	385.10	385.10	200.00
Ribbons	0	0	0	100.00
Gopher Comp Memberships	0	0	0	500.00
	--	-----	-----	-----
total Operations exp excluding comp's	0	1,624.33	1,624.33	1,650.00
-- Publications --				
Program Printing & Postg	0	54.84	54.84	
Program Book exp	0	1,495.00	1,495.00	
Publication exp	0	1,316.95	1,316.95	
	--	-----	-----	
total Publications exp	0	2,866.79	2,866.79	1,800.00
-- Hotel --				
Function Space Fees	0	0	0	2,000.00
Gratuities	0	0	0	400.00
subtotal	0	1,381.68	1,381.68	2,400.00
Security	0	1,089.70	1,089.70	1,950.00
	--	-----	-----	-----
total Hotel	0	2,471.38	2,471.38	4,350.00

budget includes hotel rooms?

comp'd in '92

should really be corp?

can not separate in '92
250 hotel + 620 other
comp'd in '92partial year for '92
not in '93

art show hangings

not categorizable

why discrepancy?

if the order doesn't get lost for '93

order earlier

'92 is net after comp room credit c. 1020
in various depts in '93

-- Insurance --	0	1,580.00	1,580.00	1,500.00	
-- Treasury --					
Bounced Check exp	0	20.00	20.00		
Charge Card exp	0	270.62	270.62		
Currency Conversion exp	0	44.55	44.55		
Overdraft exp	0	45.00	45.00		
	-	-----	-----		
subtotal	0	380.17	380.17	600.00	
Treasury exp	0	277.40	277.40	100.00	
Unknown exp	0	24.50	24.50	0	
	-	-----	-----	-----	
total Treasury	0	682.07	682.07	700.00	
-- Storage --	0	0	0	1,440.00	started in Feb '92
-- Marketing --					
Advertising exp	0	102.90	102.90	0	no budget in '93
Flyers exp	0	2,258.85	2,258.85	1,800.00	plus pre Sept '91?
Misc. exp	0	349.55	349.55	300.00	
Party exp	0	157.51	157.51+	500.00	plus pre Sept '91
	-	-----	-----	-----	
total Marketing	0	2,868.81	2,868.81+	2,600.00	
-- Other --					
Meeting exp	0	80.75	80.75+	0	
Misc exp	0	60.00	60.00	0	
Newsletter exp (pre-con)	0	192.33	192.33+?	0	
	-	-----	-----	-----	
total Other	0	333.08	333.08	0	
total expenses excluding comp. memberships	0	33,616.30	33,616.30+	32,190.00	
A'92 net gain (loss)	0	(7,886.43)	(2,906 est)		differs from books by 170.04 video tape income (corp) attr to '92 90.27 sales tax int expense (A'91) attr to '92
Arisia '91					
	3 - 31 August	FY to date			
income					
unknown income	0	(269.38)			
expense					
Art Show exp	0	50.87			
Mail Box exp	0	181.50			
Promissory Note Int exp	0	162.29			
Sales Tax Int & Penalty exp	0	90.27			counted as A'92 expense in books
	-	-----			
total expense	0	484.93			
A'91 net gain (loss) in FY'92	0	(754.31)			90.27 counted as A'92 expense in books

Corporate

income	3 - 31 August	FY to date	Budget '93
Bookkeeping inc	0	505.14	
Contribution inc	0	0	
Dues inc	1.25	379.25	
Interest inc	3.14	64.50	
Sales inc	0	4,117.00	
Video Tape Sales inc	25.00	604.19	170.04 counted as A'92 income in books 1031.52+ needed to break even
Video Tape Postg inc	1.60	4.80	
total income	30.99	5,674.88	

	3 - 31 August	FY to date	Budget '93
Bank Charges exp	18.85	282.73	
Mentor exp	124.28	573.37	
Misc exp	0	144.02	
Postage (corp) exp	0	60.52	
Promissory Note Int exp	6.85	31.52	for video tape
Reporting Fees exp	0	25.00	
Sales Inventory exp	0	1,174.25	
Sales Misc exp	0	6.28	
Shipping exp (negative)	0	(1.50)	
Telephone, etc exp	0	232.58	
Treasury exp (corp)	2.52	2.52	
Video Tape Post Prod exp	0	1,000.00	
total expenses	152.50	3,531.29	
net gain (corporate)	(121.51)	2,143.59	170.04 income in books as A'92

PROJECT CONSOLIDATIONS

T-shirt, etc. sales	3 - 31 August	FY to date	Project to date
Sales income	0	4,117.00	4,117.00
Sales inventory exp	0	1,174.25	1,174.25
Sales Misc exp	0	6.28	6.28
total expense	0	1,180.53	1,180.53
net profit on T-shirts, etc	0	2,936.47	2,936.47
Video tape sales	3 - 31 August	FY to date	Project to date
Sales income	25.00	604.19	604.19
postage income	1.60	4.80	4.80
total income	26.60	608.99	608.99
Post Prod. expense	0	1,000.00	1,000.00
Promis. Note int exp	6.85	31.52	31.52
Shipping expense	0	(1.50)	(1.50)
total expenses	6.85	1,030.02	1,030.02
net profit (loss) on video	19.75	(421.03)	(421.03)

-end-