



# MENTOR

*The Newsletter of Arisia, Incorporated*

Number 236, July 2016

Arisia, Incorporated, 561 Windsor Street, Somerville, MA 02143  
(917) 7-ARISIA (+1-917-727-4742)

Next Corporate Meeting: **July 17th, 2pm**, 19 Chesley St., Newton Centre; **picnic** to follow, 4pm, open to all staff and potential staff, all corporate members, family and friends.

**Bylaws amendments** (3) regarding officer replacement to be voted on; see page 4.

**Incident Reports** (3) to be reported on:

1. An attendee was informed of the weapons policy; another attendee who tried to intervene was asked to use the Watch next time.
2. There was a report of smoking in a hotel room; the person to whom it was registered was informed of the hotel's smoking policy.
3. We emailed a warning to a volunteer regarding yelling at another volunteer.

**Convention Budget** to be voted on, see page 10

## **Arisia June Business Meeting, Flag Day, 14 June, 2016**

*In attendance* (30 members):

Anna Bradley	Fred Isaacs	James Meickle	Nicholas "Phi"
Mieke Citroen	Ray Isaacs	Elliott Mitchell	Shectman
Daniel Eareckson	Suli Isaacs	Abby Noyce	Kris "Nchanter"
Jaime Garmendia	Rick Katze	Mary Olszowska	Snyder
Joel Herda	Allan Kent	Peter Olszowska	Mike Sprague
Lisa Hertel	Michael Kerpan*	Kris Pelletier	Tom Traina
Terry Holt	Rick Kovalcik	Sharon Sbarsky	Pat Vandenberg
Diana Hsu	Ben Levy	Kevin Schendell	Conor Walsh

*\*joined \*\*non-member*

Called to order 7:31pm at the NESFA Clubhouse.

**Proxies** (14):

- Alex Latzko to Peter "PeterO" Olszowska
- B. Diane Martin to Lisa Hertel
- Dale Meyer-Curley to Kris "Nchanter" Snyder
- David D'Antonio to Peter Olszowska (semi-directed)
- Dr. Karen Purcell to Ben Levy
- Erik J. Meyer-Curley to Kris Pelletier
- Jaelen Rachlin to Anna Bradley
- Jaime Garmendia to Kris Pelletier
- Jeff Keller to Rick Kovalcik
- Jude Shabry to Anna Bradley
- Mark Richards to Rick Kovalcik
- Mink Rosequist to Kris "Nchanter" Snyder
- Noel Rosenberg to Ben Levy
- Persis Thorndike to Dr. Abby Noyce

**Corrections to the minutes:** We forgot to ask.

### **Officer's Reports**

**Eboard** (Conor Walsh): We had some questions about the weapons policy, which we discussed without outcome. We have discussed and determined a bunch of IR stuff. We discussed a long-term credit card swipe box loan to MCFI. The eboard is generally in favor, but wanted to discuss it with the membership first, as this is a multi-year project. MCFI (Massachusetts Convention Fandom Inc.) are the people who put on Noreascons 2, 3 and 4; they are running CostumeCon in 2019 and bidding a Smofcon in 2017. They would buy another credit card machine (cell-based), which Arisia could loan out or use as needed (as a back-up). MCFI will provide batch summaries and Ben will pay them periodically. They agree to put up signage, and resolve/reimburse for charge-backs. The online reports do specify which machine they came from; Ben and Rick Kovalcik looked. As there are no objections from the membership, this is a done deal. There were also discussions about coat check racks (sent to CIC), and some work on the pending bylaws amendment. We also approved a subscription for Go To Meeting, to allow more remote participation. It's currently a corporate expense, but it will likely be a convention expense after A18.

**President** (Conor Walsh): Conor called NESFA and apologized for the Game Day/Night conflicts.

**Vice President** (Jaime Garmendia): He is on his way. When he came in, there was still no report.

**Treasurer** (Ben Levy): As usual, we have money. If you have questions, see the report in *Mentor* (below, p. 7), or ask Ben. As you just heard, we will be processing credit card payments for MCFI. Rick Kovalcik asks about the capital equipment fund; Ben says it has about \$1700 currently. [After the meeting, Ben reported the \$1700 was the Grant Fund; there is \$3273.79 in Capital Equipment.]

**Clerk** (Lisa Hertel): Sign in; it's \$6 to join now or \$4 after the meeting. Some old *Mentors* are going online. [The one non-member in the room joined.]

**At Large** (Daniel Eareckson, Abby Noyce, Jaelen Rachlin): No report. Happy birthday, Jaelen.

### **Committee Reports**

**A'16** (Nchanter): It occurred.

**A'16 Treasurer** (Rick Kovalcik): Submit your expense reports now! Rick has done his, so you should do yours. He hopes to close the books this summer.

**A'17** (Anna Bradley): We are going to have a con in January. We were having divhead meetings, but are taking off for the summer. On **June 26th**, there will be a **program brainstorming meeting at 2pm at the Westin** (probably in Otis); there is also an online idea submission form, and the brainstorm will have a Go To Meeting to participate remotely. (The brainstorm forum is defunct.) The fall concomms are on the Arisia calendar, and there will be a party Thursday at Worldcon (MidAmeriCon 2 in Kansas City MO), with coloring pages and snackage.

**A'17 Treasurer** (Tom Traina): We have a budget, approved by the divheads. It will be presented to the corporation soon—hopefully July if he makes the *Mentor* deadline.

**A'18** (Jaime Garmendia): He's still looking for a treasurer. It is pointed out that the job of treasurer is highly documented; you can do it with minimal experience.

**Budget** (Ben Levy): We have a **corporate budget** (which was passed around) to be voted on. It is similar to previous years; we have increased insurance, the storage rent has gone up, and we added extra money

(\$360) for renting the new registration server. He also increased the Student Art and Student Writing Contests mailing expenses by \$100 each, and put the Grant Fund funds to \$10,000 (we're supposed to do it all up front, not add during the year). Since *Mentor* went out slightly late, if there is any controversy, we will hold off on voting; Conor gives people time to declare objections. The expenses are higher than the income (net -\$18,240), because the convention funds us. We keep a buffer (a "snow fund" for two years of corporate operating expenses) in Certificates of Deposit.

*Amendments:* Rick Kovalcik **moves to amend the Grant Fund to 5,000** (from \$10K), because it is hard to take money out of the Grant Fund. Rick Katze seconds. Jaime (as head of Grants) points out there aren't any grants currently pending that exceed the current budget, and none forthcoming, so he has no objections. **MSPU**. Terry Holt **moves to increase the Student Writing & Art contests from \$800 to \$1000 each**. Seconded by Rick Kovalcik. Jaime says the entries have been very good, and it's worthwhile. **MSPU**. (Bottom line is now -\$13,640.)

Pat V. asks about the Relaxacon budget; Relaxacon is supposed to be mostly self-supporting (and mostly has been).

**We move the budget as amended; passes unanimously.** [See page 6.]

**CIC** (Rick Kovalcik): A very small amount of stuff went to Balticon and came back. In the future, we need to set borrower's return dates and expectations of such. Things will be going to MidAmeriCon 2 (sound systems, screens).

**Grants** (Jaime Garmendia): We still have an outstanding grant that needs more information. No movement on that, and nothing from Balticon, which needs to send us receipts.

**Honors** (Fred Isaacs): If there are people whom you think should be honored for their Arisia work, please let Honors know.

**Hotel Search** (Phi): We plan on getting an overflow contract for aloft real soon now; it is owned by the same corporation which owns the Westin Waterfront (Starwood). Starwood will give us 120 rooms in aloft at \$165/night (all sizes, 90% doubles), with a 60% attrition rate (so we must fill 48; barring Acts of God clause things). This makes them more expensive for singles, but cheaper for doubles, over the Westin. They will also allow us a block of 20 studio suites at another property for people who require a kitchen for dietary reasons. We can't post it on the website, but can tell people there are kitchenette suites if they want to apply for it. These will be about \$20/night more than the Westin. We got an unsolicited bid from the Marriot Renaissance, but we decided not to go there. Space Pilot would be using the aloft. Hotel Search has not been looking at hotels beyond the Westin Waterfront.

*Jaime comes in and revokes his proxy.*

**IT** (Abby Noyce): We have a Convention Master instantiation installed and running on our server; we need a data dump, then to get Zambia talking to it, and then Programming can use it. PeterO reminds us we need to encrypt access. Anna asks about that cost; there is both low-cost and free encryption software.

**Logo** (Anna Bradley): Monkeys? [This is interpreted as "No report."]

**Long Range Planning** (Conor Walsh): No report; Conor hopes to do it in July.

**Relaxacon** (Rick Kovalcik): It happened. There were 61 adults and three child memberships (with a few no-shows). The adults includes a number of teens. Relaxacon netted \$25; the rates and location next year

are the same as this year. Call them before October to reserve. Micah is interested in finding a hotel with better handicapped access for 2018. People are free to go look. Discussion about hot tubs occurred.

**Student Art (OPEN):** Jacob will be happy to mentor his replacement. Talk to the president.

**Student Writing (Terry Holt):** All the certificates and checks went out. Terry will talk to Anna about 2017 themes, and now she has more money to give away.

The idea of a student cosplay contest is brought up. Anna mentioned a contest for costuming as "Arisia" (as a representation of the convention, not the Green Lantern character). We'd like to be higher in the Google image search than the Green Lantern's Arisia.

### **Old Business**

**Bylaws Amendment: Replacement of Officers:** Rick Kovalcik moves to remove the bylaws amendment from the table. Passes unanimously.

**Moved to amend the bylaws 3.8 and 3.9 to (delete/add):**

3.8 Whenever any office (including president) becomes vacant, an election shall be held as soon as possible to fill the vacancy. Nominations shall be in accordance with Section 3.4. An officer elected to fill a vacancy shall take office immediately. Pending an election, the president Eboard shall temporarily fill a vacant office of vice president, treasurer, or clerk by appointment, preferably from among one of the current members-at-large. When the office of president is vacant and the vice president has assumed the duties of president as per bylaw 3.2(b), the Eboard would temporarily fill the office of vice president *in the same way* pending the election for president. When an office of member-at-large is vacant, that office remains vacant pending the special election.

3.9 When a Member-at-Large temporarily fills an Eboard vacancy, (a) the phrase in Section 3.3, "only one person can hold any office at the same time" does not apply to the member-at-large. (b) The phrase in section 7.1, "no officer other than the treasurer is eligible to serve on the budget committee" does not apply to that member-at-large. (c) The phrase in section 8.1 "no officer other than the vice president is eligible to serve on the Grant Committee" does not apply to that member-at-large. (d) That member-at-large only has one vote on the Eboard.

We vote on the amendment (we can't vote on the final thing until July). **Motion to amend passes unanimously.** It is tabled *again*.

### **New Business**

**Bylaws Amendment: Notice for Chair Appointment (Rick Kovalcik):** Moved, to add a new subsection, that 12 days notice is required for:

**2.4 (j) The announcement of the appointment by the Eboard of a Convention Chair, and the subsequent vote of approval by the membership under Section 6.2 (a).**

Signed by Abby Noyce, Ben Levy, Rick Kovalcik, Daniel Eareckson, Tom Traina and Kris Pelletier; Conor notes there is rarely more than one candidate. Tabled.

**Bylaws Amendment: Delayed Resignation (Rick Kovalcik):** Moved to amend the bylaws to add a section:

**3.12 If so desired, an officer may resign with their resignation effective upon the election of a replacement as per section 3.8. In this case, no temporary replacement is appointed.**

Signed by Abby Noyce, Ben Levy, Rick Kovalcik, Daniel Eareckson, Tom Traina, Conor Walsh and Kris Pelletier. Tabled.

**Capital Equipment Fund** (Rick Kovalcik): Rick **moves to add \$2500 to the capital equipment fund**, but Anna notes we need registration computers, so he **amends it to \$5,000. MSPU.**

**Tech Capital Expenses** (Rick Kovalcik): The eboard had previously allocated some money (\$500-\$600) for a rack to hold video equipment, and those funds turn out to be inadequate. He now **moves for \$2000 from the capital equipment fund to buy video racks.** Abby seconds. This will allow us to install the digital video gear in a permanent rack, and improve both the ballroom and Arisia TV experience, and make it so we can eventually go to HD. Jaime wonders about the allocation; what happens if there is unspent money? Any unspent balance rolls back into the capital equipment fund. With the racks, we can possibly rent out the analog system, or use it in small tent. **MSPU.**

**Future Meeting Dates:** We're okay through September.

### **Announcements**

There is a **programming brainstorm** on **July 26th.** Email [program@arisia.org](mailto:program@arisia.org) if you're interested.

Next meeting on **July 17th is a BBQ!** Arisia is paying, come and enjoy. Meeting at 2pm, BBQ starting about 4pm.

Conor is changing jobs.

Pat V. is having a cancer fundraiser on the evening of Tuesday, July 12th, at her house. Contact Pat with inquiries: [vandenberg2009@gmail.com](mailto:vandenberg2009@gmail.com).

Please clean up after yourself; we would like to keep using the clubhouse. We thank NESFA for the use of their space.

Joel Herda would like to donate some laptops to Arisia; he is pointed to Rick Kovalcik.

PeterO says that Capricon will be using Zambia.

James (the Comms DH for A'17) is dealing with both con and corp social media. He is looking for a social media team at the convention. He is using corp assets (like our social media accounts). If you have a concern, talk to him.

Adjourned 8:56pm.

**Next meeting Sunday, July 17th, at Chez Wood** (19 Chesley St, Newton Centre); the one after that is **Tuesday, August 30th, 7:30pm, at NESFA**; quorum for July is 14 members:  $(28+28+30)/6=14.33$ .

### **Mentor Subscription Information**

*Subscription to Mentor of Arisia is included with Corporate Membership. Membership runs from September 1st to August 31st and costs \$24. Dues are pro-rated on a monthly basis for members joining during the year.*

July	\$4	October	\$20
August	\$2	November	\$18
September	\$24	December	\$16

<b>Arisia 2016-2017 Corporate Budget</b>	
<b>Income</b>	<b>2016-2017</b>
Dues	\$1,400
Interest	\$30
A'17 Convention Payment	\$15,300
Total Income	\$16,370
<b>Expenses</b>	<b>2016-2017</b>
Rent (\$1,010 / \$1,050) per month	<b>-\$12,360</b>
Liability Insurance - Arisia Storage	<b>-\$1,500</b>
plus Convention and Relaxacon	
Server Hosting - Hostgator	<b>-\$1,080</b>
Server Hosting - Registration	<b>-\$360</b>
Student Art Contest Prizes	<b>-\$1,000</b>
SAC Prize for school	<b>-\$250</b>
SAC Admin, Marketing, and Mass Mailer	<b>-\$1,100</b>
Student Writing Contest Prizes	<b>-\$1,000</b>
SWC Prize for school	<b>-\$250</b>
SWC Admin, Marketing, and Mass Mailer	<b>-\$1,100</b>
Grant Fund	<b>-\$5,000</b>
Corp Meeting Space Rental (NESFA)	<b>-\$450</b>
Mentor - Postage and Copying	<b>-\$300</b>
Contingency Fund	<b>-\$3,000</b>
Admin	<b>-\$200</b>
Supplies	<b>-\$400</b>
Mailman (paid through 6/2016)	<b>-\$60</b>
Credit Card/Paypal Fees	<b>-\$300</b>
Summer BBQ	<b>-\$300</b>
Domain Name (paid through 10/2020)	0
Total Expenses	<b>-\$30,010</b>
<b>Net</b>	<b>-\$13,640</b>

*Numbers in bold were changed since the previous Mentor.*



**Treasurer's Report – June 2016**

<b>May 31, 2016</b>			<b>Change vs. last month</b>
<b>Odd Year - A'17</b>		<b>\$14,267.45</b>	<b>-\$371.96</b>
<b>Even Year - A'16</b>		<b>\$72,332.73</b>	<b>-\$130.00</b>
<b>Corporate</b>			
<b>Reserved/Unspent</b>			
Two years expenses (CDs)	\$41,663.32		\$1.32
Grant Fund Available	\$1,700.00		\$0.00
Grant Fund Allocated	\$5,000.00		\$0.00
Capital Equipment Unallocated	\$3,273.79		-\$1,500.00
Capital Equipment Allocated .	\$4,900.00		\$1,500.00
Relaxacon	\$1,494.05		\$1,006.60
MCFI/CostumeCon	\$2,010.00		
Training Fund	\$829.00		\$0.00
Scholarship(?) Fund	\$0.00		\$0.00
Voted Expenses (excludes budget)	\$15,780.00		\$0.00
Unspent Budget	\$1,794.34		-\$1,138.35
<b>Total Reserved</b>		<b>\$78,444.50</b>	\$1,879.57
<b>Unallocated Funds</b>		<b>\$37,367.12</b>	-\$1,059.19
<b>Total Corporate Funds</b>		<b>\$115,811.62</b>	\$820.38
<b>Total Assets</b>		<b>\$202,411.80</b>	\$318.42

<b>Total Corporate Income</b>		<b>\$6.62</b>	<b>-\$6.05</b>
<b>Total Corporate Expenses</b>		<b>-\$1,108.94</b>	\$101.01

## Executive Board (Eboard), 2015-2016

President	Conor Walsh	president@arisia.org
Vice President	Jaime Garmendia	vicepresident@arisia.org
Corporate Treasurer	Benjamin Levy	treasurer@arisia.org
Clerk	Lisa Hertel	clerk@arisia.org
Members-At-Large	Daniel Eareckson	daniel@arisia.org
	Abby Noyce	abby@arisia.org
	Jaelen Rachlin	jaelen@arisia.org
Arisia '16 Conchair	Kris Snyder	buttercup@arisia.org
Arisia '16 Treasurer	Rick Kovalcik	buttercup@arisia.org
Arisia '17 Conchair	Anna Bradley	conchair@arisia.org
Arisia '17 Treasurer	Tom Traina	con-treasurer@arisia.org
Arisia '18 Conchair	Jaime Garmendia	conchair@arisia.org
Arisia '18 Treasurer	OPEN	

## Committees

<b>Budget Committee:</b> Benjamin Levy (chair), Rachel Kadel-Garcia, Rick Kovalcik, Alex Latzko, Tom Traina	<b>IT Committee:</b> Abby Noyce (chair), Rick Kovalcik, Ben Levy, Peter Olszowka, Noel Rosenberg, Sharon Sbarsky
<b>Corporate Inventory Control Committee:</b> Rick Kovalcik (chair), Lisa Hertel, Benjamin Levy, Skip Morris, Lia Olsborg, *hobbit*	<b>Logo Committee:</b> Anna Bradley (chair), Abby Noyce, Lia Olsborg, Sharon Sbarsky, Kevin Schendell, Persis Thorndike, Tom Traina
<b>Grants Committee:</b> Jaime Garmendia (chair), David D'Antonio, Diana Hsu, Fred Isaacs	<b>Long Range Planning:</b> Conor Walsh (chair), Anna Bradley, Mink Rosequist
<b>Honors Committee:</b> Fred Isaacs (chair), Anna Bradley, Mike Sprague	<b>Student Art Contest:</b> OPEN
<b>Hotel Search Committee:</b> Phi (chair), Emily Coombs, Paul Kraus, Kris "Nchanter" Snyder, Ellie Younger	<b>Student Writing Contest:</b> Terry Holt (chair), Abby Noyce, Lia Olsborg, Kevin Schendell, Persis Thorndike, Tom Traina

## Storage Key List

*If you need access to Arisia storage and do not have a key, email keys@arisia.org and all key holders will receive your request.*

Key#	Holder
1	Landlord
2	Noel Rosenberg
3	Skip Morris
4	Craig McDonough
5	Dave Shevett
6	Phi Sheckman
7	Dan Noé
8	Mike Trachtenberg
9	*hobbit*
10	Rick Kovalcik
11	Crystal Huff
12	Persis Thorndike

Key#	Holder
13	Rachel Silber
14	Janet Stickle
15	Mike Sprague
16	Lia Olsborg
17	Anna Bradley
18	Peter Olszowka
19	Alex Latzko
20	David Shaw
21	Tom Traina
22	Sharon Sbarsky
23	Lucky
24	Pat Vandenberg

Key#	Holder
25	Lisa Hertel
26	Thumper
27	Ben Levy
28	Angela Morley
29	David Silber
30	Jaime Garmendia
31	Rick Katze
32	Landlord
33	Daniel Eareckson
34	Diane Martin
35	spare
36	spare



## Membership List As of 5/1/2016

Dawn "Dash" Ash	Jeanne Kahn	Karen Purcell
<i>Rob Bazemore*</i>	Walter Kahn	Jaelen Rachlin
Melissa Beetham	Rick Katze	Danielle Reese
Bridget Boyle	Jeff Keller	Mark Richards
Anna Bradley	Allan Kent	Nicole Robinson
Mieke Citroen	Michael Kerpan	Noel Rosenberg
Adam Cohn	Rick Kovalcik	Andy Rosequist
<i>Brian Cooper*</i>	Paul Kraus	Mink Rosequist
Tom Coveney	Alex Latzko	<i>Joe Ross*</i>
Elizabeth Crefin	Paul "PJ" Letersky	Sharon Sbarsky
Mary Catelynn Cunningham	Michael "Lucky" Leuchtenburg	Kevin Schendell
David D'Antonio	Benjamin Levy	Jason Schneiderman
Jaquelin Davison	Carol London	Jude Shabry
Daniel Eareckson	Ken London	Nicholas "phi" Shectman
Don Eastlake	Glenn MacWilliams	Dave Shevett
Jill Eastlake	B. Diane Martin	<i>Cris Shuldiner*</i>
Arthur Ercolini	Alan McAvinney	David Silber
Angela Ercolini	Craig McDonough	Rachel Silber
Anna Erishkigal	Amos Meeks	Kris "Nchanter" Snyder
Maria Eskinazi	James Meickle	J. Michael Spencer
Kelly Fabijanec	Jason Melchert	Mike Sprague
Patrick J. Flaherty	Dale Meyer-Curley	Persis Thorndike
John Francini	Erik Meyer-Curley	Daniel Toland
Jaime Garmendia	Elliott Mitchell	Tom Traina
Joel Herda	Angela Morley	Amol Vaidya
Lisa Hertel	Skip Morris	Pat Vandenberg
Terry Holt	Dan Noë	Al *hobbit* Walker
Diana Hsu	Abby Noyce	Conor Walsh
Crystal Huff	Lia Olsborg	Tanya Washburn
Fred Isaacs	Mary Olszowka	Ian Waters
Ray Isaacs	Peter Olszowka	Ellie Younger
Suli Isaacs	Sheila Oranch	
Rachel Kadel-Garcia	Kris Pelletier	

*\*honorary*

## Calendar

**Sun Jun 26**, 2pm: Open Program Brainstorm Session - *Westin Waterfront, Boston*

**Thu Jul 7 - 10**: Readercon - *Quincy Marriott, Quincy*

**Sun Jul 17**, 2:00pm: Corporate Meeting (2pm) & Annual Cookout (~4pm) - *Chez Wood, Newton Centre*

**Fri Jul 29 - Sun Aug 14**: Pennsic (SCA) - *Slippery Rock, PA*

**Wed Aug 17 - 21**: MidAmeriCon 2 (Worldcon) - *Kansas City, MO*

**Tue Aug 30**, 7:30pm: Arisia Corporate Meeting - *NESFA Clubhouse, 504 Medford St., Somerville*

**Sat Sep 3**, 3:00pm: NESFA picnic - *Larz Anderson Park, Brookline*

**Sun Sep 18**, noon: Arisia 2017 Fall Kick-off Concomm - *Westin Waterfront, Stone room, Lobby level*

**Sun Sep 18**, 2:00pm: Arisia Annual Corporate Meeting & Elections - *Westin Waterfront, Boston*

**Sun Nov 13**, 2:00pm: Arisia 2017 Concomm, preceded by div-head meeting at noon - *Westin Waterfront*

**Fri Nov 18 - 20**: Philcon - *Cherry Hill, NJ*

**Sun Dec 18**, noon: Arisia 2017 Concomm - *Westin Waterfront, Boston*

**Fri Jan 13 - 16**: Arisia 2017 - *Westin Waterfront, Boston*

## Arisia 2017 Budget

### Income Summary

	A17 Rates	A17 Est. Count	A17 Budget
<b>Non-registration</b>			
Advertising			\$1,000.00
Art Show		\$4,001	
tables =	\$36	24	\$864.00
panels =	\$28	104	\$2,912.00
mail fees =	\$15	15	\$225.00
Dealers	\$120	125	\$15,000.00
Alley	\$120	5	\$600.00
Indy Game Expo	\$50	10	\$500.00
Comped suite/room re-rental	\$174		\$0.00
<b>Non Reg Income</b>			<b>\$21,101.00</b>

### Registration

Full Year Ahead @ 40	\$40.00	346	\$13,840.00	8.44%	
Student Year Ahead @ 30	\$30.00	54	\$1,620.00	1.32%	
Fast Track Year Ahead @ 40	\$40.00	20	\$800.00	0.49%	
Turtle Track Year Ahead @ 65	\$65.00	10	\$650.00	0.24%	
Year Ahead Totals			<b>\$16,910.00</b>		
PreReg @ 45 (Thru 30 Sep)	\$45.00	564	\$25,380.00	13.76%	550
PreReg @ 55 (1 Oct - 31 Dec)	\$55.00	721	\$39,655.00	17.59%	650
At-Door or PreReg @ Full Rate \$65 (1 Jan - Con)	\$65.00	493	\$32,045.00	12.02%	350
Student @ 30	\$30.00	525	\$15,750.00	12.80%	500
Turtle Track @ 65	\$65.00	36	\$2,340.00	0.88%	30
				0.00%	
Friday	\$20.00	67	\$1,340.00	1.63%	50
Saturday	\$45.00	155	\$6,975.00	3.78%	150
Sunday	\$30.00	171	\$5,130.00	4.17%	150
Monday	\$10.00	37	\$370.00	0.90%	30
At Door Totals					
Program & Comp Upgrade	\$45.00	20	\$900.00	0.49%	60
Comps and Unpaid	\$0.00	1000	\$0.00	24.39%	1100
<b>TARGET</b>		<b>4219</b>			
<b>Total Reg Income</b>			<b>\$146,795.00</b>		
<b>Total Income</b>			<b>\$167,896.00</b>		
<b>Total Expenses</b>			<b>\$178,187.92</b>		
<b>Net</b>			<b>-\$10,291.92</b>		

Categories	A16 Budget	A16 Breakdown	Group Subtotals	A16 Comments	A17 Budget	Spent		
<b>Con Chair</b>			<b>\$5,700</b>					
Admin	\$1,000				\$1,000.00			100.00%
Contingency / Damage	\$2,000			insurance under corporate	\$2,000.00			100.00%
Special Projects	\$500			SWAG	\$500.00			100.00%
Con parties	\$700				\$1,000.00			142.86%
		\$200		Worldcon ---???				
		\$500		Boskone				
		\$0		TBD				
Con Chair Discretionary					\$3,357.92	\$160.00		
Division head meetings	\$1,200			Food - More All-Day Meetings	\$1,200.00	\$133.58		100.00%
Meeting space rental	\$300			Donation for use of NESFA, etc.	\$300			100.00%
Debrief				450 for Dilboy, 300 for food	\$1,900.00			
<b>Corporate</b>			<b>\$14,020</b>					
Annual charge to convention	\$14,020			rent = 12,360 + insurance = ? + web hosting = 959.40 + linode	\$16,000			114.12%
<b>Communications</b>			<b>\$1,675</b>	<b>Things moved out</b>				
Admin	\$50				\$50			100.00%
Advertising	\$500			Worldcon ---???	\$500			100.00%
Lee Moyer Web Dev Deal				A17 only: Lee Moyer designs web	\$1,200.00			
Book Marks	\$325				\$200.00	\$177.00		61.54%
Business cards	\$0				\$0			
Software costs	\$0				\$150			
Mass Mailer	\$0				\$0			
Ad sales expense	\$50				\$50			100.00%
MailChimp	\$250				\$250			100.00%
Newsletter	\$500				\$250.00			50.00%
<b>Events</b>			<b>\$6,325</b>					
Admin	\$50				\$50.00			100.00%
Event #1	\$1,000			food under hotel	\$250.00			25.00%
Event #2	\$1,000			food under hotel	\$250.00			25.00%
Event #3	\$1,000			food under hotel	\$250.00			25.00%
Event #4	\$1,000			food under hotel	\$250.00			25.00%
Bouncy Castle	\$1,000			food under hotel	\$800.00			80.00%

Categories	A16 Budget	A16 Breakdown	Group Subtotals	A16 Comments	A17 Budget	Spent		
Masquerade	\$200				\$200.00			100.00%
Masquerade Green Room	\$25			food under hotel	\$25.00			100.00%
Dance Musicians	\$0			too little, use event money for				
ASCAP	\$750			increase based on A15 rates	\$750			100.00%
BMI	\$300			.07 per head	\$300			100.00%
<b>Exhibits</b>			<b>\$6,930</b>	<b>Anime, Films, Video moved out</b>				
Art show Admin	\$250				\$250			100.00%
Art show Forms Printing	\$180				\$0			0.00%
Art show Returns	\$25				\$0			0.00%
Art Show Mail Drop	\$250			Fortress Storage Mail Stop	\$250			100.00%
Art Show Meeting Expenses					\$125			
Art Show Feeding Volunteers					\$50			
Art Show Advertising					\$185			
Art Show Catalog				Contingent on selling sufficient	\$0			
Promoter fee	\$200				\$200			100.00%
Dealers Admin	\$25				\$25			100.00%
Galleria setup	\$50			Gaff Tape	\$150			300.00%
-Anime, Films, Videos								
Anime	\$250				\$250			100.00%
Video	\$100				\$100			100.00%
Film Rentals	\$3,000			No films in A17	\$0.00			
Film Shipping	\$1,000			No films in A17	\$0.00			
Films Van Rental	\$850			No films in A17	\$0.00			
Films Van Fuel & Food	\$350			No films in A17	\$0.00			
Video MPLC	\$400			need to allow for non-preferred	\$400			100.00%
Additional Drape	\$0				\$0			
<b>Food</b>			<b>\$19,498</b>					
Admin	\$100			misc supplies	\$100			100.00%
Quartermaster Van Rentals	\$400			Rental / Parking / Gas / Tolls for 2	\$800			200.00%
Staff Den	\$5,000			\$10/head assume 500 staff	\$5,000			100.00%
Staff Den decorations, etc.	\$50			décor and ice holder serving thing	\$50			100.00%
Green Room	\$3,000			food/drink, \$7.50/pro, 400 pros	\$3,000			100.00%
Green Room decorations	\$50			décor	\$50			100.00%
Con Suite	\$10,548			food/drink \$2.50/attendee (Is	\$10,400			98.60%

Categories	A16 Budget	A16 Breakdown	Group Subtotals	A16 Comments	A17 Budget	Spent		
Con Suite decorations	\$50			décor & rented couch (pending	\$150			300.00%
Dead Dog Mon	\$300				\$300			100.00%
Couch Rental					\$650			
<b>Gaming</b> <b>\$2,550 Under Exhibits for A14 and A15</b>								
Indie Gaming	\$250			admin, prizes, badge holders	\$250			100.00%
LARP Gaming	\$50			admin, prizes, badge holders	\$50			100.00%
Tabletop Gaming	\$250			admin, prizes	\$250			100.00%
Game Upkeep					\$500			
Video Gaming	\$2,000				\$2,000			100.00%
Tourney				Includes Poker and MtG	\$550.00			
<b>Guest of Honor Liaison</b> <b>\$7,545</b>								
Admin	\$25				\$25			100.00%
Miscellaneous	\$0				\$0			
AGOH Transportation	\$250			West Coast	\$850.00			340.00%
AGOH Parking	\$240				\$0.00			0.00%
AGOH Food	\$840			two people	\$900			107.14%
AGOH Other / Shipping	\$500				\$500.00			100.00%
FGOH Transportation	\$840				\$850.00			101.19%
FGOH Parking / Taxi at Home Airport	\$100			SWAG ---???	\$100.00			100.00%
FGOH Food	\$840			two people	\$900			107.14%
WGOH Transportation	\$1,400				\$850.00			60.71%
WGOH Parking / Taxi at Home Airport	\$100			SWAG ---???	\$100			100.00%
WGOH Food	\$1,260			two people	\$900			71.43%
RGOH Parking / Taxi	\$0				\$100.00			
RGOH Transportation	\$0				\$850.00			
RGOH Food	\$0			two people	\$900			
GOH Dinners w. Conchair	\$600			2 dinners, each with (4 GoHs + 1 GoH Liaison + Anna + Anna's+1 )	\$700			116.67%
GOH Misc	\$100				\$0			0.00%
Gift Baskets	\$450			Gift Baskets for GOHs	\$450			100.00%



Categories	A16 Budget	A16 Breakdown	Group Subtotals	A16 Comments	A17 Budget	Spent		
<b>Hotel Direct Bill</b>			<b>\$10,350</b>					
Total to be paid directly to hotel		\$18,850		includes Truss and Food Truck Concourse Cleaning				
Electricity?					\$3,025.00			
<b>- Food (via Hotel)</b>								
Ice	\$200			placeholder, maybe need to	\$0.00			0.00%
Events food allowance	\$1,250			bigger con, 2 events @ \$250/ea	\$500.00			40.00%
Filk Refreshments	\$500			tea for overnight (\$125++(1.25)*3)	\$500			100.00%
Art Show Reception	\$6,000			need to gatekeep to artists, staff, dealers, and NOT general attendees	\$6,000			100.00%
Cash Bars	\$0			No cash bars this year				
		\$0		Friday Dance				
		\$0		Saturday Dance				
		\$0		Sunday Dance				
Masquerade green room food	\$1,400				\$1,400			100.00%
Other Food (from hotel)								
Ops Food	\$0			starbucks cards	\$300.00			
<b>- Other (via Hotel)</b>								
Carpet protection	\$0							
Furniture removal	\$1,000				\$0.00			0.00%
Westin rooms in excess of comps	\$0			Room nights: 6 Con-or-Bust, 10 Babysitting, 4 Quiet Room, 10 Space Pilot, 4 Reg Person, 5 Treasury, 25 Furniture Storage, 20 GoH, 6 Event People	\$3,000.00			
kings		\$0		0 kings @ \$162 plus tax				
doubles		\$0		0 doubles at \$184 plus tax				
plus Grand Ballroom Truss (see notes)	\$8,000			from Tech so that total paid to hotel is in one place				0.00%
plus Food Truck Concourse Cleaning (see notes)	\$500			from Member Services so that total paid to hotel is in one place				0.00%



Categories	A16 Budget	A16 Breakdown	Group Subtotals	A16 Comments	A17 Budget	Spent	
minus Grand Ballroom Truss (see notes)	-\$8,000			from Tech so that total paid to hotel is in one place			0.00%
minus Food Truck Concourse Cleaning (see notes)	-\$500			from Member Services so that total paid to hotel is in one place			0.00%
<b>Hotel Liaison</b>				<b>\$6,500</b>			
Hotel Admin	\$100				\$100.00		100.00%
Tips Cash	\$6,000			Going forward I suggest this specifically be targetted at 4.5%	\$6,500.00		108.33%
				specically be targetted at .5% of total budget. We are less than that now, but people have been building them by hand, we we might not be able to do in future			
Hotel Gift Baskets	\$400			See Space Pilot	## \$500.00		125.00%
Ren room commitments	\$0						
<b>Member Services</b>				<b>\$9,130</b>			
Admin	\$25				\$25.00		100.00%
<b>- Access</b>							
Supplies	\$0			gaff tape	\$150.00		
Assistive Listening Device					\$400.00		
CART (closed captioning)	\$1,400			A16 Actual: 550	\$600		42.86%
ASL	\$6,000			\$60/hr x 5 x 20 hrs (signers last year charged \$55 - \$65 / hour)	\$3,000		50.00%
Tactile Supplies	\$10				\$10		100.00%
Large Print Program	\$0			paper under ops	\$0		
Braille Program	\$120			paper	\$120		100.00%
Coat Check Admin	\$500				\$50		10.00%
Coat Check Tags	\$0			corporate expense	\$0		
Info Desk Admin	\$25				\$25		100.00%
Cosplay Repair Station	\$100				\$100		100.00%
Photobooth	\$300			rental, printer, ink	\$600	\$300	200.00%
<b>- Food Trucks</b>					\$600		100.00%
Permit Fees		\$100					
Concourse Cleaning Fee		\$500					
Promotions/ Freebies Admin	\$25				\$25		100.00%

Categories	A16 Budget	A16 Breakdown	Group Subtotals	A16 Comments	A17 Budget	Spent		
Fan Tables Admin	\$25				\$25			100.00%
<b>Ops</b>			<b>\$7,600</b>	<b>Sign Shop added for A16</b>				
Admin	\$500			blue tape, etc.	\$500			100.00%
First Aid	\$500			supplies	\$500			100.00%
Radios	\$2,250			Rental / Shipping only. Breakage would be from master	\$2,250			100.00%
Network Infrastructure	\$200			cables/ties/etc	\$200			100.00%
"Rope" and Stanchion					\$0			
<b>- Logistics</b>								
Food	\$500				\$500			100.00%
Gas/tolls	\$300				\$300			100.00%
Truck rental	\$1,200				\$1,200			100.00%
Labor Ready	\$1,000			32 man hours at \$25/hour	\$800			80.00%
<b>- The Watch</b>								
Supplies	\$500				\$500			100.00%
Art Show Security	\$0				\$0			
<b>- Sign Shop</b>								
Toner	\$150			back to sign shop	\$150			100.00%
Supplies	\$500			includes paper for ops	\$500			100.00%
Signposts / kiosks								
<b>Programming</b>			<b>\$1,000</b>					
Admin	\$100				\$100			100.00%
Token Speaking Fees	\$100			\$1 to \$10 per person if contract	\$100			100.00%
AV	\$0				\$0			
Nexus (Ops)	\$500			Labels, Packets, Table Tents, Etc.	\$500			100.00%
Thank Yous	\$100			postage for mailing	\$100			100.00%
Workshop Supplies	\$200				\$200			100.00%
<b>Publications</b>			<b>\$12,050</b>	<b>Under Comms in A14 and A15</b>				
Family Friendly Guide	\$250			make 500 this year	\$250			100.00%
Pocket Program	\$4,000			SWAG (was \$4005 for 3000 with 187 left over in A15)	\$4,000			100.00%
Souvenir Book	\$5,000			SWAG (was \$5074 for 1800 with 185 left over in A15)	\$5,000			100.00%

Categories	A16 Budget	A16 Breakdown	Group Subtotals	A16 Comments	A17 Budget	Spent		
Program Grid	\$1,000			SWAG (was \$532 for 2000, ran out, and printed more at con in A15) or just print at NESFA	\$1,000			100.00%
Restaurant Guide	\$1,000			SWAG (was \$618 for 350 and ran out on Saturday in A15, suggest 500 for A16)	\$1,000			100.00%
Guidebook (mobile app)	\$800			We need to negotiate for this	\$1,250			156.25%
Kon Opas				To budget for the surprise we got in A16				
<b>Registration</b>				<b>\$7,365</b>				
Admin	\$250			training session	\$250			100.00%
Civet License Fee	\$4,000			Congo support & Eventj presence	\$4,000	\$4,000.00		100.00%
Workstations	\$225			rental from Stonekeep consulting	\$0			0.00%
Network Expendibles	\$180			Cables/ties/etc	\$100			55.56%
Printer supplies	\$175				\$300			171.43%
Badge stock	\$2,065			5000 blanks @ \$0.40/ea + \$65	\$2,065			100.00%
Badge clips	\$270			4500 nylon badge clips @	\$300			111.11%
Forms	\$200			2000 2 part reg forms	\$0			0.00%
Badge Printer Rental					\$2,000			
Transit for Civet Consultant					\$500.00			
<b>Staff Services</b>				<b>\$17,450</b>				
Admin	\$50				\$50			100.00%
Volunteer Rewards	\$800			water bottles from 4Promos (add reward at 4hours)	\$1,000			125.00%
Volunteer T- Shirt	\$4,000			add reward at 4hours	\$4,000			100.00%
SpacePilot	\$8,200			A16 Actual: \$5,127.	\$6,000			73.17%
Anna's Crazy Hotel Idea				30 room nights, \$200/night	\$6,000			
Team HQ Lounge	\$150				\$150			100.00%
Vol. Lounge - food	\$500			We have forkage waiver for this space - snackage	\$500			100.00%
Duck Hunt	\$200			replace all stock	\$400			200.00%
Furniture Rental					\$350.00			
Staff Appreciation Events	\$600				\$750			125.00%
Recruiting costs	\$0				\$0			
Training	\$0				\$0			
Ribbons	\$1,000				\$2,000			200.00%
Thursday night event	\$1,400			Celebrations + Staff Services	\$1,500			107.14%
<b>- Massage Den</b>								

Categories	A16 Budget	A16 Breakdown	Group Subtotals	A16 Comments	A17 Budget	Spent		
Supplies	\$150			replace old stock totally	\$300			200.00%
Sheet Rental	\$400			inflation	\$400			100.00%
<b>Tech</b>				<b>\$17,850</b>				
Admin	\$50			contingency (breakage) should be from master contingency	\$50			100.00%
Scaffolding	\$800			might get \$200 rebate/deposit.	\$800			100.00%
ClearComm	\$250				\$250			100.00%
Food	\$300				\$300			100.00%
Lighting & Truss Rental (ALPS)	\$4,250				\$4,500			105.88%
Galleria Space Exchange	\$0			One time	\$0			
Grand Ballroom Truss	\$8,000			PSAV Labor Costs	\$6,000			75.00%
ALPS delivery fee								
contingency	\$500			pickup and delivery	\$500			100.00%
Sound	\$750			same old	\$1,000			133.33%
Supplies	\$300			gaff/cordage/expendables	\$300			100.00%
Masq Video Gear	\$0			we now own our gear	\$0			
Masq Video Supplies	\$100			DV tape	\$100			100.00%
Masq Video Fiber Converter	\$100			was capital purchase	\$0			0.00%
Video Projector Rental (Main Tent)	\$1,500			2x 5k	\$1,500			100.00%
Video Projector Rental (Program AV)	\$500			2x short throw	\$500			100.00%
Video Staging Rental	\$200				\$200			100.00%
Tech Shipping	\$250			Arisia TV server etc. from West	\$350			140.00%
<b>Treasurer</b>				<b>\$5,825</b>				
Admin	\$50			toner, checks, stamps, etc.	\$200			400.00%
Bank Fees	\$25				\$25			100.00%
Credit Card Reader Rental	\$750			rent 6 chip capable machines	\$0			0.00%
Credit card and paypal fees	\$5,000			Actual: 2881	\$6,000			120.00%



Categories	A16 Budget	A16 Breakd own	Group Subtotals	A16 Comments	A17 Budget	Spent		
<b>Youth Services</b>			<b>\$5,950</b>	<i>Teen Lounge added for A16</i>				
Admin / Miscellaneous	\$50				\$50			100.00%
Fast Track supplies	\$150				\$150			100.00%
Babysitter payroll	\$5,000				\$5,200			104.00%
Babysitting supplies and snacks	\$300				\$300			100.00%
Babysitting non-consumables	\$150			speaker, toys, etc.	\$150			100.00%
Teen Lounge supplies	\$100				\$100			100.00%
Teen Lounge snacks	\$200				\$200			100.00%
	\$165,313							
<b>Total Income</b>	<b>\$167,896</b>							
<b>Total Expenses</b>	<b>\$178,188</b>		\$165,313					
<b>Net</b>	<b>-\$10,292</b>				\$178,187.92			