



# Mentor

The corporate newsletter of Arisia, Incorporated

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**Volume 12, Issue 100**

**August 2000**

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## Minutes of the EBoard Meeting 13 August 2000

Present at this regularly scheduled meeting of the Executive Board was Cris Shuldiner, Skip Morris, Tom Murphy and Nicholas Sheckman. The meeting began at 12:15 PM.

After discussion, the EBoard selects Noel Rosenberg for the position of Convention Chairperson for ARISIA '02.

The EBoard approves the allocation of \$500 for prize money for each of the Student Art and the Writing Contests; with the intention that the Convention Chair allocate this prize money as she sees fit.

An offer has been made for ARISIA to purchase the Brand Spanking New Art Show Hangings owned by ChiCon, after their use at a WorldCon. The EBoard decides that Cris and Skip, who will be at this Con, shall perform an inspection and evaluation of this equipment; if they both agree that the purchase of this equipment will benefit ARISIA, they will spend up to \$2,000 on the purchase of this equipment (subject to approval of the membership).

At this point, the EBoard meeting RECESSED for the convening of the General Meeting of the Membership.

After the adjournment of the General Meeting, the EBoard Meeting, joined now by Noel Rosenberg, resumed.

Regarding an old motion concerning passing Corporate Expenses back to the Convention which benefits from them, discussion ensued. It was decided that some solution between the Convention paying a figure between actual and reasonable cost, and the Convention paying the actual Corporate costs (accrual, depreciation, rental, etc.) was most appropriate; however, a final resolution was not reached at this time.

It was noted that the money allocated in the '00 Fiscal Year Budget for Technical Equipment purchase and maintenance was not yet spent. Several people will be contacted to be formally posted to the Technical Equipment Committee, and, where possible, they will assess the situation.

The EBoard decided to purchase a photocopier for the Corporation, the primary use of which will be to photocopy incoming mail; it is hoped that with multiple copies sent to multiple recipients, that mail will be less likely to be misdirected and will be dealt with in a timely fashion.

The EBoard meeting adjourned at about 5:15 PM.

## Minutes of the August Meeting

**Date, Time and Place:** Meeting called to order at 3:12 PM on Sunday, 13 August 2000 in Building 66 of the MIT Campus in Cambridge, MA

**In Attendance:** Traciy Fogarty, Walter Kahn, Ben Levy, Elka Tovah Menkes, Skip Morris, Tom Murphy, Noel Rosenberg, Nicholas Sheckman, Cris Shuldiner, Rachel Silber, and Rachel Silverman.

The Clerk recalls Cris Shuldiner being present at the meeting, and his name is printed upon the sign-in sheet, but there is no corresponding signature to corroborate his presence.

- **Proxies**

There were no Proxies submitted for this meeting of the Membership.

- **Minutes of the Previous Meeting**

Having the fact called to his attention, the Clerk corrected the minutes of the last meeting by noting that Rachel Silverman, who was not listed as having attended the July Meeting, did indeed attend; she signed in on the sign-in sheet.

- **President's Report** (Noel Rosenberg)

I've got nothing substantial to report, but I was interviewed for the position of ConChair for the ARISIA '02 Convention.

- **EBoard Report** (Cris Shuldiner for Noel Rosenberg) (Editor's Note: This report to the membership included only that which was covered in prior to the convening of the General Meeting.)

For the period of the EBoard Report, Noel Rosenberg abdicates the Chair in favor of Cris Shuldiner.

The EBoard has several motions for the Membership to consider:

MOVED to authorize the expenditure of up to \$2000 on the purchase of some of the NEW ChiCon Art Show Panels; if and only if the two representatives of ARISIA (Cris Shuldiner and Skip Morris) agree, after inspection, evaluation, and input from other attending ARISIA Members available, that the possession of these panels will be a benefit to the ARISIA Art Show.

Motion CARRIES.

MOVED to grant \$500 each to the ARISIA '01 Student Art and the Writing Contest, as prize money to be distributed at the discretion of the Con Chair.

Motion CARRIES.

MOVED to appoint Noel Rosenberg as the Convention Chairperson for ARISIA '02.

Motion CARRIES.

At this point, Noel Rosenberg resumes the Chair of the Meeting.

- **Vice President's Report** (Cris Shuldiner)  
No Report.

- **Grant Committee** (Cris Shuldiner)

We still have an outstanding grant ready for the membership to consider. Because this group has a restrictive membership covenant, a minimum of 50% of the Membership (currently 17 members) must be present in order to deal with this business; a 2/3rds vote is required to award the grant. The group under consideration is MassFen.

- **Treasurer's Report** (Skip Morris)

I've got business, I'm digging out the wording, I'll present under New Business.

- **Budget Committee Report** (Skip Morris)

Ditto, and I've got budgets to send to the Clerk for printing in Mentor; we can vote on 'em at the next meeting.

- **Clerk's Report** (Tom Murphy)

The Clerk ran through his usual spiel about signing in; that reports and motions should be submitted in writing or suffer the possibility of transcription errors; that major items of new business be presented to the EBoard for consideration before presentation to the Membership; and that dues for joining the Corporation were \$2 at this meeting and \$24 thereafter,

The Clerk apologizes for the late mailing of last month's Mentor, and notes that since earlier issues listed the meeting time and place, that all requirements for Notice to the Membership were met.

Enclosed this month, you will find a hard copy of the Articles of Incorporation, the ByLaws (as amended) and the Policies (as amended) of ARISIA, Incorporated; also, a Member Survey / Renewal Form and a Reply Envelope. It is my hope that the Membership will take advantage of this opportunity to renew their memberships easily by mail, and to fill out the Member Survey to ensure that the Corporation has current and correct contact information for all Members.

- **Convention Chair '00** (Elka Tovah Menkes for Paul Selkirk)

The Con is still over.

- **Convention Treasurer '00** (Nicholas Sheckman)  
Nothing much new to report. I hope to close the books by the Annual Meeting of the Corporation.

- **Convention Chair '01** (Elka Tovah Menkes)  
It hasn't happened yet. We're working on it.

- **Convention Treasurer '01** (Woody Bernardi)  
Not Present / No Report (but there's a budget to be published).

- **Corporate Inventory Control** (Carsten Turner)  
Not Present / No Report.

- **Corporate Systems Administrator** (Cris Shuldiner)  
Nothing to report.

- **Long Range Planning Committee**  
(Paul Selkirk, Chair)  
Not Present / No Report.

- **Corporate Sales** (Nicholas Sheckman)  
I'll be working on sending some old T-Shirts with Cris to ChiCon, and I'm panning a Work Session Real Soon Now.

- **Old Business**

While revisiting the Motion to amend the A'00 Budget to pay the Convention Expenses incurred directly by the Corporation, the motion is WITHDRAWN by its maker.

- **New Business**

Moved to Reconsider the pending business directing the Operations Division Head to investigate and report on the Volunteer Problem.

Motion CARRIES.

MOVED to withdraw the directive as stated above.

Motion CARRIES.

MOVED to Reconsider the business of Last Month regarding the Art Show Rates.

Motion FAILS.

MOVED to make the ARISIA '01 Art Show Rates Corporate Policy for all future ARISIA Conventions.  
Motion CARRIES.

- **Announcements**

Phi submits his name for any open office in advance of the Annual Meeting, since he is scheduled to be elsewhere for that meeting.

**Meeting Adjourns at 4:12 PM.**

## Executive Board

President Noel Rosenberg PO Box 464 Chelmsford, MA 01824-0464 781 229-5323 (work) noel@concept5.com	Arisia 2000 ConChair Paul Selkirk 112A Marblehead Street North Reading, MA 01864 978 664-6365 paul@apocalypse.org
Vice President Cris Shuldiner 27 Varnum Street Haverhill, MA 01832 978 521-7039 cws@theforge.com	ARISIA 2000 Treasurer Nicholas Sheckman 75 Lexington Avenue Somerville, MA 02144  Phi@apocalypse.org
Treasurer Skip Morris PO Box 542 Merrymack, NH 03054-0542 603 888 5567 morris@mv.mv.com	ARISIA 2001 ConChair Elka Tovah Menkes 32 Park Street #1 Brookline MA 02446  etm@world.std.com
Clerk Tom "Merv" Murphy 42 Sunset Road Somerville MA 02144  Marvmerv@astro.umass.edu	ARISIA 2001 Treasurer Woody Bernardi

## Committee Members & Corporate Appointed Officers

<b>Corporate Systems Administrator</b> Cris Shuldiner	<b>Budget Committee</b> Skip Morris, Chair
<b>Corporate Inventory Control</b> Carsten Turner	<b>Corporate Sales Officer</b> Nicholas Sheckman
<b>Long Range Planning Committee</b> Paul Selkirk Tom Murphy Cris Shuldiner	<b>Grant Committee</b> Cris Shuldiner Buzz Harris Scott Campanella Walter Kahn
<b>Survey Committee</b> Ben Levy	<b>Records Task Force</b> Ben Levy
<b>Evil HR Director</b> Niccolo Machiavelli	

## Membership/Subscription Information

Subscription to Mentor of ARISIA is included with Corporate Membership to ARISIA, Incorporated. Membership runs from September 1st to August 31st and costs \$24.00. Dues are pro-rated on a monthly basis for members joining during the year.

<b>September</b>	<b>\$24</b>	March	\$12
October	\$22	April	\$10
November	\$20	May	\$08
December	\$18	June	\$06
January	\$16	July	\$04
February	\$14	August	\$02

## Membership Roster

Aaron Agassi	'Zanne Labonville
Rob Bazemore	Ben Levy
Woody Bernardi	Patrick McCormack
Drea Brandford	Elka Tovah Menkes
Brian Cooper	Skip Morris
Tom Coveney	Tom "Merv" Murphy
Adam Ek	Brendan Quinn
Ailsa Ek	Mary Robison
Marshall Ellis	Noel Rosenberg
Tom Fish	Matthew Saroff
George Flynn	Paul Selkirk
Tracy Fogarty	Nicholas Sheckman
Glen R. Goodwin	Cris Shuldiner
Buzz Harris	Rachel Silber
Lisa Hertel	Rachel Silverman
Walter Kahn	Carsten Turner
Allan Kent	Pat Vandenberg

## Calendar of Events

Thurs - through Monday, 31 August - 04 September 2000  
**58th Annual Worldcon at Chicon 2000, Chicago, IL**

Sunday, 17 September 2000, 2:00 PM  
**ARISIA Annual Corporate Meeting, MIT Building 66**  
 Come one, come all!

Friday through Sunday, 12-14 January 2001  
**ARISIA '01**  
 Featuring Lois McMaster Bujold, Wojtek Siudmak, and  
 Wombat, AKA - jan howard finder.

Arisia '01 Budget Proposal	FY'00 Budget	FY'01 Budget	
		Dept Line Items	Dept Totals
<b>Income</b>			
Advertising Income			\$250.00
Art Show: Commissions		\$550.00	
Art Show: Mailin Fees		\$250.00	
Art Show: Space Fees		\$2,100.00	
Art Show: Print Shop Fees		\$200.00	\$3,100.00
Babysitting Fees			\$350.00
Dealers: Dealer's Room Fees		\$1,750.00	
Dealers: Dealer's Row Fees		\$2,650.00	\$4,400.00
PreReg \$25		\$4,650.00	
PreReg \$30		\$14,500.00	
PreReg \$40		\$2,500.00	
PreReg Other		\$800.00	\$22,450.00
AtCon Reg \$5		\$50.00	
AtCon Reg \$15		\$400.00	
AtCon Reg \$20		\$250.00	
AtCon Reg \$25		\$7,000.00	
AtCon Reg \$35		\$2,750.00	
AtCon Reg \$40		\$16,000.00	\$26,450.00
Sunday Sundae Tickets			\$1,000.00
Hotel: Contract Room Credits		\$3,700.00	
Hotel: Room Night Credits		\$2,650.00	\$6,350.00
Donations			\$45.00
Interest			\$20.00
<b>Total (Cash) Income</b>			\$64,415.00
<b>NonCash Income</b>			
PreReg \$8 (Earned Comps)		\$1,200.00	\$1,200.00
<b>Total (NonCash) Income</b>			\$1,200.00
<b>Expenses</b>			
<b>Administration</b>			
ConChair Admin	\$500.00	\$100.00	
ConComm News		\$100.00	
Contingency Fund		\$1,000.00	\$1,200.00
<b>Treasury</b>			
Treasury: Admin		\$100.00	
Treasury: Bank Fees		\$50.00	
Treasury: CC Fees		\$700.00	\$750.00

Treasury: Errors		\$0.00	
Insurance: Property	\$1,500.00		
Insurance: Liability	\$500.00	\$2,000.00	\$2,850.00
<b>Guests</b>			
GoH: Admin		\$200.00	
GoH: Food		\$500.00	
GoH: Travel: WGoH	\$1,000.00		
GoH: Travel: AGoH	\$2,500.00		
GoH: Travel: FGoH	\$250.00		
GoH: Travel: FilkG	\$1,000.00	\$4,750.00	
GoH: Art Shipping & Insurance		\$2,500.00	\$7,950.00
<b>Hotel</b>			
Hotel: Admin		\$100.00	
Hotel: Banquets: Sunday Sundae	\$1,000.00		
Hotel: Banquets: ArtReception/MeetPros	\$1,500.00		
Hotel: Banquets: Filking	\$300.00		
Hotel: Banquets: Fanzine Lounge	\$350.00		
Hotel: Banquets: Period Dance	\$600.00		
Hotel: Banquets: Masquerade Green Room	\$200.00		
Hotel: Banquets: Koffeeklatches	\$300.00		
Hotel: Banquets: Fast Track	\$300.00		
Hotel: Banquets: GoH Dinner	\$700.00	\$5,250.00	
Hotel: Banquets: Ice		\$200.00	
Hotel: Corkage		\$500.00	
Hotel: Electricity		\$1,000.00	
Hotel: Rooms: Suites	\$0.00		
Hotel: Rooms: GoH Rooms	\$700.00	\$700.00	
Hotel: Security		\$1,000.00	
Hotel: Tips		\$750.00	
Hotel: Furniture Rental		\$500.00	
Hotel: Engineering: Video		\$300.00	
Hotel: Telephones		\$400.00	
Bell Atlantic:Telephones		\$400.00	\$11,100.00
<b>Events</b>			
Events: Admin		\$100.00	
Events: Big Event 1		\$700.00	
Small Event 1		\$100.00	
Small Event 2		\$100.00	
Small Event 3		\$100.00	
Small Event 4		\$100.00	
ArisiaTV: Admin	\$50.00		
ArisiaTV: Incidentals	\$100.00		
ArisiaTV: Tape Stock	\$450.00	\$600.00	
Art Show: Admin	\$100.00		
Art Show: Errors	\$50.00		
Art Show: Forms	\$300.00		
Art Show: Logistics	\$50.00		
Art Show: Mailings	\$450.00		
Art Show: Shipping	\$160.00	\$1,110.00	
Dealer's Room: Admin		\$250.00	
Filking		\$50.00	
Gaming		\$300.00	
Masquerade		\$300.00	
Period Dance		\$50.00	
ASCAP/BMI Fees		\$200.00	
Photography		\$225.00	
Student Writing Contest		\$100.00	
Student Art Contest		\$100.00	
Technical: Admin	\$100.00		
Technical: Clearcom	\$250.00		
Technical: Lighting	\$600.00		
Technical: Sound	\$700.00	\$1,650.00	
Films: Film Rental		\$2,000.00	
Events: Anime Theatre		\$300.00	
Video Theatre: Equipment	\$300.00		
Video Theatre: Licensing	\$600.00	\$900.00	\$9,335.00

<b>Marketing and Publications</b>			
Marketing: Ad Sales			\$200.00
Marketing: Admin			\$300.00
Marketing: Advertising	\$1,000.00		\$500.00
Marketing: Press			\$50.00
Marketing: Parties	\$1,000.00		\$200.00
Publications: Admin			\$200.00
Publications: AtCon Newsletter			\$550.00
Publications: Flyers	\$1,000.00		\$400.00
Publications: Mass Mailer: Repro		\$850.00	
Publications: Mass Mailer: Postage		\$425.00	\$1,275.00
Publications: Pocket Program			\$2,000.00
Publications: PreReg Packet: Repro		\$150.00	
Publications: PreReg Packet: Postage		\$350.00	\$500.00
Publications: Program Book			\$4,500.00
Publications: Program Updates			\$400.00
Publications: Restaurant Guide			\$450.00
			<u>\$11,525.00</u>
<b>Operations</b>			
Operations: Admin			\$100.00
Operations: Communications			\$925.00
Gopher Hole: Admin		\$50.00	
Gopher Hole: Ribbons		\$350.00	
Gopher Hole: T-Shirts		\$1,375.00	\$1,775.00
Logistics			\$1,250.00
Ops Desk			\$200.00
Security			\$200.00
Sign Shop			\$50.00
			<u>\$4,500.00</u>
<b>Programming</b>			
Programming: Admin			\$500.00
Fast Track			\$300.00
Guest Liason			\$100.00
Koffeeklatches			\$100.00
Program Packets			\$300.00
Phone Calls			\$200.00
Programming: Mailer: Repro	\$500.00	\$1,000.00	\$1,000.00
Programming: Mailer: Postage	\$500.00	\$1,000.00	\$2,000.00
Program Ops			\$250.00
Program AV			\$150.00
			<u>\$3,900.00</u>
<b>Member Services</b>			
Member Services: Admin			\$100.00
Babysitting: Admin		\$75.00	
Babysitting: Pagers		\$50.00	
Babysitting: Payroll		\$75.00	
Babysitting: Salaries		\$900.00	
Babysitting: Food		\$100.00	
Babysitting: Taxes		\$75.00	\$1,275.00
Consuite: Food			\$2,100.00
Green Room: Food			\$800.00
Information Desk			\$50.00
Internet Room			\$400.00
Party Czar			\$200.00
Registration: Ack Postcards		\$130.00	
Registration: Admin		\$50.00	
Registration: Badge Holders		\$300.00	
Registration: Badge Stock		\$150.00	
Registration: Forms		\$150.00	\$780.00
Staff Den: Food			\$1,300.00
			<u>\$7,005.00</u>
<b>Total (Cash) Expenses</b>			<b>\$59,365.00</b>
<b>NonCash Expenses (account transfers)</b>			
Gopher Hole: Earned Comps			\$1,500.00
Storage			\$3,500.00
Art Show Equipment			\$500.00
Tech & Film Equipment			\$750.00
<b>Total (NonCash) Expenses</b>			<b>\$6,250.00</b>

<b>Net Gain (Loss)</b>		\$0.00
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<b>Special Contingencies</b>		<b>A'01 FY01 Budget</b>
Insurance Deductible		\$5,000.00
Damage/NonInsuranced Items		\$1,000.00
Hotel: Restaurant Guarantee		\$2,000.00
Hotel: Function Space Guarantee		\$5,000.00

## **Arisia FY'01 Corporate Expense Budget**

Admin	\$	300.00	
Treasury/Checks/Supplies	\$	200.00	
Treasury/Bank Fees	\$	300.00	
CIC/Storage	\$	4,200.00	
Mentor	\$	150.00	
Legal	\$	300.00	
Survey	\$	100.00	
Food/Meetings & Work Crew	\$	250.00	
Mailbox Services	\$	275.00	\$ 6,075.00

## **Arisia FY'01 Capital Equipment Budget**

CIC/Dollys/Crates/Moving	\$	1,000.00	
CIC/Fixtures/Storage	\$	250.00	
Art Show	\$	500.00	
Tech Equipment	\$	2,000.00	\$ 3,750.00

**ARISIA, Incorporated**  
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