



MENTOR

Mentor, The Newsletter of Arisia, Incorporated
Number 239 revision 2, November 2016
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Announcements:

The next Corporate Meeting will be on Thursday November 17th, 2016, 7:30 PM at the NESFA Clubhouse, 504 Medford Street in Somerville. Directions may be found at <http://www.nesfa.org/clubhouse/>. The quorum for that meeting is 18 based on $\frac{1}{2}$ the average of the last three meetings $(30+43+30)/6=17.17$.

At that meeting we will be considering the following Arisia 2017 Budget Amendment:

Change Expenses as Follows:

- Con Chair - Discretionary be reduced from \$3,351.26 to \$3,341.26.
- Communications - Advertising be reduced from \$500 to \$0.
- Communications - Lee Moyer Web Deal be reduced from \$1,200 to \$1,000.
- Communications - Ad Sales Expenses be reduced from \$50 to \$0.
- Gaming - Video Gaming be increased from \$2,000 to \$3,000.
- Gaming - Poker Tourney be decreased from \$550 to \$300.
- Gaming - Indie Gaming be reduced from \$250 to \$0.
- Hotel Direct Bill - Events Food Allowances be decreased from \$500 to \$250.
- Hotel Liaison - Hotel Admin be reduced from \$100 to \$0.
- Publications - GuideBook (mobile app) be increased from \$1,250 to \$1,500.
- Registration - Admin be reduced from \$250 to \$50.

Change Income as Follows:

- Indie Game Expo be reduced from \$500 to \$0.

The combined effect of these line item adjustments are:

- expected income reduced from \$167,563 to \$167,063.00,
- expenses reduced from \$177,811.26 to \$177,596.26.
- net income less expenses will go from -10,318.26 to -10,033.26

At that meeting we will also be considering two Bylaws Amendments:

The First Bylaws Amendment has to do with pronoun gender:

Moved to amend the Bylaws *and* the Policies, replacing all Bylaw instances of "himself or herself" (which appears in 3.4a and 3.4b) with "themselves", all Bylaw instances of "his or her" (which appears in 9.1) or "his/her" (which appears in 11.2) with "their", all Bylaw instances of "his" not yet replaced (which appears in 3.2c) with "their", and all Policy instances of "his/her" (which appears in Convention Policies V.e.7) with "their".

[Signed by Rick Kovalcik, Abby Noyce, Peter Olszowka, Michael Sprague, and Tom Traina and submitted by Conor Walsh]

The Second Bylaws Amendment has to do with elections and notice.

Moved to amend the Bylaws by addition, adding the bolded text to 3.8:

3.8 Whenever any office (including president) becomes vacant, an election shall be held as soon as possible to fill the vacancy. Nominations shall be in accordance with Section 3.4, **replacing the phrase "Annual Meeting" with the phrase "next meeting for which sufficient notice exists"**. An officer elected to fill a vacancy shall take office immediately. ...

[For reference only, section 3.4 which is unchanged is the following:

3.4 Nominations:

(a) Any General member may nominate himself or herself for office by submitting the nomination to the clerk at least eighteen days prior to the Annual Meeting.

(b) Any candidate who so nominates himself or herself shall be entitled to submit a campaign statement, not exceeding 100 words, for inclusion in the edition of the Newsletter prior to the Annual Meeting.

(c) Additional nominations may be made from the floor at the Annual Meeting. Nomination from the floor of a person not present at the meeting is not valid unless written consent of the nominee is submitted to the presiding officer.]

[Signed by Rick Kovalcik, Abby Noyce, Peter Olszowka, Michael Sprague, and Tom Traina and submitted by Conor Walsh]

At that meeting we may also consider a tabled motion changing Policies about the ConChair selection timing. That motion and discussion can be found in this issue near the end of the October minutes starting on bottom of page 10.

Minutes of the Arisia Annual Meeting, 18 September 2016:

The meeting was called to order 2:04pm at the Westin Waterfront, Boston MA by Conor Walsh.

In Attendance (43 members):

Anna Bradley, Mieke Citron, David D'Antonio, Daniel Eareckson, Angela Ercolini, Arthur "Thumper" Ercolini, Kelly Fabijanic, Jaime Garmendia, Joel Herda, Lisa Hertel, Diana Hsu, Fred Isaacs, Rick Katze, Allan Kent, Mike Kerpan, Rick Kovalcik, Paul Kraus, Ben Levy, Ken London, Glenn MacWilliams, B. Diane Martin, Cody Mattes*, Craig McDonough, Elliott Mitchell, Angela Morley, Abby Noyce, Peter Olszowka, Kris Pelletier, Jaelen Rachlin, Nicole Robinson, Noel Rosenberg, Andy Rosequist, Mink Rosequist, Sharon Sbarsky, Jason Schneiderman, Nicholas "Phi" Shectman, Kris "Nchanter" Snyder, Mike Sprague, Pat Vandenberg, Al "Hobbit" Walker, Conor Walsh, Tanya Washburn, Ellie Younger.

* New Member (non-voting at this meeting)

Proxies (25): Mary Catelynn Cunningham to Kris Pelletier, Dave Shevett to Ben Levy, David G. Shaw to B. Diane Martin, Jason Melchert to Kris "Nchanter" Snyder, Dr. Karen Purcell to Ben Levy, Kevin A. R. Schendell to Jaime Garmendia (semi-directed), Mark Richards to Rick Kovalcik, Rachel Kadel-Garcia to Anna Bradley, Sheila Oranch to Pat Vandenberg, Skip Morris to David D'Antonio, Tom Traina to Anna Bradley, Rachel Silber to Nicholas "Phi" Shectman, Persis Thorndike to Rick Kovalcik, Jeff Keller to Peter Olszowka, Terry Holt to Michael Sprague, Dan Noé to Abby Noyce, Dale Meyer-Curley to Kris Pelletier, Jill Eastlake to David D'Antonio, Susan "Suli" Isaacs to Fred Isaacs, Mary Olszowka to Peter Olszowka, Carol London to Ken London, Erik J. Meyer-Curley to Jaime Garmendia, Maria Eskinazi to Lisa Hertel, Alex Latzko to Nicholas "Phi" Shectman, Raymond Isaacs to Fred Isaacs.

Corrections to the August Minutes: None.

Officers' Reports:

Eboard (Conor Walsh):

We granted four dues waivers.

The Eboard met after the last corporate meeting to work out the fee structure for the new charge machine that MCFI bought for Arisia. MCFI pays the \$20 (or whatever, in case it goes up/varies) fee in months only MCFI uses the credit card machine; when both use it, they split (\$10 each); otherwise Arisia pays. This way if there is no income to charge against, MCFI isn't paying (Arisia probably has more money right now). This is approved by the MCFI

President (Rick Kovalcik) and the corporate treasurer (Ben Levy).

We also approved an equipment loan to the Sudbury Savoyards under the Usual Terms. BIDA Also borrowed gear from us; there was some issue about finding everything, and we discourage key-lending without CIC's approval.

Program had a question regarding a sing-a-long; our ASCAP/BMI licenses cover us.

President (Conor Walsh): Whee! I don't have to be President any more.

Vice President (Jaime Garmendia): No report.

Treasurer (Ben Levy): As usual, we have money. If you have questions, see the report in *Mentor* or ask Ben. Nothing else exciting. There was a small issue with DOR that was cleared up quickly. Ben also has mouse melons (baby cukes).

Clerk (Lisa Hertel): Sign in; it's \$24 to join now to vote. I have a list of those who have not renewed.

At Large (Daniel Eareckson, Abby Noyce, Jaelen Rachlin): No report.

Committee Reports:

A'16 (Kris "Nchanter" Snyder): No report.

A'16 Treasurer (Rick Kovalcik): We are making progress on closing the books.

A'17 (Anna Bradley): We just had a ConCom, and will have a convention in January. We opened up hotel reservations and sold out the Westin, but the overflow hotel across the street (Aloft) has space. We have registration open. A bunch of divisions are looking for people.

A'17 Treasurer (Tom Traina): We have money--yay. He smiles every time he gets an email to that effect. If you want to get reimbursed, fill out a form. There have been mail-in registrations.

A'18 (Jaime Garmendia): He may have found a treasurer, but none confirmed. He is now inviting GoHs.

Budget (Ben Levy): No report until spring.

CIC (Rick Kovalcik): If you're borrowing stuff, please don't wait until the last minute. Also send email to CIC notifying them when you are coming in. He replaced some food service cart wheels.

Grants (Jaime Garmendia): Jaime will pass off outstanding grants to whomever is elected VP next meeting. We have a request from MICE with outstanding questions. We heard back today from Balticon. They need to send receipts. The 2017 *Locus* Awards sent in a request.

Honors (Fred Isaacs): No report.

Hotel Search (Nicholas "Phi" Sheckman): We are looking into 2019 contracts; the 2017 overflow contracts are done.

IT (): They are working on Convention Master; it's mostly under control, and data backup is being arranged. Noel has agreed to get a registration test set up for the upcoming DH meeting.

Logo (Anna Bradley): No report.

Long Range Planning (Conor Walsh): No report. Things should be done, but now that he's no longer president.

Relaxacon (Rick Kovalcik): If you are interested in a different venue, go look. Paul Kraus suggests creating a committee *now* for 2018. Attempts to find new venues have been difficult. Requirements include accessibility, bringing in our own food/drink, decent (affordable) hotel rooms, and some sort of public transit access. Nchanter points out that we can rethink Relaxacon if the facility won't fit our current idea. You do not need to be a corporate

member to do the search; just don't sign a contract in our name (member or not). Send email about any venue you find to corp@arisia.org. This subject generates a lot of discussion

Student Art (): There are some names for the incoming president. The letters are being sent soon.

Student Writing (Terry Holt): See student art.

Old Business: None.

New Business:

Elections: We make sure everyone is paid up and hand out ballots, and answer questions. There are 67 total voting.

President: Kris "Nchanter" Snyder; Peter Olszowka (PeterO) nominates himself from the floor.

Nchanter: (see list statement) She announced her candidacy at the last corporate meeting. She has experienced running meetings, is organized at keeping tasks moving forward. She believes in transparency and wants all people to be represented and heard.

PeterO: He was considering running for president, and was encouraged by her requesting offices being contested. He has observed Conor running meetings and appreciates the way he keeps things light while still following Robert's Rules. He has been involved with the operation of several other nonprofits (including NEFFA), and in fandom since 1999 with many conventions.

Joel asks if each candidate has a direction Arisia would move toward; PeterO says he would like us to not chase away long-time Arisia contributors who have been upset by changes. He would like to encourage them back, while explaining the need for the changes. Nchanter says there are a lot of things she's already done and will continue to do; she has some ideas but nothing easy to express. DDA says that Conor has used a light tone, and asks what each candidate's style is. Nchanter says she often collaborates with Conor and will likely have a similar tone. She notes there are times to be serious. PeterO reiterates his statement: he won't be as amusing as Conor, but he notes that Robert's Rules allows you to crack jokes while following the rules. Sharon asks each candidate about their upcoming commitments and how that will be affected by their presidency. Nchanter says she is Program Head, but will prioritize Arisia over other things. She is currently without a day job. PeterO does have a full time day job, and is also an assistant area head, running Zambia and doing IT work. He suspects he is going to continue these commitments; but there are few things occupying his time beyond that. DDA asks about ties; Nchanter can borrow some, and PeterO has a kilt. Conor changes his tie in response (again). Conor clarifies a bylaws rule, and we vote. 65 ballots: 44 for Nchanter, 20 for PeterO, 1 for none of the above. **Kris Snyder is now president.**

Vice President: David D'Antonio (DDA); Cody Mattes nominates emself from the floor.

DDA: (see email to Corp) He has been VP before, a decade of high-level experience volunteering for Arisia, wants to encourage grants, and has lots of experience.

Cody: Cody started with Arisia and has been on staff since 2007. Cody would like to push for diversity and inclusion and wants to get more involved; e has experiences running conferences outside Arisia in the Boston area.

Jaime asks about their experiences outside Arisia. Cody's is conference experience, organizing people, budgeting money, and founded one conference with the idea of getting it documented and not being on the organizing committee. DDA worked for Boskone Art Show, and ran the Hugo Ceremony for Sasquan. Pat V asks about their grant outreach plans. DDA says he has been on the grants committee for some time, and has done outreach on a small scale with local organizations and libraries. Apparently it's harder to give away money than you think. He wants to make more organizations aware of us. Cody has no particular plan in mind. Cody works with DevOps Boston, and would like to see more overlap with attendees there. 67 ballots: 32 for DDA, 35 for Cody. **Cody Mattes is now Vice President.**

Treasurer: Benjamin Levy

When asked if he has a statement, Ben flourishes a bank statement. As there are no other nominations, **Ben is elected by acclamation.**

Clerk: Rick Kovalcik

Rick says he has done this before and done a good job at it. He pushes the Eboard to get things done and be organized, and has historical knowledge. He promises to be better on ties; for now he borrows one of Conor's. There are no other nominations; **Rick is also elected by acclamation.**

Members At Large (3 officer positions): Jaelen Rachlin, Abby Noyce, Peter Olszowka (PeterO), Diana Hsu (note

this is done by preferential ballot, like the Hugos were). Craig McDonough nominates himself from the floor. Noel Rosenberg also nominates himself from the floor.

Jaelen: They have been a member at large for the past year, and have brought a lot to the position. They have ideas on how to improve the incident report process. They are also looking to increase Eboard diversity and a non-binary gendered person. Jaelen also believes in Eboard continuity.

Abby: Abby is also running as a second term as member at large; she also would like to see our IR process run better. She views Arisia as her home community and would like to shape its character and future.

PeterO: He reiterates what he said before; he's been attending Arisia and been on staff since 1999. He is also interested in the disciplinary process and communicating to the community at large about suppressing speech.

Diana: She has been with Arisia since 2009, and likes our welcoming mission. She wants to get more involved with the convention and how it runs, and listen to all the various facets that make up the community.

Craig: He's been working in science fiction conventions since 1969, and has worked at various areas at Arisia: hotel, treasurer, and operations. He also worked for other conventions, and in real world organizations. He would like to step up his game in Arisia. He also has several ties, including a bow tie.

Noel: Noel has been working on Arisia since 1992, and also other conventions including gaming conventions and Worldcon. He has been every Eboard officer position except treasurer. He sees the at large role as representing the membership on the Eboard, and bringing a larger range of voices to the Eboard.

DDA asks about bringing in representation for all corporate members. Jaelen says that's kind of a central role as member at large. They have tried to make themselves approachable, but have no specific plan. Diana says that part of the job is to be a point of contact for the rest of the Corp and attending body; to be an ombudsman to make people feel included and pass things on to the Eboard. She feels everyone has access to different communities, and the Eboard is served well by having diverse people on the Eboard. Abby says there are a number of things that can be done, including discussing things informally and getting a sense of what the community wants before bringing things up formally. Noel says listening is important in all contexts; he also thinks he brings in years of experience. Craig notes that he doesn't have the experience that some do (as a straight, white cis male), but will listen. As a member at large, he can only try to represent the people who come to him and explain things to them. Members at large can only work with the people who approach them; this means people have to approach board members first. PeterO says he reads a lot of what is online, and would probably read these things with a different perspective. He feels he is approachable. Conor asks each one how they respond to criticism. Diana says if someone says she messed up, she's willing to admit fallibility (or stand up for herself), and look to fix and improve things. Abby says as a scientist, responding to criticism is her day job. She generally deals with it like an adult, and works hard to address whatever she thinks is wrong. Jaelen says they think taking feedback is an important part of being on the Eboard. One should listen, accept, and work to improve. PeterO says his career also involves being open to criticism; he thinks hiding mistakes and not being open to criticism is a problem. Craig says his teenagers often tell him he's wrong and why. As a person from a privileged class, he tries to view things from a viewpoint outside his own. Whether or not you feel you are at fault, you must make people feel they are heard, and don't make the same mistake twice. Take people's experiences at face value. Noel jokingly says he never makes mistakes, and then says criticism comes whenever you do anything; he feels he handles it gracefully. Lisa asks how often people read and answer email in a very quick answer. Noel says he reads email daily. Craig reads email daily, but likes to wait a day before responding so he can think about his answer. Abby says she is usually on email daily. PeterO says he reads email several times a day and can answer during work. Jaelen reads email several times a day and responds quickly. Diana says she also reads email several times a day but may think a day before responding. We vote. Sharon notes there were no anomalies or ties. **Abby, Diana and PeterO are the new Members at Large.**

Conor directs the tellers to destroy the ballots. Sharon Sbarsky, Rick Katze and B. Diane Martin, who volunteered as tellers, are thanked. The Eboard transition will occur over the next week. Rick Kovalcik **moves to thank the outgoing Eboard members for their service. MSPU.**

Smofcon Scholarships: Moved (Kovalcik) that Arisia should grant Scholarships to Smofcon each year, adding to miscellaneous Policies thusly:

- a) To allocate \$1000 for this purpose each year. This amount should be included in the Corporate Budget.
- b) People interested in applying for a Scholarship should apply to the Eboard (preferably by email after the September Corporate Meeting and elections).
- c) People should apply with a brief description of how their attending Smofcon will benefit fandom (including Arisia) and/or themselves, an estimated budget to attend, a requested amount of funding, and a minimum required amount of funding.
- d) The intent of this Scholarship is to help people attend, but not pay the entire cost. [For example—and these are totally random made up numbers—Sandy Fan applies and gives a reason for attending. They say it is going to cost \$350 for airfare, \$300 for hotel (as they would like to be there Friday for the detailed

program on X and stay through the end of day on Sunday and will share a room with one other person), and \$100 for food (since breakfast and lunch are usually provided at Smofcon), for a total of \$750. They are requesting a \$500 scholarship but would accept anything above \$250.]

e) The Eboard should decide how to allocate the Scholarships by November 1st based upon all applications it has received by the end of the day scheduled for the October Corporate Meeting (or the end of day of the third Sunday in October if there is no October meeting scheduled). The Eboard may choose to grant less money than requested, or to not grant any money at all to the applicants.

f) While these Scholarships are open to all, if more eligible people apply than can be funded at their requested levels, preference should be given to members of the Arisia Community whose attendance at Smofcon would benefit Arisia. [For example: If two eligible people from within the Arisia community apply and ask for between \$250 and \$500 each, preference should be given to them.]

g) If after (f) above is taken into account, more eligible applicants remain than can be funded at their minimum required levels, preference should be given to the best cases presented so that they can be funded at their minimum required levels. [For example: If four eligible people from within the Arisia community apply and ask for between \$250 and \$500 each, they should each be given \$250. If five eligible people from within the Arisia community apply and ask for between \$250 and \$500 each, the Eboard should pick the best four cases, etc.]

h) Members of the Eboard (voting and ex-officio) are not eligible.

i) Those who attended either of the past two Smofcons are not eligible.

j) All Scholarship recipients should report back to the Arisia Corporation by email about what they learned and benefited from at Smofcon. [Note "should."] They are encouraged to share their report with the Eboard first. They may also give a verbal summary of their report at a Corporate Meeting in addition to sending email.

k) All receipts must be submitted for reimbursement by March 31st of the following year. Any unused money will revert to unrestricted funds. [Note "must".]

l) Scholarship funds may be advanced to scholarship recipients at the discretion of the Eboard.

Noel seconds. Pat asks if someone gets a grant for one year, they are not eligible again for three years. This is correct. Noel **moves to amend** section a) "To allocate money for this each year, **beginning with** \$1000 this year (2016)." This way we can increase it easily as needed. Rick objects, as it should be set as part of the corporate budget. He really wants us to set it when we set the budget. DDA says we should start with \$1000 and see how it's used. Mieke suggests \$1000 as a default. Pat V. asks about large requests which exceed the grant; is this money always available? Phi says we should be open to changing the number, but doesn't think Noel's motion saves any work. Sharon says we should look at 2016 first. She notes Smofcon 2017 will likely be in Boston, and that may alter things. Ben notes section a) says it should be included in *future* corporate budgets; Rick Kovalcik agrees (this is a housekeeping thing). Noel wanted it to be easy to change the number. **Amendment fails.**

Rick mentions that the 2017 Smofcon in Boston would fund people to attend and stay at the hotel, versus going home nightly. In that case we may want to eliminate the 2-year restriction (section (i)) in 2018. Ben points out it will help people outside Boston come to Boston. **MSPU.**

CoC Housekeeping Update: Joel notes the CoC is an item of the corporation. He asks that we change "the party hosting guide" to "party host rules", and include a link. Also, remove the thing about free ice, because it isn't free anymore. Nobody objects. **(Passes by acclamation.)**

Meeting Defaults: We confirm the third Sunday of the month at 2pm at MIT as the default time/date/location.

Future Meeting Dates: Set: **Tue. Oct. 25th, 7:30pm**, at **MIT E25-117**; quorum for October is 19 members: $(40+30+43)/6=18.83$. We must set the November & December meetings. It is pointed out that the December 18th ConCom was planned with a Corporate meeting afterwards, so a weeknight in November seems okay. We set **the December meeting to December 18th, 4pm, at the Westin Waterfront**. (The ConCom is 1pm - 3pm.) **MSPU.** For November, we set **Thursday, November 17th, at 7:30pm**; hopefully at NESFA. **MSPU.** Just as a reminder, the January meeting is Sunday, January 15th, time and location to be determined by Arisia's Program staff. **MSP-1.**

Announcements:

Jaime tells us about MICE, the Massachusetts Independent Comics Expo. It will be at Lesley University (Porter Exchange, the old Sears building) in Cambridge MA on October 29th & 30th.

Diane Martin reminds us about the Arisia Social Bowling Day, Oct 16th, Lanes & Games, Cambridge (at the end of Rte. 2). RSVP to staffservices@arisia.org please.

Conor notes December 16th is the release date of Star Wars Rogue one, and it would be cool to have an outing to see it.

The meeting was **Adjourned 5:06pm**. Minutes taken by Lisa Hertel and submitted by Rick Kovalcik.

Minutes of the Arisia Meeting of 25 October 2016:

The meeting was called to order by Kris "Nchanter" Snyder at 7:40 pm at MIT, Room E25-117, Cambridge, MA.

In attendance (30 members):

Mieke Citron, Daniel Eareckson, Angela Ercolini, Arthur "Thumper" Ercolini, Kelly Fabijanec, Jaime Garmendia, Jaelen Hartwin, Joel Herda, Lisa Hertel, Diana Hsu, Fred Isaacs, Ray Isaacs, Rick Kovalcik, Ben Levy, Ken London, Cody Mattes, Erik Meyer, Elliott Mitchell, Abby Noyce, Peter Olszowka, Kris Pelletier, Sharon Sbarsky, Kevin Schendell, Kris "Nchanter" Snyder, Mike Sprague, Persis Thorndike, Tom Traina, Conor Walsh, Ellie Younger.

The quorum for the next meeting is 18 based on $\frac{1}{2}$ the average of the last three meetings $(30+43+30)/6=17.17$.

Proxies (18):

Anna Bradley to Diana Hsu, Andy Rosequist to Jaime Garmendia, Carol London to Ken London, Jeff Keller to Persis Thorndike (not yet present), Jason Melchert to Ellie Younger (not yet present), Diane Martin to Lisa Hertel, Dale Meyer-Curley to Erik Meyer-Curley (not yet present), David D'Antonio to Peter Olszowka, Susan Isaacs to Fred Isaacs, Mink Rose to Kris Pelletier, Mark Richard to Rick Kovalcik, Jill Eastlake to Rick Kovalcik, Terry Holt to Mike Sprague, Mary Olszowka to Peter Olszowka, Karen Purcell to Ben Levy, Rick Katze to Sharon Sbarsky, Dan Noé to Abby Noyce.

Invalid Proxies (1):

Michael Kerpan to Rick Katze (not in attendance)

Corrections to the September minutes:

The September minutes are not yet available.

Officer and Committee Reports:

Eboard (Kris "Nchanter" Snyder): The Incident Reports Committee, which is chosen by the Eboard, consists of Abby Noyce, Diana Hsu, and Jaime Garmendia, with Abby acting as chair.

We voted to approve one dues waiver.

Per policies (I under MEMBERSHIP AND DUES), we have voted to extend the grace period for membership renewal through December 31st. This means that for anyone whose membership has lapsed, as long as they pay the full \$24 (or receive a dues waiver from the Eboard) by December 31st, they will not lose their voting rights due to late dues payment.

We voted to lend out a projector to Persis for Stephanie Clarkson's memorial service.

We voted to lend out lighting gear to both Theater at First and Sudbury Savoyards.

We voted to donate up to \$600 to BARCC from the Training fund for three training sessions at \$200 each. The three sessions will be as follows: after the November ConCom Meeting (Bystander Training), around the start of Arisia 2017 (for Watch, ConChair on Duty, etc.), and sometime TBD during Arisia 2017 (Bystander Training open to all attendees).

We will be upgrading our Dreamhost account on a monthly trial basis, moving from a shared email server to a dedicated email server, which we are hoping will fix the Gmail "y'all look spammy" email issue we've been having.

President (Kris “Nchanter” Snyder): I signed the PSAV contract.

I am making the following committee appointments:

Corporate Inventory Control: Rick Kovalcik (chair), Jaelen Hartwin, Peter Olszowka, Angela Morley
Hotel Search: Kris “Nchanter” Snyder (chair), Joel Herda, B. Diane Martin, Benjamin Levy
Information Technology: Peter Olszowka (chair), Cody Mattes, Rick Kovalcik, Benjamin Levy, Abby Noyce, Sharon Sbarsky

Logo: Conor Walsh (chair), Anna Bradley, David D’Antonio
Sharon Sbarsky

Long Range Planning: Conor Walsh (chair), Anna Bradley, Mink Rosequist

Grants: Cody Mattes (chair), Noel Rosenberg, Anna Bradley, Rick Katze, David D’Antonio

Budget: Benjamin Levy (chair), Alex Latzko, Tom Traina

Student Art: Kris Pelletier (chair)

Student Writing: Terry Holt (chair), Kris Pelletier, Jaelen Hartwin, Abby Noyce, Anna Bradley

Relaxacon: Ellie Younger & Johnny Healey (chairs)

MSP (Conor, Many seconds) to confirm these committee appointments.

Vice President (Cody Mattes): No Report

[Proxies: At this point Persis Thorndike and Ellie Younger came in and accepted the proxies from Jeff Keller and Jason Melchert respectively.] [Erik Meyer-Curley came in at some later point and accepted the proxy from Dale Meyer Curley, but the exact timing of his arrival was lost in the minutes taking.]

Treasurer (Ben Levy): As usual we have money. Please see Mentor for details or ask me if you have any questions. The Food Division wants people to get Serv-Safe certification, so we may need more money in the Training Fund. Moved to add \$1000 to Training Fund (Levy, Hartwin). Friendly amendment to raise amount to \$1250 (Noyce). Friendly amendment to raise amount to \$1500 (Kovalcik). Main motion passes. Ben filled an automatic extension with the IRS for Form 990, Return of Organization Exempt From Income Tax, which was accepted. The normal deadline is November 15. It is now due February 15.

Clerk (Rick Kovalcik): I was gone to Scotland for a while and didn’t get Mentor done in time. Sorry. I picked up USMail, processed it, and deposited all the checks except one. We received a check from Bright Funds Foundation for \$4.98 which appears to be a donation which will be deposited since no one seems to have any idea about it. [It has since been deposited.] I need to file the Annual Report and Change of Officers with the MA Secretary of State by the end of the month. [Both forms have been filed and accepted by the state.]

Members-At-Large: No report.

A’16 (Kris “Nchanter” Snyder): No report.

A’16 Treasurer (Rick Kovalcik): Now that I’m back from Scotland and past a major work milestone I expect to make good progress on closing the books.

A’17 (Anna Bradley): Not present, no report.

A’17 Treasurer (Tom Traina): We have money. If you need money, please let me know. There will be a convention budget amendment next month.

A’18 (Jaime Garmendia): Kris Pelletier will be one of my assistant ConChairs. Daniel Eareckson will be my Special Assistant for Special Projects. Nchanter will come back as Programming Div Head for 2018. I’ve talked to some other potential div heads and expect to have more appointments to announce soon.

Budget (Ben Levy): No report.

CIC (Rick Kovalcik): I expect a request from Philcon to borrow some gear, most notably Pipe/Drape and Projectors. I will forward it to the Eboard once I receive it.

Grants (Cody Mattes): There are a couple of outstanding applications which will be reviewed soon. We are also still waiting to hear from Balticon with documentation for the Guest expenses we agreed to fund.

Hotel Committee (Kris Snyder): The Westin would like us to negotiate the 2019 contract now. They have proposed the following:

Same room block as Arisia 2017 and 2018

Proposed guest room rates represent an increase of approximately 3%:

\$172.00 King Bedded Rooms

\$195.00 Double/Double Rooms

\$350.00 Executive Suites; Skyline Suites; One Bedroom Harborview Suites

Starbucks: increase to minimum revenues from \$1,000 to \$1500.00. Contractually this performance minimum has been unchanged since 2014.

Function space: a request is made to adjust access time to Harbor Ballroom until 3:00 p.m. on Thursday, January 17, 2019 to facilitate closing of a departing program. There are no other changes to function space (vs. 2017 and 2018).

Telephone and Computer Network Lines: The charge for additional phone lines and HSIA lines is increased to \$150.00 from \$125.00. These charges have been held at \$125.00 since 2011.

Obviously we are not happy with all of this. There was a discussion about how much we are actually spending at Starbucks. There was a suggestion that we try to negotiate electrical costs back down. It was pointed out that Starwood is not willing to enter into a contract for or discuss 2020 at this time. Moved from committee to allow Nchanter to negotiate the 2019 contract with the Westin subject to final approval of the Eboard. Passes.

Honors (Fred Isaacs):

No report.

IT Committee (Peter Olszowka):

We are looking an email problem. We have a couple of ideas to solve the problem and will try them.

Logo (Conor Walsh):

We will be scheduling a meeting which may be difficult to schedule because one of the members of the committee is Arisia 2017 ConChair. There was a discussion of what the Logo committee is.

Long Range Planning (Conor Walsh):

We will be scheduling a meeting which may be difficult to schedule because one of the members of the committee is Arisia 2017 ConChair.

Relaxacon (Ellie Younger): It will be June 2nd to 4th 2017. People should reserve rooms by calling the hotel now, preferably Monday to Friday between 9 and 5. If they don't answer or the phone is busy, please call back.

Student Art (Kris Pelletier): Letters for Student Art and Student Writing will be going out this week. If you want to be on the Student Art Committee, I would appreciate help.

Student Writing (Mike Sprague): See above.

Old Business: None.

New Business:

Conor Walsh presented two Bylaws Amendments.

Moved to amend the Bylaws *and* the Policies, replacing
all Bylaw instances of "himself or herself" (which appears in 3.4a and 3.4b) with "themselves",
all Bylaw instances of "his or her" (which appears in 9.1) or "his/her" (which appears in 11.2) with "their",
all Bylaw instances of "his" not yet replaced (which appears in 3.2c) with "their", and
all Policy instances of "his/her" (which appears in Convention Policies V.e.7) with "their".

[Signed by Kovalcik, Noyce, Peter Olszowka, Sprague, and Traina]

There was discussion that this was a good idea. This is automatically tabled until notice is given for a future meeting.

The second amendment had to do with elections and notice.

Moved to amend the Bylaws by addition, adding the bolded text to 3.8:

3.8 Whenever any office (including president) becomes vacant, an election shall be held as soon as possible to fill the vacancy. Nominations shall be in accordance with Section 3.4, **replacing the phrase “Annual Meeting” with the phrase “next meeting for which sufficient notice exists”**. An officer elected to fill a vacancy shall take office immediately. ...

[For reference only, section 3.4 which is unchanged is the following:

3.4 Nominations:

- (a) Any General member may nominate himself or herself for office by submitting the nomination to the clerk at least eighteen days prior to the Annual Meeting.
- (b) Any candidate who so nominates himself or herself shall be entitled to submit a campaign statement, not exceeding 100 words, for inclusion in the edition of the Newsletter prior to the Annual Meeting.
- (c) Additional nominations may be made from the floor at the Annual Meeting. Nomination from the floor of a person not present at the meeting is not valid unless written consent of the nominee is submitted to the presiding officer.]

[Signed by Kovalcik, Noyce, Peter Olszowka, Sprague, and Traina]

Without this amendment, the timing on nominations for an out-of-cycle election is still technically dependent on the annual/September meeting, and this is silly.

The discussion was that this also seems like a good idea. This is also automatically tabled until notice is given for a future meeting.

Moved to amend policies to change the word “maid” to “housekeeping staff” (Conor, Many Seconds). Passes.

Moved to amend corporate policy to delete convention policy 2g (advertising rates “A special 10% discount may be deducted for any advertisement that reaches us by _____. Payment is due upon submission of advertisement.”) (Conor, Many Seconds). Passes.

Moved to amend Policy, Convention Policies, inserting a new section IX and renumbering all subsequent sections: IX. After a Convention Chair has been selected and approved by the Membership, but before they have passed a budget for their convention, they shall have budgetary authority to spend no more than 2% of the gross revenue of the convention two years previous. This money is intended to go to various marketing and setup expenses (parties, etc.) that might occur well before the budget process. All money spent under this authority must be accounted for in the convention budget eventually presented to the Corporation. (Conor, Many Seconds).

Friendly amendment to change “the convention budget” to “their convention budget” in the last sentence (Mattes, Many Seconds).

Amendment to change two years to three years (Kovalcik, Citroen). Amendment passes. Main motion was called. It now reads as follows:

IX. After a Convention Chair has been selected and approved by the Membership, but before they have passed a budget for their convention, they shall have budgetary authority to spend no more than 2% of the gross revenue of the convention three years previous. This money is intended to go to various marketing and setup expenses (parties, etc.) that might occur well before the budget process. All money spent under this authority must be accounted for in their convention budget eventually presented to the Corporation.

Main motion passes unanimously.

Moved from Jaime Garmendia the following policy change:

[This section sets the absolute deadline for appointing a ConChair. I advise it be changed to roughly 16 months before their convention. Previously, it was merely 4 months before their convention, in conflict with the existing bylaw mentioned above.]

1) CORPORATE MATTERS

a) Modify section I by adding the following at the end of the sentence: "that precedes the prior convention."

This section will read in full: "The Executive Board shall appoint the next Convention Chair. This appointment shall be made no later than the Annual Meeting **that precedes the prior convention.**"

[This section governs the selection process itself, with more realistic timelines.]

2) OFFICERS AND COMMITTEES

A) Modify section V.c as follows: Delete and replace the first sentence with: "The selection process for Arisia 2019 should begin no later than February 2017, with confirmation by the corporate membership no later than April 2017. For Arisia 2020, the selection process should begin no later than October 2017, with confirmation by the corporate membership no later than December 2017. All subsequent years will follow the pattern set by the Arisia 2020 selection process."

B) Move all further elements of section V.c to a new section (d) (deleting "POINT OF INFORMATION") and renumber accordingly.

The text of 2.V as revised:

V. The following process shall be observed when selecting a Convention Chair:

- a. The identity of all candidates shall be public knowledge.
- b. When there is more than one candidate, each candidate must be interviewed.
- c. ~~The selection process will start no later than April, and allow the membership to vote to confirm the Executive Board's appointment no later than July.~~ The selection process for Arisia 2019 should begin no later than February 2017, with confirmation by the corporate membership no later than April 2017. For Arisia 2020, the selection process should begin no later than October 2017, with confirmation by the corporate membership no later than December 2017. All subsequent years will follow the pattern set by the Arisia 2020 selection process.
- d. ~~POINT OF INFORMATION:~~ The Executive Board selects and appoints the Convention Chair so as to avoid a popular vote. The Executive Board is expected to use their judgment when making their selection, and should be able to substantiate the decision if questioned by the membership.
- e. The resumes of all candidates will be published in the Corporate Newsletter.

(Garmendia, Many Seconds)

There was much discussion as to the problems this was trying to solve and which this made Arisia more or less cliquish.

Ben Levy proposed the following amendment to V(c)

The selection process should begin in October, 27 months before the start of the convention for which they are to be appointed and confirmation by the corporate membership should be no later than the December Corporate meeting. For Arisia 2019, the selection process should begin in February 2017. (Levy, Some Secunder)

There was discussion as to whether this language was simpler or more confusing.

Moved to table [the motion and the amendment] (Walsh, Noyce). There was some discussion about the short notice and late hour on a school night.

Motion to table is called (Hertel, Mieke). Vote on calling the question passes (27 to 13).

Motion to table passes (27 to 10).

The November, December, and January meetings have been set previously.

Meeting was adjourned at 9:50 PM. Minutes taken and submitted by Rick Kovalcik.

Treasurer's Reports – September 2016 and October 2016:

September Report as of August 31, 2016			Change vs last month
Odd Year - A17		\$12,724.56	-\$392.61
Even Year - A16		\$28,133.28	-\$40.00
Corporate			
Reserved/Unspent			
Two years expenses (CDs)	\$41,666.78		\$1.37
Grant Fund Available	\$6,700.00		\$0.00
Grant Fund Allocated	\$5,000.00		\$0.00
Capital Equipment Unallocated	\$8,893.15		\$0.00
Capital Equipment Allocated	\$1,500.00		\$0.00
MCFI/CostumeCon	\$0.00		\$0.00
Training Fund	\$829.00		\$0.00
Smofcon Scholarship Fund	\$1,000.00		
Scholarship(?) Fund	\$0.00		\$0.00
Voted Expenses (excludes budget)	\$9,200.00		\$0.00
Unspent Budget	\$26,178.23		-\$2,163.12
Total Reserved		\$100,967.16	-\$1,161.75
Unallocated Funds		\$12,285.18	-\$520.13
Total Corporate Funds		\$113,252.34	-\$1,681.88
Total Assets		\$154,110.18	-\$2,114.49
Total Corporate Income		\$1,276.80	\$1,250.31
Total Corporate Expenses		-\$2,102.24	\$1,223.36

October Report as of September 30, 2016			Change vs last month
Odd Year - A17		\$45,794.05	\$33,069.49
Even Year - A16		\$28,133.28	\$0.00
Corporate			
Reserved/Unspent			
Two years expenses (CDs)	\$41,667.94		\$1.16
Grant Fund Available	\$6,700.00		\$0.00
Grant Fund Allocated	\$5,000.00		\$0.00
Capital Equipment Unallocated	\$8,893.15		\$0.00
Capital Equipment Allocated	\$1,500.00		\$0.00
MCFI/CostumeCon	\$0.00		\$0.00
Training Fund	\$829.00		\$0.00
Smofcon Scholarship Fund	\$1,000.00		\$1,000.00
Scholarship(?) Fund	\$0.00		\$0.00
Voted Expenses (excludes budget)	\$9,200.00		\$0.00
Unspent Budget	\$24,853.09		-\$1,325.14
Total Reserved		\$99,643.18	-\$1,323.98
Unallocated Funds		\$13,910.70	\$1,625.52
Total Corporate Funds		\$113,553.88	\$301.54
Total Assets		\$187,481.21	\$33,371.03
Total Corporate Income		\$1,044.72	-\$232.08
Total Corporate Expenses		-\$1,339.15	\$763.09

NEW Executive Board (Eboard):

President	Kris "Nchanter" Snyder	president@arisia.org
Vice President	Cody Mattes	vicepresident@arisia.org
Corporate Treasurer	Benjamin Levy	treasurer@arisia.org
Clerk	Rick Kovalcik	clerk@arisia.org
Members-At-Large	Peter Oslowska	daniel@arisia.org
	Abby Noyce	abby@arisia.org
	Diana Hsu	jaelen@arisia.org
Arisia '16 Conchair	Kris Snyder	conchair@arisia.org
Arisia '16 Treasurer	Rick Kovalcik	con-treasurer@arisia.org
Arisia '17 Conchair	Anna Bradley	conchair@arisia.org
Arisia '17 Treasurer	Tom Traina	con-treasurer@arisia.org
Arisia '18 Conchair	Jaime Garmendia	conchair@arisia.org
Arisia '18 Treasurer	<i>Open</i>	con-treasurer@arisia.org

Mentor Subscription Information:

Subscription to Mentor of Arisia is included with Corporate Membership. Membership runs from September 1st to August 31st and costs \$24. Dues are pro-rated on a monthly basis for members joining during the year.

September	\$24	December	\$18	March	\$12	June	\$6
October	\$22	January	\$16	April	\$10	July	\$4
November	\$20	February	\$14	May	\$8	August	\$2

Committees:

Committees remain as appointed until the new president appoints new committees.

Budget: Benjamin Levy (chair), Alex Latzko, Tom Traina	Logo: Conor Walsh (chair), Anna Bradley, David D'Antonio, Sharon Sbarsky
Corporate Inventory Control: Rick Kovalcik (chair), Jaelen Hartwin, Angela Morley, Peter Olszowka	Long Range Planning: Conor Walsh (chair), Anna Bradley, Mink Rosequist
Grants: Cody Mattes (chair), Anna Bradley, David D'Antonio, Rick Katze, Noel Rosenberg	Relaxacon: Ellie Younger and Johnny Healey (chairs)
Honors: <i>(remains as previously appointed)</i> Fred Isaacs (chair), Anna Bradley, Mike Sprague	Student Art Contest: Kris Pelletier (chair)
Hotel Search: Kris "Nchanter" Snyder (chair), Joel Herda, Ben Levy, B. Diane Martin	Student Writing Contest: Terry Holt (chair), Anna Bradley, Jaelen Hartwin, Abby Noyce, Kris Pelletier
IT: Peter Olszowka (chair), Rick Kovalcik, Ben Levy, Cody Mattes, Abby Noyce, Sharon Sbarsky	

Storage Key List:

If you need access to Arisia storage and do not have a key, email keys@arisia.org and all key holders will receive your request.

Key#	Holder
1	Landlord
2	Noel Rosenberg
3	Skip Morris
4	Craig McDonough
5	Dave Shevett
6	Phi Sheckman
7	Dan Noé
8	Mike Trachtenberg
9	*hobbit*

Key#	Holder
13	Rachel Silber
14	Janet Stickle
15	Mike Sprague
16	Lia Olsborg
17	Anna Bradley
18	Peter Olszowka
19	Alex Latzko
20	David Shaw
21	Tom Traina

Key#	Holder
25	<i>Spare</i>
26	Thumper
27	Ben Levy
28	Angela Morley
29	David Silber
30	Jaime Garmendia
31	Rick Katze
32	Landlord
33	Daniel Eareckson

10	Rick Kovalcik
11	Crystal Huff
12	Persis Thorndike

22	Sharon Sbarsky
23	Lucky
24	Pat Vandenberg

34	Diane Martin
35	Lisa Hertel
36	<i>Spare</i>

Membership List:

List is as of 11/1/2016.

Names in *Italics* are non-voting honorary members.

Dawn Ash	Jeanne Kahn	Sheila Oranch
<i>Rob Bazemore</i>	Walter Kahn	Kris Pelletier
Melissa Beetham	Rick Katze	Karen Purcell
Bridget Boyle	Jeff Keller	Danielle Reese
Anna Bradley	Allan Kent	Mark Richards
Mieke Citroen	Michael J Kerpan	Nicole Robinson
Adam Cohn	Rick Kovalcik	Noel Rosenberg
<i>Brian Cooper</i>	Paul Kraus	Andy Rosequist
Tom Coveney	Suzanne Labonville	Mink Rosequist
Elizabeth Crefin	Alex Latzko	<i>Joe Ross</i>
Mary Catelynn Cunningham	Paul "PJ" Letersky	Sharon Sbarsky
David D'Antonio	Benjamin Levy	Kevin Robbins Schendell
Elka Tovah Davidoff	Carol London	Richard Schmeidler
Jaquelin Davison	Ken London	Jason Schneiderman
Daniel Eareckson	Glenn MacWilliams	Kristin Seibert
Don Eastlake	B. Diane Martin	David Shaw
Jill Eastlake	Cody Mattes	Nicholas Sheckman
Angela Ercolini	Alan McAvinney	Dave Shevett
Arthur Ercolini	Craig McDonough	<i>Cris Shuldiner</i>
Maria Eskinazi	James Meickle	Rachel Silber
Kelly Fabijanec	Jason Melchert	Kris Snyder
Jaime Garmendia	Dale Meyer-Curley	Mike Sprague
Jaelen Hartwin	Erik Meyer-Curley	Persis Thorndike
Joel Herda	Elliott Mitchell	Tom Traina
Lisa Hertel	Angela Morley	Pat Vandenberg
Terry Holt	Skip Morris	Mark Waks
Diana Hsu	Dan Noé	Al *Hobbit* Walker
Fred Isaacs	Abby Noyce	Conor Walsh
Ray Isaacs	Lia Olsborg	Tanya Washburn
Suli Isaacs	Mary Olszowka	Ian Waters
Rachel Kadel-Garcia	Peter Olszowka	Ellie Younger

Calendar:

Sun Nov 13, 2:00pm: Arisia 2017 Concom- *Westin Waterfront, Boston*

Thu Nov 17, 7:30pm: Arisia Corporate Meeting – *NESFA Clubhouse, Somerville*

Fri Nov 18 - 20: Philcon - *Cherry Hill, NJ*

Fri Dec 2 - 4: Smofcon - *Rosemont, IL (near O'Hare airport)*

Sun Dec 18, 1pm: Arisia 2017 Concom - *Westin Waterfront, Boston*

Sun Dec 18, 4pm: Arisia Corporate Meeting - *Westin Waterfront, Boston*

Sun Jan 8, 4pm: Arisia 2017 Concom - *Westin Waterfront, Boston*

Fri Jan 13 - 16: Arisia 2017 - *Westin Waterfront, Boston*

Sun Jan 15, time TBA: Arisia Corporate Meeting - *Westin Waterfront, Boston*

Fri Feb 17 - 19: Boskone 54 - *Westin Waterfront, Boston*