



# MENTOR

**THE NEWSLETTER OF ARISIA, INCORPORATED—NUMBER 182—JUNE 2010**

## Notices

The next corporate meeting will be held on Sunday, June 20 at 2:00 PM at MIT Building 66. **We will be voting on a corporate budget** (printed herein) at this meeting.

The quorum for the May meeting is 10 based on 51% of the average attendance of the last three meetings (18, 21, 19).

## May 2010 Meeting Minutes

**Date, Time, and Place:** Meeting called to order by Benjamin Levy at 7:37pm at the home of Rick Kovalcik and Susan Mozzicato.

**In attendance (19 members):** Paul Aldred, Mary Dumas, Donald Eastlake III, Jill Eastlake, Lisa Hertel, Crystal Huff, Steve Huff, Allan Kent, Rick Kovalcik, Ben Levy, Ken London, Susan Mozzicato, Lia Olsborg, Karen Purcell, Noel Rosenberg, Sharon Sbarsky, Nicholas Shectman, Mike Sprague, and Jonathan Venezian.

**Proxies:** Stephanie Clarkson to Crystal Huff, David D'Antonio to Jill Eastlake, Lisa Holsberg to Crystal Huff, Carol London to Ken London, Tom Murphy to Steve Huff, Pete Thomas to Noel Rosenberg, and Pat Vandenberg to Allan Kent.

**Corrections to the Minutes:** I misprinted the amount in the Odd-Year account in the March Treasurer's Report as pertaining to A09 when it actually pertains to A11. In the March minutes the clerk's note pertaining to cash advances omits the words "for the current convention" after the words "designated purpose of a cash advance". Minutes approved as amended.

**Eboard report (Nicholas Shectman):** We voted to lend Fast Track materials to Beyond IQ. We voted to lend pipe and drape to United Fan Con, Inc for their Spring Anime Kaiju Experience, though it turns out they got some more breakout rooms and won't need the pipe and drape after all.

**President's Report:** no report.

**VP's Report:** no report.

**Grant Committee Report (Crystal Huff):** The Randolph library has gotten their money and in the process of buying books; they are excited and grateful. We would like pictures of L. Lee Butler looking excited.

**Treasurer's Report (Ben Levy):** We have money. We should start to think about what to do with all the money since there is about \$38,000 unallocated right now. There is some discussion of changing banks to one that gives better interest and which has longer hours to make it easier to set up new signature cards.

[On April 26], I spoke with [an agent from] the IRS regarding the letter the IRS sent us to request a missing form 944 for 2008. Form 944 is for reporting wages and withholdings (Social Security, Medicare, ...) for employees (i.e. babysitters).

Years ago, someone told Arisia that for our liability insurance, we need to make our babysitters official employees of Arisia by filing W2 and 941 forms, but eventually that requirement went away and we stopped doing that. The problem with filing 941s (or 944s) is that once you start filing them, you have to continue filing them with the IRS, even if you have nothing to report. In 2006, I had a discussion with the IRS about a different topic (a previous Corporate Treasurer had incorrectly filed a form 990 and the IRS wanted to fine Arisia for the late/incorrect filing). And the issue of missing form 941s came up. After I explained the situation I was told that we don't pay enough to our babysitters to require us to file form 941 and that he'd close the 941 requirement.

So ... I called the IRS to talk with them about it once again.

After a long discussion with her (and with her talking to someone else) she said that we don't need to file form 944 with the IRS and she closed the requirement for filing the form. This is roughly the discussion I had with the IRS about filing the similar form 941 in 2006 (but she had no record of the conversation). We should not get further requests for 944s (or 941s) from the IRS.

However, it is up to the babysitters to report their earnings to the IRS.

**A11 Report (Crystal Huff):** My treasurer apologizes that she can't be at the meeting tonight. We worked out a lot of space allocation stuff at the most recent concom meeting, and that will have budgetary impact. The next thing is to work on the budget. If people can think about things that had budgetary impact that might be different this year due to change of venue, please let me know. For instance, in the Hyatt we had Newsletter in a guest room and this year it will be in function space, which will save us money. Also for instance, in the Hyatt we couldn't do a full film schedule, so that might be more expensive in the Westin. (Tech is also mentioned, as a more obvious example). There is some discussion of Guests of Honor, including the different ways we reimburse various GoHs for food. I am having a discussion with my division heads about this, but I think that we are probably going to cancel this Sunday's meeting as it conflicts with a memorial service for Marian of Edwinstowe.

**A11 Treasury report:** no report other than the above.

**A12 Report:** no report.

**CIC Report:** Hobbit is removing stuff from storage. CIC would appreciate being informed when the eboard lends stuff out. We're hoping to have a cleanout session.

**IT Committee Report:** Per the instructions of the corporation, the IT committee has begun discussing backups.

**Relaxacon Committee Report: (Jill Eastlake and Ben Levy):** We are doing well. We have 19 hotel reservations, 36 adult memberships, two kids, one Saturday only, and six or eight people who we think are coming but haven't bought a membership yet.

Regarding hotel reservations: I spoke to Sapphire last night and she said there is only ONE remaining room available for our June 4,5,6 weekend. If you are planning to attend and have not yet gotten your room please do so ASAP. I'd hate to see someone who wanted to come miss out because they waited too long!

Many people have responded to my request for Food Allergies/Needs/Requests, though a few have said they missed my emails. If you have any Allergies/Needs/Requests regarding food, please send them to relaxacon@arisia.org ASAP. Harriet, Jill and I are starting the actual (as opposed to the 'wish') shopping list and need to have any adjustments now.

Also, those of you who have volunteered, or are willing to volunteer, to help with the cooking and cleaning, or any other aspect of Relaxacon: Would you please send me a message to this effect? Even though I may know of your willingness, Harriet would like to have correct/current emails for all of you as well as an idea of what you are volunteering for, and when, so we can set up a schedule and get it back to people for their approval.

Remember, Relaxacon is in only 18 days. If you haven't gotten your Relaxacon membership, please do it now. We are suggesting that Relaxacon pre-reg close the Friday of Memorial Day weekend—May 28<sup>th</sup>—so that lists and badges can be done while people have a chance to do them before the con begins. This means the membership cost will go up to \$30 per adult as of May 29th. (Clerk's note: The sense of the membership is that this did not require corporate approval.)

I'll be sending out information on doings around the area as I get them. Looking forward to seeing many of you in less than 3 weeks!

**Comps Committee:** no report.

**Bylaws Committee:** no report.

**Old Business:** none.

**New Business:**

*MS (Kovalcik/Rosenberg): Whereas we're not going to find a better deal for the Relaxacon, the Corporation authorizes the eboard to enter into negotiations to hold the 2011 Relaxacon at the same place. Apparently the weekend after Memorial Day is the best deal for this facility. Lisa Hertel and Mary Dumas have been looking into more accessible facilities in locations such as Plymouth, Salem, or possibly Seabrook or Old Orchard Beach, and want to know what deal we have been getting (we have been getting the common house for free). After much procedural confusion, Motion WITHDRAWN.*

*MSP (S. Huff/chorus) to enter into negotiations with the Corsair and Cross Rip for the 2011 Relaxacon and consider alternate venues for 2012.*

**Announcements:**

NESFA will be having their annual barbecue on August 15 [in the Blue Hills Reservation in Canton].

UFC has a free anime and gaming event coming up this coming weekend at the Marriott Courtyard Tremont. Bob Eggleton will be one of the guests.

Jill has been cleaning out her closet and has a Zube Tube and three lovely jackets to give away.

*Meeting adjourned at 8:32 pm.*

## Committees List

<b>Grant Committee:</b> Rachel Silber, Crystal Huff, Noel Rosenberg, Mike Sprague	<b>Budget Committee:</b> Ben Levy (chair), Cris Shuldiner, Jill Eastlake
<b>Bylaws Committee:</b> Cris Shuldiner (chair), Rick Kovalcik, Skip Morris, Ben Levy, Tom Murphy, Steve Huff, Pete Thomas, Ken London.	<b>Comps Committee:</b> Skip Morris (chair), Glenn MacWilliams, Karen Purcell, Pat Vandenberg, Ken London, Rick Kovalcik, Lisa Hertel.
<b>Relaxacon Committee:</b> <b>Pat Vandenberg (chair)</b>	<b>Inventory Control Committee:</b> Rick Kovalcik (chair), Lia Olsborg, Skip Morris, hobbit, Lisa Hertel
<b>Hotel Search Committee</b>	<b>Long Range Planning Committee</b>

## Executive Board

<b>President</b> Samantha Dings 3 Whirly Cir Hopkinton, MA 01748-2351 president@arisia.org	<b>Arisia 2011 ConChair</b> Crystal Huff PO Box 400928 Cambridge, MA 02140 chair@arisia.org
<b>Vice President</b> Rachel Silber 59 Orient Ave Melrose, MA 02176-3222 vp@arisia.org	<b>Arisia 2011 Treasurer</b> Kim Riek 275 Medford St #2 Somerville, MA 02143 treasury@arisia.org
<b>Treasurer</b> Ben Levy 47 Brown St Andover, MA 01810 treasurer@arisia.org	<b>Arisia 2012 ConChair</b> Cris Shuldiner 9 Jeremy Hill Rd Pelham, NH 03076
<b>Clerk</b> Nicholas "phi" Sheckman 75 Lexington Ave Somerville, MA 02144 clerk@arisia.org	

## Proposed Arisia 2010-2011 Corporate Budget

Income	Proposed	FY '09-'10	Actual (thru 6/1)
Dues	\$1,000	\$1,000	\$944.00
Interest	\$180	\$600	\$398.30
A'11 Convention Payment	\$10,930	\$10,630	\$10,630.00
A11 Convention Excess Proceeds	\$0	\$0	~\$9,000
Total Income	\$12,110	\$12,230	\$11,972.30

### Expenses

Rent (\$825/ \$850) per month	-\$10,050	-\$9,750	-\$8,925.00
Mailbox (paid through 2/2011)	-\$95	-\$95	-\$92.00
Liability Insurance	-\$1,000	-\$1,000	-\$780.00
Arisia Convention(-\$600)			
Relaxacon (-\$600)			
Arisia Storage (-\$1,500)			
Student Art Contest Prizes	-\$800	-\$800	-\$800.00
USPS Bulk Account Permit	-\$185	-\$185	\$0.00
Mentor – Postage and Copying	-\$600	-\$600	-\$66.00
Admin	-\$200	-\$200	-\$137.00
Supplies	-\$300	-\$300	-\$227.54
Domain Name (Now paid through 2115)	\$0	\$0	-\$44.40
Server Hosting	\$0	\$0	\$0.00
Credit Card/Paypal Fees	-\$100	-\$50	-\$83.67
Contingency Fund	-\$2,000	-\$2,000	-\$89.66
Summer BBQ	-\$250	\$0	-\$244.04
Data Backups?	\$0	\$0	\$0.00
Total Expenses	-\$15,580	-\$14,980	-\$11,245.27

## Treasurer's Report

April 30 <sup>th</sup>			Change vs prev month
Even Year–A10		\$992.28	-\$1,630.43
Odd Year–A11		\$5,518.04	-\$2,135.73
<b>Reserved/Unspent</b>			
Two years expenses/CDs	\$35,276.78		\$11.98
Grant Fund	\$2,989.66		\$0.00
Relaxacon Memberships	\$555.46		\$99.26
Capital Equipment Fund	\$3,000.00		\$3,000.00
Voted Expenses (excludes budget)	\$700.00		\$0.00
Unspent Budget	\$4,381.13		-\$875.00
<b>Total Reserved</b>		<b>\$46,903.03</b>	\$2,236.24
<b>Unallocated Funds</b>		<b>\$38,477.02</b>	-\$1,350.84
<b>Total Corporate Funds</b>		<b>\$85,380.05</b>	\$885.40
<b>Total Assets</b>		<b>\$91,890.37</b>	-\$2,880.76

## Membership Roster

This is the membership roster as of March 14, 2010. *Italic* indicates honorary members. ***Bold Italic*** indicates honorary members who have also paid (so they can vote or hold office).

Aaron Agassi	Lisa Holsberg	Karen Purcell
Debra Aldred	Crystal Huff	Kim Riek
Paul Aldred	Steve Huff	<i>Mary Robison</i>
Matt Barr	Jeanne Kahn	Noel Rosenberg
<i>Rob Bazemore</i>	Walter Kahn	Sharon Sbarsky
Bridget Boyle	Allan Kent	Richard Schmeidler
Stephanie Clarkson	Rick Kovalcik	Nicholas Sheckman
Emily Coombs	'Zanne Labonville	<b><i>Cris Shuldiner</i></b>
<i>Brian Cooper</i>	Alex Latzko	Rachel Silber
David D'Antonio	Ben Levy	Mike Sprague
Samantha Dings	Carole London	Janet Stickle
Mary Dumas	Ken London	Julia Suggs
Don Eastlake	Glen MacWilliams	Pete Thomas
Jill Eastlake	Skip Morris	Persis Thorndike
<i>Tom Fish</i>	Susan Mozzicato	Carsten Turner
John Francini	Tom Murphy	Pat Vandenberg
Lisa Goldstein	Pam Ochs	Jonathan Venezian
Brendan Hertel	Lia Olsborg	*hobbit*
Lisa Hertel	James Pinkerton	Conor Walsh

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«first» «last»  
«address\_0»  
«address1»  
«city» «state» «zip»

## Mentor Subscription Information

Subscription to *Mentor of Arisia* is included with Corporate Membership to Arisia, Incorporated. Membership runs from September 1st to August 31st and costs \$24. Dues are pro-rated on a monthly basis for members joining during the year.

September	\$24	March	\$12
October	\$22	April	\$10
November	\$20	May	\$08
December	\$18	<b>June</b>	<b>\$06</b>
January	\$16	July	\$04
February	\$14	August	\$02

## Upcoming Events and Meetings

**Sunday, June 20** at 2pm: Arisia corporate meeting at MIT Building 66.

**July 8-11: Readercon** at the Marriott in Burlington, MA

**Monday, July 18 at 2pm:** Arisia corporate meeting and barbecue at the home of Rick Kovalcik.

**Sunday, August 15:** NESFA picnic in Canton, MA

**August 20-22:** 5pi-con in Enfield, CT

**September 2-6:** Worldcon in Melbourne, Australia.

**Sunday, September 19 at 2pm:** Arisia annual meeting at MIT.